

January 5, 2010  
Regular Meeting

The Deuel County Commissioners met in regular session on Tuesday January 5th at 9:00 a.m. in the Commission Room of the Courthouse with Chairman Hunt presiding. Those present were Commissioners Gordon Anderson, Donald Hanson, Darold Hunt, Gary Jaeger and Ray Van Liere. 1) Hanson moved, seconded by Van Liere to approve the minutes of the regular meetings of December 1 & 15 and special meeting of December 30. All voted yes and the motion carried. 2) Anderson moved, seconded by Jaeger to approve the agenda as presented. All voted yes and the motion carried.

### **OLD BUSINESS**

Chairman Hunt asked for any old business. There being no other business, 3) Hanson moved, seconded by Jaeger to adjourn as 2009 Board. All voted yes and the motion carried.

### **ELECT CHAIRMAN & VICE CHAIR OF BOARD**

County Auditor Pam Lynde then asked for nominations for Chairman of the Board for 2010. Hanson nominated Darold Hunt for Chairman; Anderson seconded the nomination and asked that nominations cease and a unanimous ballot be cast for Hunt. All voted yes. Anderson nominated Don Hanson for Vice Chairman; Jaeger seconded the nomination and asked that nominations cease and a unanimous ballot be cast for Hanson. All voted yes.

The Commission for 2010 was seated and Chairman Hunt called the meeting to order.

### **COMMITTEE ASSIGNMENTS, OFFICIAL BANKS & NEWSPAPER, BOARD APPOINTMENTS**

4) Van Liere moved, seconded by Hanson to approve the Committee Assignments for 2010. All voted yes and the motion carried.

#### **COMMITTEE ASSIGNMENTS 2010**

DONALD HANSON: Register of Deeds, Courthouse and Grounds, First District Assoc., Sheriff's Department, Glacial Lakes, ICAP, Human Services

RAY VAN LIERE: Highway Department, Weed Board, Treasurer's Office, Emergency Management, Soil Conservation, Zoning Board Alternate, Weed/Zoning Rep.

GORDON ANDERSON: Highway Department, First District Association Alternate, Register of Deeds, Auditor's Office, Salary Committee.

GARY JAEGER: Fair Board, Treasurer's Office, Social Services, County Health Nurse, Community Health Council, County Health Board, Extension Board, Planning/Zoning Rep.

DAROLD HUNT: Director of Equalization, Sheriff's Department, Health Insurance Board, Auditor's Office, Zoning Board Alternate, Salary Committee

5) Anderson moved, seconded by Jaeger to declare the DNB National Bank, Wells Fargo Bank of Clear Lake and First National Bank Toronto Branch as the official depositories for the county and the Clear Lake Courier as the official newspaper for Deuel County and any area paper of greater circulation as needed. All voted yes and the motion carried.

6) Hanson moved, seconded by Anderson to appoint Ray Van Liere and Gary Jaeger to the Planning and Zoning Board for one year as the commissioner representatives. All voted yes and the motion carried. 7) Anderson moved, seconded by Van Liere to appoint Paul Brandt and Jay Gisalson to the Planning and Zoning Board for a three year term (through 2012). All voted yes and the motion carried.

## **APPOINTMENTS**

### **9:10 Jamie Hintz Highway Superintendent**

Hintz discussed several highway related issues with the Commissioners.  
8)Hanson moved, seconded by Anderson to move into Executive Session to discuss a personnel issue. All voted yes and the motion carried. Chairman Hunt declared the Commission out of Executive Session at 9:35. 9)Anderson moved, seconded by Van Liere to deny request for use of sick leave pool by employee. All voted yes and the motion carried.

A letter was read from SDDOT on highway 15 concerns. Hintz also said that he received notification from the DOT that the gravel that was placed on county road #375 is sufficient for an overlay.

Hanson left the meeting at 9:45 a.m.

### **9:45 Zoning Officer Jodi Theisen**

Theisen presented the building permits issued in the last quarter of 2009.

#### **BUILDING PERMITS FOR FOURTH QUARTER FOR THE COMMISSIONERS MEETING 1-5-2010**

10/5/2009	09-1710	AG	Wood, Curt	30 x62 House 26 x 28 garage	S59' W500' SE1/4 14-116-50 Goodwin SW1/4 & N1/2SE1/4 less E330' and SW1/4SE1/4
10/6/2009	09-1711	AG	Thompson,Doyle	30 x 40 steel shed	16-115-47 Herrick Fractional SW1/4 lying S of W of Lot H-2
10/15/2009	09-1712	AG	Tol,Paul	30 x 60 pole shed	34-115-47 Herrick E465' S465' S1/2NE1/4
11/2/2009	07-1713	AG	Hunt, Darold	move in 18 x18 bin from DOE 2097	11-115-48 Herrick Gov Lot 1 & SE1/4NE1/4
	09-1714	AG	Wildrose Dairy, Inc.	31 X 150 Steel Building	2-113-49 BLOM N935' E 708' in NW1/4
11/13/2009	09-1715	AG	Lanners, Mark	60' X 80' pole shed	15-115-09 HAVANA N1913.8' of NW1/4
11/19/2009	09-1716	AG	Pederson, Rick	36' X 42' Steel Building	21-115-48 GLENWOOD W1/2 of sections 30 & 31
12/15/2009	19-1717	AG	Deer Creek Project	1.5 miles of underground pipeline	113-47 SCAN N612' S1100' E645' SE1/4 Weber Add
12/15/2009	09-1718	CI	Fairchild, Dennis	Shelter Belt	9-115-47 HERRICK SW1/4 2-116-49
12/3/2009	09-1719	AG	Dailey, James J	40' X 64' Steel pole Building	ALTAMONT

Theisen also presented the Zoning & Building Permit Fee schedule for 2010 and recommended no changes to the schedule. Total permits issued in 2009 were 136 for various projects and new homes. Total permit fees for the year were \$18093.56 and total plat fees for 2009 were \$150.

10) Jaeger moved, seconded by Van Liere to approve Resolution #10-03 and the zoning and building permit fees for 2010 as stated below. All voted yes and the motion carried.

**RESOLUTION #10-03**

**A Resolution to Adopt Deuel County Zoning and Building Permit Fees**

WHEREAS, The Board of Deuel County Commissioners, as a part of the Deuel County Zoning Ordinance may establish fees for various permits, variances and special exceptions;

NOW THEREFORE BE IT RESOLVED THAT the following permit fee schedule is adopted by the Deuel County Commissioners and becomes a part of Ordinance B2004-01.

**Deuel County Zoning & Building Permit Fees**

Residential Structures Including Mobile Homes -----	\$.05 per square foot
Additional with basement -----	\$.03 per square foot
Additional with attached garage -----	\$.03 per square foot
Non agricultural buildings-----	\$25 plus \$.03 per square foot over 150 square feet
Agricultural use buildings -----	\$25 plus \$.03 per square foot over 2400 square feet
Agricultural grain bins -----	\$25 (New or moved)
Commercial buildings -----	\$.04 per square foot
Special Exception -----	\$200
Variance -----	\$200
Lake Park District Grading Permit -----	\$50
Lake Park Tree Removal -----	\$25
Lake Park Landscaping Permit -----	\$25
Fireworks permits, short term -----	\$25
Fireworks permits, long term -----	\$250
Concentrated animal feeding operations -----	\$1500 - Class A
(doesn't include Special Exception fee)	\$1300 - Class B
(held separate from regular meeting)	\$ 900 - Class C&D
Wind Energy Systems-----	\$1/\$1,000 Est. Construction Cost,
incl. labor	
Rezoning any district -----	\$200
Special meeting -----	\$500
Moving building off, Land Reclamation Deposit -----	\$1000
Shelterbelt permits -----	\$25
Ag Easement for new home, Register of Deeds-----	\$10
Final Plat, Register of Deeds -----	\$10 map, plus \$5 for each page
Zoning Plat fees -----	\$25, plus \$5 per lot in a
Subdivision	
Penalties for no permits-----	Double the Permit Fees

Dated this 5<sup>th</sup> day of January, 2010.

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Chairman Darold Hunt

ATTEST:

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Pam L. Lynde, County Auditor

**NEW BUSINESS**

**Cash Balance Sheet and Cash Sheet for 2009**

11) Van Liere moved, seconded by Jaeger to approve the Cash Balance Sheet for December and sign and approve the Treasurer's Cash Sheet as of 12-31-09. All voted yes and the motion carried. The Treasurer also presented the investments and rates of interest on those investments.

**DEUEL COUNTY AUDITOR'S ACCOUNT  
WITH TREASURER**

<b>END OF MONTH CASH BALANCE</b>	<b>Dec-09</b>
CASH TOTAL	\$ 1028.85
CHECKS TOTAL	\$ 25016.75
CASH ITEM	\$
CASH CHANGE SHERIFF	\$ 50.00
TOTAL CASH ASSETS ON HAND	\$ 26095.60
CHECKING ACCOUNT BALANCE	\$ 50651.18
MM DNB NATL BANK	\$ 4038.93
PREM. MM FIRST BANK & TRUST	\$ 1538090.53
PREMIUM SAVINGS WELLS FARGO	\$
CD'S \$700,000 DNB	\$ 700000.00
REVOLVING LOAN	\$ 43907.72
<b>GRAND TOTAL CASH ASSETS</b>	<b>\$ 2362783.96</b>
GL CASH BALANCE BY FUNDS:	
GENERAL	\$ 1211504.61
SP REVENUE FUNDS	\$ 951058.85
TRUST & AGENCY FUNDS	\$ 200220.50
(townships \$16147.35 cities \$10307.18	
schools \$36620.66 Rur fire 591.39	
<b>TOTAL GENERAL LEDGER CASH</b>	<b>\$ 2362783.96</b>

**Salary Resolution and Pay Grade Scale for 2010**

12) Van Liere moved, seconded by Jaeger to approve the 2010 Pay Grade Scale and 2010 Wage Classifications and make them a part of the Deuel County Personnel Policy. All voted yes and the motion carried.

13) Jaeger moved, seconded by Van Liere to approve Resolution 2010-01 Salary Resolution. All voted yes and the motion carried.

**2010-01  
SALARY RESOLUTION**

WHEREAS, the Deuel County Commission must establish and publish salaries of all officials and employees of the county at the first meeting in January under SDCL 6-1-10. (Monthly or hourly where applicable)

Darold Hunt 1030.00; Donald Hanson 1030.00; Gordon Anderson 1030.00; Gary Jaeger 1030.00; Raymond Van Liere 1030.00; Pam Lynde 3492.00; Shirley Quail 11.70 (2028.00); Judy Bartling 2986.00; DeAnne Dumke 2405.86 (13.88 hr); Mary Mack 10.30 hr.; Greg Stoltenburg 2698.50; John Knight 1825.00; Rita Schiefelbein 11.55 hr.; Scott Ruby 11.60 hr. (2010.67) ; Willard Dumke 13.35 hr.; Toni Hible 3070.83; Jodi Theisen 2566.67 100.00 per zoning meeting; Carole Fischer 2986.00; Mary Jane Ingalls 11.95 hr; Dennis Evenson 791.67; David Solem 3562.33; Bruce Kittelson 15.35 hr.; Frank Hoss 2680.83; Dana Kucker 2559.17; William Wainman 2650.42; Sandra Koenecke 2236.00 (12.90 hr); Peggy Johnson 2236.00 (12.90 hr.); Donald Jeff Swanz 12.15 hr. (2106.00); Ashley Johnson 11.35 hr.(1967.33); Dawna Budahl 11.40 hr.; Randy Petrick 14.45 hr.; Marilyn Van Liere 10.50 hr.; Jamie Hintz 3336.67; Lynn Paulsen 2192.67 (12.65 hr.); Dennis Norton 14.90 hr (2582.67).; Dean Gruener 14.65 hr. (2539.33); Clarence Dumann 13.90 hr. (2409.33); Michael Miller 13.90 hr. (2409.33); James Perkins 13.90 hr. (2409.33); Ronald Swenson 13.65 hr. (2366.00); Michael Smith 13.25 hr. (2296.67); Curtis Peterson 12.90. hr. (2236.00); Jan Dailey 12.55 hr. (2175.33); John Ask 12.35 hr (2140.67); Dale Hoftiezer 10.25 hr. (Hwy); Marty Brown 10.00 hr.; Dawn Fritz 11.05 hr. (1915.33); Eunice Solem 9.95 hr.; Marvin Antony 9.85 hr.; Duane Stahl 9.85 hr.; Merle Bleeker 9.85 hr.; Mike Hinsvark 1200.00; Darren Houseman 69.50 per call.

After five years of continuous service with Deuel County, various employees will be eligible for longevity pay in addition to their regular pay based on guideline for full time employee positions. Longevity pay will be granted as a lump sum at the end of the year.

(See Longevity Pay Guideline)

The county pays the single health insurance premium benefit for full time employees (and an additional \$100 for two party and family policy) and life insurance benefits through a 125-cafeteria plan. Clothing allowance for full time Sheriff and Deputies will be \$175 per year (PT 87.50) and full time dispatchers \$150.00 per year paid in lump sum with first payroll check of the year. Emergency Management Director will be allowed \$150 per year.

**TRAVEL EXPENSE**

Mileage .37 per mile  
(plus lodging and registration)

**MEALS AT STATE RATE**

Breakfast 5.00  
Lunch 9.00  
Dinner 12.00

NOW THEREFORE BE IT RESOLVED, that the Deuel County Commission of Deuel County does hereby adopt the Salary Resolution 2010-01 for the year 2010.

Dated this 5th day of January, 2010.

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Pam L. Lynde Auditor

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Chairman

14) Jaeger moved, seconded by Anderson to pay election workers \$8.25 per hr. for the 2010 election year. All voted yes and the motion carried.

**Misc. Items; Authority to Pay Claims Early, Police Contract Gary, County Assistance**

15) Van Liere moved, seconded by Anderson to allow auditor's office to pay claims early, if necessary, (before a meeting) in order to avoid late payment fees. All voted yes and the motion carried.

16) Jaeger moved, seconded by Van Liere to approve and sign the police contract with the town of Gary for 2010. All voted yes and the motion carried.

17) Anderson moved, seconded by Jaeger to deny request for payment of Sanford Hospital bill for County Assistance #05-02. All voted yes and the motion carried.

**Resolution to Apply for EECBG Grant Funds**

18) Van Liere moved, seconded by Anderson to adopt Resolution #10-02 a resolution to apply for Energy Efficiency and Conservation Block Grant Funds. All voted yes and the motion carried.

RESOLUTION #10-02

WHEREAS, the County of Deuel has identified the need for the implementation of energy conservation measures, and

WHEREAS, the County of Deuel proposes to undertake the following projects: Deuel County Courthouse Energy Improvements Project, and

WHEREAS, Deuel County is eligible to apply to the State of South Dakota for Energy Efficiency and Conservation Block Grant (EECBG) assistance for the proposed project(s) as

- 1) Deuel County is included in the latest Census of Governments (2007) as an incorporated county; and
- 2) Deuel County has a governance structure with an elected official and governing body; and
- 3) Deuel County was not eligible for a direct allocation of EECBG under the ARRA program; and

WHEREAS, with the submission of the EECBG application Deuel County assures and certifies that all EECBG program requirements will be fulfilled,

THEREFORE, BE IT RESOLVED that the governing body of Deuel County duly authorizes the Chairman to sign and submit all necessary paperwork for the EECBG application on behalf of the County of Deuel.

This resolution is effective immediately upon passage.  
Adopted this 5th day of January, 2010.

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Darold Hunt, Chairman of Deuel County

ATTEST: \_\_\_\_\_

Pam Lynde, Auditor

19) Jaeger moved, seconded by Van Liere to auto supplement back into the 2009 General Fund Budget, Homeland Security Grant funds in the amount of \$4863.23 for new front doors. All voted yes and the motion carried. 101-161-426 and 101-331.23

**General Fund Surplus Analysis**

The General Fund Surplus Analysis as of December 31, 2009 was reviewed and discussed. The unreserved, undesignated fund balance, divided by the following year General Fund budget resulted in a 38% fund balance percentage as of Dec. 31, 2009 with the undesignated fund balance being \$1,040,049.43.

**Warrants**

20) Van Liere moved, seconded by Jaeger to approve all warrants as presented. All voted yes and the motion carried.

Amee Central 115.00 Election Supplies, Bjerke Sanitation 184.00 Utilities, City Of Clear Lake 129.38 Utilities, Deuel County Conservation Dist 2250.00 1 Qrt Payment, DCN Ins 703.20 Workers Comp, DCN Ins 3671.50 ½ Ambulance Ins, First Dist. Assoc Local Gov't 8222.90 2010 Support, IAAO 175.00 2010 Dues, ITC 2571.83 Phone Bill, Lundberg Electric 368.36 Repairs, NACO 400.00 2010 Dues, Nelson Law Office 287.00 CAA Fees, Northwestern Energy 400.66 Utilities, R-N-C- Cabinets 95.00 Repairs, Sanford Deuel County 2325.16 Health Nurse, SDDOT 21398.73 Prof. Svc., SDACO 1129.72 2010 Dues, SDACC 833.95 CLERP Legal Exp, SDACO 839.86 2010 Dues, SDML Worker's Comp Fund 23440.00 Workers Comp Ins, SD Public Assurance Alliance 34579.70 Liability Ins, Charles P Schroyer 635.00 2010 St. Attorney Dues, SD Dept. of Revenue 316.40 Excise Tax, Sanford Health 390.55 Flex Run, DNB Nat'l Bank 12.59 Payroll Process Fee, SD Dept. of Revenue 46660.06 Funds Due to State, DC Treasurer 400.00 Tax Acct., Schools 610309.08 Taxes, Townships 45007.75 Taxes, Cities 111513.44 Taxes, Upper Deere Creek 103.37 Taxes, EDWDD 2094.73 Taxes, Rural Fire District 12861.54 Taxes, Lake Cochrane Sanit. Dist. 406.00 Sewer Assessment, Payroll: Commissioners 7304.16, Elections 129.49, Auditor's Office 8044.02, Treasurer's Office 9345.29, State's Attorney's Office 7734.54, General Gov't Building 3122.06, Director of Equalization Office 6651.86, Register of Deeds 5916.74, Veteran Service Officer 852.23, Sheriff's Office 31986.48, County Assistance 396.43, 4-H Service Center 155.13, Extension Office 2730.82, Weed & Pest 1255.92, Planning & Zoning 6156.52, Road & Bridge Fund 50,744.86, 911 Fund 3197.32, Emergency Management 1426.19, 24/7 Fund 48.37.

There being no further business Anderson moved, seconded by Jaeger to adjourn.

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Chairman, Darold Hunt

ATTEST:

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Pam L. Lynde, Auditor Published once at the total approximate cost of \_\_\_\_\_.