

January 18, 2011
Regular Meeting

The Deuel County Commissioners met in regular session on Tuesday January 18 at 9:00 a.m. in the Commission Room of the Courthouse with Vice Chairman Jaeger presiding. Those present were Commissioners Anderson, Jaeger, Boone and Pederson. Hanson was absent. Also present was Auditor Pam Lynde.

Approval of Agenda 1) Anderson moved, seconded by Boone to approve the agenda as presented. All voted yes and the motion carried.

2) Boone moved, seconded by Anderson to make correction to 2011 Committee assignments and minutes of January 4 to read as follows: Donald Hanson add First Dist. Assoc. of Local Gov't.; Ronald Boone delete First Dist. Assoc. of Local Gov't. All voted yes and the motion carried.

OLD BUSINESS

Discussion was held on the maintenance contract with Johnson Controls. Auditor Lynde received the contract and explanation of services contained in the contract. On the 6th of Jan. Johnson Controls was at the Courthouse and checked pumps 1 & 2, Sheriff's office unit and basement units; self standing units in hall ways and courtroom; checked boilers safeties, tightened electrical and linkages; cleaned blower wheel and combustion analysis on both boilers. The cooling system will be checked before the summer season.

Commissioner Boone asked that motion number 8) from the January 4th meeting be reconsidered. 3) Boone moved, seconded by Pederson to rescind motion 8) from the January 4th 2011 minutes. All those present voted in favor of the motion. Motion carried. 4) Anderson moved, seconded by Boone to appoint Dennis Kanengieter to the Planning and Zoning Board for three year term (2013). All voted yes and the motion carried. 5) Boone moved, seconded by Pederson to appoint Mike Dahl to the Planning and Zoning Board for three year term (2013). All voted yes and the motion carried.

APPOINTMENTS

9:05 Jamie Hintz Highway Superintendent

Hintz discussed several highway related issues with the Commissioners. He said that John Ask, who runs a truck plow in the southwest corner of the county, turned in his resignation as of Jan. 28. 6) Boone moved, seconded by Pederson to advertise for light equipment operator/truck driver for Highway Dept. All voted yes and the motion carried. The 2011 rental rates for equipment use and operators were discussed and will be finalized at the February meeting.

10:00 Briana Hoffman Deuel Area Development

Hoffman gave an overview of the activities of Deuel Area Development for 2010. Hoffman talked about Community and Economic development and stated that 50% of her time is spent on business development and in the last year has done several business development and Ag marketing programs, which are made possible with a grant secured through USDA rural development. Other areas of activity are long term planning and recreation; started recycling in Gary; working on main street projects in Clear Lake. Long term planning goals include doing Clear Lake city financial analysis; Leadership Institute; Deuel Area Development will host SD Extension's Leadership Institute in Deuel County in Feb. or March of 2011. The course will include six session topics; Briana has worked with DJO on their expansion project. She is working on getting

several business plans together and has put together a resource team for persons that are starting a business in the area. She thanked the county for their support.

10:30 East Central Development Corporation

Matt Hotzler and Ken Reiste representing East Central Development Corp. and Briana Hoffman, met with the commissioners and reviewed activities of 2010. ECDC's projects included: Housing Development Site of which the preliminary engineering is complete and working on funding for infrastructure; Industrial Development Site of which 12 acres is for sale for industrial development; Business revolving Loan that helps local employer stay in business; They presented the balance sheet and income statement as of 12/31/10 and requested budgeted funds for 2011.

7) Anderson moved, seconded by Boone to grant to ECDC budgeted funds for 2011 in the amount of \$8000. All voted yes and the motion carried.

11:00 Randy Petrick Emergency Management & Sheriff Solem 911 Center Update

Petrick met with the Commissioners and gave them an update on the progress of the EM plan and also how updates for the 911 specifications are coming. Some of the mandates include: PSAP operational 24/7 and Deuel County is; PSAP staffed with two state certified 911 dispatchers – compliance required by 2013; written new hire training program for 911 dispatchers; standardized law enforcement and fire call guide cards in place and policy requiring their use; priority dispatch or power phone EMD used for medical calls and policy requiring their use on each call; document every call for service; policy for handling calls from non-English speaking callers; PSAP must have security measures in place to prevent direct public access to 911 dispatchers, the center itself, or any room where PSAP equipment systems are located; written policy for computer system security and preservation of data; PSAP have an alternative method of answering 911 calls when its main 911 phone system is inoperable; all funds accounted for in special 911 fund. Petrick stated that the county is looking at options for compliance; must have policy for handling calls from hearing and mute callers; must have two way radio communications with all public safety units in 911 service area; working on a plan to remodel dispatch area to prevent public access with estimated costs from \$20,000 to \$30,000. A rough draft of a new policy and training manual for the 911 dispatchers was also presented. A PSAP must have a documented training program for newly hired 911 tele-communicators; A PSAP must have the capability of immediate play back of recorded telephone calls and radio traffic. Petrick said our 911 calls are routed to and can be answered on the standard office telephone system should the 911 telephone system be inoperable. Petrick also discussed the narrow banding of the 911 radios; all radios must be narrow banded by 2013; already updated our license to be narrow band compliant; cost will be \$25 per radio; 2010 Homeland Security grant was spent on complying; Petrick said narrow banding affects paging the most. Petrick will continue to work on measures that need to be done for the center to become compliant.

12:00 Sheriff Dave Solem

Discussion was held on the state bid list and cost of purchasing a new vehicle for sheriff's department. Solem requested approval to attend the Sheriff's Conference April 5-8 in Deadwood. 8) Boone moved, seconded by Anderson to pay expenses for sheriff to attend annual conference. All voted yes and the motion carried. 9) Anderson moved, seconded by Pederson to table decision on purchase of vehicle until Feb. 1 meeting.

NEW BUSINESS

Warrants

10) Boone moved, seconded by Pederson to approve warrants paid early. All voted yes and the motion carried. DCI Ins. 600.00 Work Comp., DNB Nat'l Bank 20700.28 Semi Annual heat/cool upgrade payment, Ottetail Power 1183.29.

Police Contracts Cities of Goodwin & Clear Lake

11) Anderson moved, seconded by Pederson to approve the police contracts with the Cities of Goodwin and Clear Lake for 2011. All voted yes and the motion carried.

Personnel Changes

12) Anderson moved, seconded by Boone to approve following personnel changes; Tristan Molitor six month increase to 10.75 hr.; Jean Johnson certified grade increase and 6 month increase to 10.75 hr. All voted yes and the motion carried.

Adjournment

There being no further business Anderson moved, seconded by Pederson to adjourn the meeting.

Vice Chairman Gary Jaeger
Deuel County Commission

ATTEST:

Pam L. Lynde, Auditor

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