

January 4, 2011
Regular Meeting

The Deuel County Commissioners met in regular session on Tuesday January 4th at 9:00 a.m. in the Commission Room of the Courthouse with Vice Chairman Donald Hanson presiding. Those present were Commissioners Anderson, Hanson and Jaeger. Also present were Commissioners elect Lynn Pederson and Ronald Boone. 1) Jaeger moved, seconded by Anderson to approve the minutes of the regular meetings of December 7 and 21, 2010. All voted yes and the motion carried. 2) Jaeger moved, seconded by Anderson to approve the agenda as presented. All voted yes and the motion carried.

OLD BUSINESS

Vice Chairman Hanson asked for any old business. There being no other business, 3) Anderson moved, seconded by Jaeger to adjourn as 2010 Board. All voted yes and the motion carried.

OATH OF OFFICE

The swearing in of the newly elected county officials was held. Clerk of Courts Karna Lindner swore in the following officials:

Lynn Pederson – Commissioner District 1
Gary Jaeger – Commissioner District 3
Ronald Boone – Commissioner District 5
Pam Lynde – Auditor
Carole Fischer – Register of Deeds
David Solem - Sheriff

ELECT CHAIRMAN & VICE CHAIR OF BOARD

County Auditor Pam Lynde then asked for nominations for Chairman of the Board for 2011. Jaeger nominated Hanson for Chairman; Anderson seconded the nomination and asked that nominations cease and a unanimous ballot be cast for Hanson. All voted yes.

Anderson nominated Jaeger for Vice Chairman; Boone seconded the nomination and asked that nominations cease and a unanimous ballot be cast for Jaeger. All voted yes.

The Commission for 2011 was seated and Chairman Hanson called the meeting to order.

COMMITTEE ASSIGNMENTS, OFFICIAL BANKS & NEWSPAPER, BOARD APPOINTMENTS

4) Anderson moved, seconded by Jaeger to approve the Committee Assignments for 2011. All voted yes and the motion carried.

COMMITTEE ASSIGNMENTS 2011

DONALD HANSON: Courthouse and Grounds, Sheriff's Department, Zoning Alternate, Health Insurance, Salary Committee

GORDON ANDERSON: Highway Department, First District Alternate, Salary Committee, Auditor's Office, Director of Equalization Office

GARY JAEGER: Fair Board, Extension Board, Director of Equalization Office, Highway Dept., Planning/Zoning Rep., Sheriff's Dept., Auditor's Office

LYNN PEDERSON: Register of Deeds Office, County Health Board, Health Nurse Office, Treasurer's Office, Community Health council, ICAP

RONALD BOONE: Weed Board, Soil Conservation, Register of Deeds Office, Glacial Lakes, Human Services, Treasurer's Office; First Dist. Assoc. Local Governments

5) Boone moved, seconded by Anderson to declare the DNB National Bank and First National Bank Toronto Branch as the official depositories for the county and the Clear Lake Courier as the official newspaper for Deuel County and any area paper of greater circulation as needed. All voted yes and the motion carried.

6) Boone moved, seconded by Pederson to reappoint Jamie Hintz as Highway Superintendent for two years (through 2012). All voted yes and the motion carried.

7) Anderson moved, seconded by Pederson to appoint Gary Jaeger to the Planning and Zoning Board as the commissioner representative for one year and Don Hanson as alternate. All voted yes and motion carried. 8) Jaeger moved, seconded by Anderson to appoint Ray Van Liere and reappoint Dennis Kanengieter to Planning and Zoning Board for three year terms (to the end of 2013). All voted yes and the motion carried.

APPOINTMENTS

9:15 Jamie Hintz Highway Superintendent

Hintz presented the LP quote for the month of January from Deuel County Cenex at 1.55 and Estelline Community Oil at 1.589. 9) Jaeger moved, seconded by Boone to approve the quote of Deuel County Cenex for the month of January. All voted yes and the motion carried. Hintz stated they have been using more salt sand than they normally do and will probably have to mix more with the price being roughly \$100 per ton. Discussion was held on the load limits of county roads and Hintz stated that some counties are going to limit some of their roads to 80,000 lbs. max. Deuel County presently has an annual load limit of 7 tons per axle per load. 10) Boone moved, seconded by Jaeger to adopt Resolution #11-03 Deuel County Weight Limit Enforcement Resolution. All voted yes and the motion carried.

DEUEL COUNTY WEIGHT LIMIT ENFORCEMENT RESOLUTION #11-03

WHEREAS, seasonal climatic changes can be detrimental to our highways, and
WHEREAS, The Deuel County Board of County Commissioners desires to protect existing Deuel County Highways, ultimately saving tax dollars, and
WHEREAS, the Deuel County Board of County Commissioners desires the enforcement of weight limitations on Deuel County roads as set forth and posted by the Deuel County Highway Superintendent.

NOW THEREFORE BE IT RESOLVED:

THAT, the limits on Deuel County Highways shall be set as seven (7) ton per axle, on all asphalt roads, during spring thaw period and when limit signs are in place. That the South Dakota Highway Patrol be and hereby is authorized, and requested to enforce weight limitations on Deuel County roads.

BE IT FURTHER RESOLVED that the penalty for the violation of the load restrictions should be as set forth in SDCL 32-22-55.

Vote of Deuel County Commission:

AYE 5 NAY 0

Dated this 4th day of January, 2011 at Clear Lake, SD.

ATTEST:

Pam L. Lynde
Deuel County Auditor

Donald Hanson
Deuel County Commission Chairman

9:45 Jodi Theisen –Building Permits 2010

Theisen presented the building permits issued in the last quarter of 2010. They are on file in the Auditor’s Office for review. Theisen also presented the Zoning & Building Permit Fee schedule for 2011 and recommended no changes to the schedule. Total permits issued in 2010 were 147 for various projects and new homes. Total permit fees for the year were \$89,724.24 and total plat fees for 2010 were \$550. Deuel County now has 24 wind towers. 11) Anderson moved, seconded by Pederson to adopt Resolution 11-02 A Resolution to Adopt Deuel County Zoning and Building Permit Fees. All voted yes and the motion carried.

RESOLUTION #11-02

A Resolution to Adopt Deuel County Zoning and Building Permit Fees

WHEREAS, The Board of Deuel County Commissioners, as a part of the Deuel County Zoning Ordinance may establish fees for various permits, variances and special exceptions;

NOW THEREFORE BE IT RESOLVED THAT the following permit fee schedule is adopted by the Deuel County Commissioners and becomes a part of Ordinance B2004-01.

Deuel County Zoning & Building Permit Fees

Residential Structures Including Mobile Homes -----	\$.05 per square foot
Additional with basement -----	\$.03 per square foot
Additional with attached garage -----	\$.03 per square foot
Non agricultural buildings-----	\$25 plus \$.03 per square foot over 150 square feet
Agricultural use buildings -----	\$25 plus \$.03 per square foot over 2400 square feet
Agricultural grain bins -----	\$25 (New or moved)
Commercial buildings -----	\$.04 per square foot
Special Exception -----	\$200
Variance -----	\$200
Lake Park District Grading Permit -----	\$50
Lake Park Tree Removal -----	\$25
Lake Park Landscaping Permit -----	\$25
Fireworks permits, short term -----	\$25
Fireworks permits, long term -----	\$250
Concentrated animal feeding operations -----	\$1500 - Class A
(doesn't include Special Exception fee)	\$1300 - Class B
(held separate from regular meeting)	\$ 900 - Class C&D
Wind Energy Systems-----	\$1/\$1,000 Est. Construction Cost,
incl. labor	
Rezoning any district -----	\$200
Special meeting -----	\$500
Moving building off, Land Reclamation Deposit -----	\$1000
Shelterbelt permits -----	\$25
Ag Easement for new home, Register of Deeds-----	\$10
Final Plat, Register of Deeds -----	\$10 map, plus \$5 for each page

Zoning Plat fees ----- \$25, plus \$5 per lot in a
Subdivision
Penalties for no permits----- Double the Permit Fees
Dated this 4th day of January, 2011.

Chairman

ATTEST:

Pam L. Lynde, County Auditor

11:00 Veteran Service Officer Dennis Evenson

12) Boone moved, seconded by Jaeger to re-appoint Dennis Evenson as Veteran Service Officer for 4 years to January 2015. All voted yes and the motion carried. Evenson also talked about the need to purchase software and an annual user fee in the amount of \$399 plus a signature pad approximate cost being \$230. The program is VetraSpec to manage the claims and allows them to access data from any computer with Internet access. 13) Anderson moved, seconded by Pederson to approve and purchase signature pad at \$230 and pay for annual user fee of \$399. All voted yes and the motion carried.

Evenson also said that H-D Electric Cooperative is applying to renew their 20 year Franchise within the county. 14) Jaeger moved, seconded by Boone to hold the H-D Electric Franchise hearing on Tuesday Feb. 1 at 11:00 a.m. and give notice to affected utilities. All voted yes and the motion carried.

11:30 Sheriff David Solem

Solem requested replacement of the 2005 Durango vehicle; Jaeger will look into pricing of a Jeep; If replaced with a Dodge pickup the cost would be approximately \$23,300.

Solem also discussed finger printing services that are done for persons in the area who request the service, usually for work related issues. Most counties charge a fee for this service. 15) Jaeger moved, seconded by Pederson to charge \$5.00 for finger printing service to begin Feb. 1. All voted yes and motion carried.

There is a scheduled civil process new sheriff's course in Pierre Feb. 1 and Solem stated he and a deputy would like to attend the course. 16) Boone moved, seconded by Jaeger to pay travel costs for Sheriff and Deputy to attend Sheriff's Civil Course in Pierre. All voted yes and the motion carried.

NEW BUSINESS

Cash Balance Sheet and Cash Sheet for 2010

17) Anderson moved, seconded by Jaeger to approve the Cash Balance Sheet for December and sign and approve the Treasurer's Cash Sheet as of 12-31-10. All voted yes and the motion carried.

Salary Resolution and Pay Grade Scale for 2011

18) Jaeger moved, seconded by Anderson to approve the 2011 Pay Grade Scale and 2011 Wage Classifications and make them a part of the Deuel County Personnel Policy. All voted yes and the motion carried.

19) Anderson moved, seconded by Jaeger to approve Resolution 2011-01 Salary Resolution. All voted yes and the motion carried.

SALARY RESOLUTION

#11-01

WHEREAS, the Deuel County Commission must establish and publish salaries of all officials and employees of the county at the first meeting in January under SDCL 6-1-10. (Monthly or hourly where applicable)

Donald Hanson 1030.00; Gordon Anderson 1030.00; Gary Jaeger 1030.00; Ronald Boone 1030.00; Lynn Pederson 1030.00; Pam Lynde 3492.00; Shirley Quail 11.70 hr. (2028.00); Judy Bartling 2986.00; DeAnne Dumke 13.88 hr.; Mary Mack 11.15 hr. (1932.67); Greg Stoltenburg 2698.50; John Knight 1825.00; Rita Schiefelbein 11.55 hr.; Scott Ruby 11.60 hr. (2010.67); Willard Dumke 13.35 hr.; Toni Hible 3070.83; Jodi Theisen 2566.67 100.00 per zoning meeting; Carole Fischer 2986.00; Mary Jane Ingalls 13.88 hr.; Dennis Evenson 791.67; David Solem 3562.33; Bruce Kittelson 15.35 hr.; Frank Hoss 2680.83; Dana Kucker 2650.42; William Wainman 2650.42; Sandra Koenecke 2236.00 (12.90 hr); Peggy Johnson 2236.00 (12.90 hr.); Donald Jeff Swanz 12.15 hr. (2106.00); Tristan Molitor 10.75 hr.; Jean Johnson 10.25 hr.; Randy Petrick 14.45 hr.; Marilyn Van Liere 10.50 hr.; Jamie Hintz 3336.67; Lynn Paulsen 2192.67 (12.65 hr.); Dennis Norton 14.90 hr (2582.67).; Dean Gruener 14.65 hr. (2539.33); Michael Miller 13.90 hr. (2409.33); James Perkins 13.90 hr. (2409.33); Ronald Swenson 13.65 hr. (2366.00); Michael Smith 13.25 hr. (2296.67); Curtis Peterson 12.90. hr. (2236.00); Jan Dailey 12.55 hr. (2175.33); John Ask 12.35 hr (2140.67); Marty Brown 12.25 hr. (2123.33); Jamie Broksieck 11.75 hr. (2036.67); Dale Hoftiezer 10.25 hr. (Hwy), 9.25 (Weed); Dawn Fritz 11.05 hr. (1915.33); Duane Stahl 9.85 hr.; Merle Bleeker 9.85 hr.; Clinton Severson 9.25 hr.; Mike Hinsvark 1200.00; Darren Houseman 69.50 per call.

After five years of continuous service with Deuel County, various employees will be eligible for longevity pay in addition to their regular pay based on guideline for full time employee positions. Longevity pay will be granted as a lump sum at the end of the year.

(See Longevity Pay Guideline)

The county pays the single health insurance premium benefit for full time employees (and an additional \$100 for two party and family policy) and life insurance benefits through a 125-cafeteria plan. Clothing allowance for full time Sheriff and Deputies will be \$175 per year (PT 87.50) and full time dispatchers \$150.00 per year paid in lump sum with first payroll check of the year. Emergency Management Director will be allowed \$150 per year.

TRAVEL EXPENSE

Mileage .37 per mile

(plus lodging and registration)

MEALS AT STATE RATE

Breakfast 5.00
Lunch 9.00
Dinner 12.00

NOW THEREFORE BE IT RESOLVED, that the Deuel County Commission of Deuel County does hereby adopt the Salary Resolution 2011-01 for the year 2011.

Dated this 4th day of January, 2011.

Pam L. Lynde, County Auditor _____, Chairman

Misc. Items; Authority to Pay Claims Early, Police Contract Gary; General Fund Surplus Analysis

20) Pederson moved, seconded by Boone to allow auditor’s office to pay claims early, if necessary, (before a meeting) in order to avoid late payment fees. All voted yes and the motion carried.

21) Jaeger moved, seconded by Pederson to approve and sign the police contract with the town of Gary for 2011. All voted yes and the motion carried.

The General Fund Surplus Analysis as of 12-31-10 was presented. As of Dec. 31 the unreserved, undesignated fund balance in the General Fund was \$1,042,632.28 which reflects 38% of the 2011 General Fund budget.

Warrants:

22) Boone moved, seconded by Jaeger to approve all warrants as presented. All voted yes and the motion carried. Bjerke Sanitation 184.00 Utilities, City Of Clear Lake 123.67 Utilities, Clear Lake Township 205.00 Gopher Bounty, Deuel County Conservation Dist 2250.00 1st Qrt Payment, D C N Insurance 3665.50 Ambulance Ins, DCN Insurance 121.35 Workers Comp, IAAO 175.00 2011 Membership Dues, ITC 2530.49 Phone Bill, Johnson Controls 6994.00 Maintenance Contract, MailFinance 618.00 Postage Rental, NACO 400.00 2011 Membership Dues, Northwestern Energy 2043.61 Utilities, Sanford Clinic 2325.16 Health Nurse Contract, SD Assn Co Hwy Superintendents 75.00 2011 Dues, SD Assn Of Co W & P Supervisor 50.00 Dues 2011, SD Grassland Coalition 35.00 2 Yr Membership, Charles P Schroyer Exc Dir 635.00 2011 Dues, SD Assn Of Co Commissioners 1129.72 2011 Dues, SD Assn Of County Officials 650.00 Professional Serv., SDACO 839.86 2011 Membership, SDML Worker's Comp Fund 24045.00 Workers Comp, SD Public Assurance Alliance 35667.85 Liability-Prop. Ins., SD Sheriffs' Association 484.94 2011 Dues, STI/SPFA 10.00 Prof Service.

There being no further business Anderson moved, seconded by Jaeger to adjourn.

Chairman, Don Hanson

ATTEST:

Pam L. Lynde, Auditor

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