

January 4, 2012
Regular Meeting

The Deuel County Commissioners met in regular session on Wednesday January 4th at 9:00 a.m. in the Commission Room of the Courthouse with Chairman Hanson presiding. Those present were Commissioners Gordon Anderson, Donald Hanson, Gary Jaeger, Lynn Pederson and Ronald Boone. 1) Jaeger moved, seconded by Boone to approve the minutes of the regular meetings of December 6 & 20. All voted yes and the motion carried. 2) Anderson moved, seconded by Pederson to approve the agenda as presented. All voted yes and the motion carried.

OLD BUSINESS

Chairman Hanson asked for any old business. There being no other business, 3) Boone moved, seconded by Anderson to adjourn as 2011 Board. All voted yes and the motion carried.

ELECT CHAIRMAN & VICE CHAIR OF BOARD

County Auditor Pam Lynde then asked for nominations for Chairman of the Board for 2012. Anderson nominated Gary Jaeger for Chairman; Pederson seconded the nomination and asked that nominations cease and a unanimous ballot be cast for Jaeger. All voted yes. Hanson nominated Anderson for Vice Chairman; Pederson seconded the nomination and asked that nominations cease and a unanimous ballot be cast for Anderson. All voted yes.

The Commission for 2012 was seated and Chairman Jaeger called the meeting to order.

COMMITTEE ASSIGNMENTS, OFFICIAL BANKS & NEWSPAPER, BOARD APPOINTMENTS

4) Hanson moved, seconded by Boone to approve the Committee Assignments for 2012. All voted yes and the motion carried.

COMMITTEE ASSIGNMENTS 2012

DONALD HANSON: Courthouse and Grounds, Sheriff's Department, Zoning Alternate, Health Insurance, Salary Committee, First Dist. Assoc. of Local Gov't.

GORDON ANDERSON: Highway Department, First District Alternate, Salary Committee, Auditor's Office, Director of Equalization Office

GARY JAEGER: Fair Board, Extension Board, Director of Equalization Office, Highway Dept., Planning/Zoning Rep., Sheriff's Dept., Auditor's Office

LYNN PEDERSON: Register of Deeds Office, County Health Board, Health Nurse Office, Treasurer's Office, Community Health council, ICAP

RONALD BOONE: Weed Board, Soil Conservation, Register of Deeds Office, Glacial Lakes, Human Services, Treasurer's Office

5) Pederson moved, seconded by Hanson to declare the DNB National Bank Clear Lake, and First National Bank Toronto Branch as the official depositories for the county

and the Clear Lake Courier as the official newspaper for Deuel County and any area paper of greater circulation as needed. All voted yes and the motion carried.

6) Anderson moved, seconded by Boone to appoint Donald Hanson to the Planning and Zoning Board for one year as the commissioner representative and Gary Jaeger as alternate on the board. All voted yes and the motion carried.

APPOINTMENTS

9:10 Jamie Hintz Highway Superintendent

Hintz discussed several highway related issues with the Commissioners. He presented county mileage reports and stated there are approximately 1200 miles in Deuel County that are maintained; the highway department does the road maintenance for 13 of 16 townships in the summer; in winter the department removes snow for 14 of 16 townships. He also said there are approximately 250 miles of hard surface roads on the county highway system. Hintz stated that the SD DOT is going to be doing the same as last year with STIP funds. Hintz said presently the county has \$178,000 in the fund and suggested leaving the money in the STIP fund and letting it build for future overlay project. Presently the estimated cost to do a six mile overlay is \$960,000. 7) Anderson moved, seconded by Boone to leave STIP dollars due to Deuel County in the state fund for future project. All voted yes and the motion carried. Hintz also talked about the need to repair several bridges in the county and possibly putting one into the bridge replacement program. He also discussed future equipment needs; used steel faced roller which would cost approximately \$15,000 to \$20,000; replacing one pickup; possible replacement of a motor grader. Hintz stated they will be tearing down a house in Brandt owned by the county and will burn it.

10:30 Dr. Charles Sherman

Dr. Sherman met with the Commissioners and discussed the creation of a crisis room at Serenity Hills/Human Service Agency. He said that law enforcement take persons to the crisis room where they can be held for 24 hours for evaluation, a protective custody hold. He said that prior to the creation of the room if a person was depressed and suicidal they would be put in protective custody and hand cuffed and brought to the detention center in Watertown and placed in a jail cell. He stated this happens often in SD because there are not psychiatric units to take them to. His examples of that were Brookings, Watertown and Huron areas. He said the room was a cooperative effort between the Human Service Agency and Codington County with the cost of renovation being \$8000 and paid for by Codington County. He said the room has a bed, chair, TV and quiet environment. He said the room was also created in order to reduce the number of admissions to the state mental hospital. He said it is a great benefit for the seriously mentally ill. He said all area counties, including Deuel, have taken advantage of the new crisis room.

NEW BUSINESS

Cash Balance Sheet and Cash Sheet for 2011

8) Hanson moved, seconded by Pederson to approve the Cash Balance Sheet for December and sign and approve the Treasurer's Cash Sheet as of 12-31-11. All voted yes and the motion carried. The Treasurer also presented rates of interest for money market and certificates of deposits.

**DEUEL COUNTY AUDITOR'S ACCOUNT
WITH TREASURER**

END OF MONTH CASH BALANCE	Dec-11
CASH TOTAL	\$ 1237.94
CHECKS TOTAL	\$ 20173.34
CASH ITEM	\$
CASH CHANGE SHERIFF	\$ 50.00
TOTAL CASH ASSETS ON HAND	\$ 21461.28
CHECKING ACCOUNT BALANCE	\$ 69433.46
MM DNB NATL BANK	\$ 4046.28
PREM. MM FIRST BANK & TRUST	\$ 2244475.07
PREMIUM SAVINGS WELLS FARGO	\$
CD'S \$250000 DNB	\$ 650000.00
\$400000 First Nat'l Bank	
REVOLVING LOAN	\$ 56634.26
GRAND TOTAL CASH ASSETS	\$ 3046050.35
GL CASH BALANCE BY FUNDS:	
GENERAL	\$ 1273237.83
SP REVENUE FUNDS	\$ 1535619.83
TRUST & AGENCY FUNDS	\$ 243948.00
(townships \$25897.69 cities \$11346.26	
schools \$44061.09 Rur fire \$618.61	
TOTAL GENERAL LEDGER CASH	\$ 3046050.35

Wage Increase and Salary Resolution for 2012

9) Hanson moved, seconded by Boone to increase wage of all hourly permanent employees .20 per hour over base wage received in 2011; \$416 over base wage received in 2011 for salaried employees and elected officials; plus any longevity; the 2012 Pay Grade Scale (based on the 2010 scale because of 2011 wage freeze) will be used for new hires. This will include the Deuel County Wage Scale General Policies and 2012 Wage Classification. All voted yes and the motion carried.

10) Anderson moved, seconded by Pederson to approve Resolution 2012-01 Salary Resolution. All voted yes and the motion carried.

#2012-01

SALARY RESOLUTION

WHEREAS, the Deuel County Commission must establish and publish salaries of all officials and employees of the county at the first meeting in January under SDCL 6-1-10. (Monthly or hourly where applicable)

Donald Hanson 1030.00; Gordon Anderson 1030.00; Gary Jaeger 1030.00; Ronald Boone 1030.00; Lynn Pederson 1030.00; Pam Lynde 3527.00; Shirley Quail 11.90 hr. (2062.67); Judy Bartling 3021.00; DeAnne Dumke 14.08 hr.; Mary Mack 11.35 hr. (1967.33); Greg Stoltenburg 2733.16; John Knight 1859.00; Rita Schiefelbein 11.75 hr.; Scott Ruby 11.80 hr. (2045.33) ; Willard Dumke 13.55 hr.; Donna Rhody 2901.33; Jodi Theisen 2601.33.00 100.00 per zoning meeting; Carole Fischer 3021.00; Mary Jane Ingalls 14.08 hr; Dennis Evenson 809.00; David Solem 3597.00; Bruce Kittelson 15.55 hr.; Dana Kucker 2685.08; Jean Johnson 2563.41; Greg Verhelst 2091.67; Sandra Koenecke 2270.67 (13.10 hr); Peggy Johnson 2270.67 (13.10 hr.); Donald Jeff Swanz 12.35 hr. (2140.66); James Froiland 10.25 hr.; Melissa Thury 10.50 hr (1820.00).; Randy Petrick 14.65 hr.; Marilyn Van Liere 10.70 hr.; Jamie Hintz 3371.33; Lynn Paulsen 2227.33 (12.85 hr.); Dennis Norton 15.10 hr (2617.33).; Dean Gruener 14.85 hr. (2574.00); Michael Miller 14.10 hr. (2444.00); James Perkins 14.10 hr. (2444.00); Ronald Swenson 13.85 hr. (2400.66); Michael Smith 13.45 hr. (2331.33); Curtis Peterson 13.10 hr. (2270.67); Jan Dailey 12.75 hr. (2210.00); Marty Brown 12.45 hr. (2158.00); Jamie Broksieck 12.45 hr. (2158.00); Kirk Berge 12.00 (2080.00); Dawn Fritz 11.25 hr.; Mike Hinsvark 1233.33; Darren Houseman 69.50 per call.

After five years of continuous service with Deuel County, various employees will be eligible for longevity pay in addition to their regular pay based on guideline for full time employee positions. Longevity pay will be granted as a lump sum at the end of the year.

(See Longevity Pay Guideline)

The county pays the single health insurance premium benefit for full time employees (and an additional \$100 for two party and family policy) and life insurance benefits through a 125-cafeteria plan. Clothing allowance for full time Sheriff and Deputies will be \$175 per year (PT 87.50) and full time dispatchers \$150.00 per year paid in lump sum with first payroll check of the year. Emergency Management Director will be allowed \$150 per year.

TRAVEL EXPENSE

Mileage .37 per mile

(plus lodging and registration)

MEALS AT STATE RATE

Breakfast 5.00

Lunch 9.00

Dinner 12.00

NOW THEREFORE BE IT RESOLVED, that the Deuel County Commission of Deuel County does hereby adopt the Salary Resolution 2012-01 for the year 2012.

Dated this 4th day of January, 2012.

Pam L. Lynde Auditor

Chairman

11) Hanson moved, seconded by Anderson to pay election workers \$8.25 per hr. \$20 for election school, plus mileage to election school for the 2012 election year. All voted yes and the motion carried.

Discussion was held on pay for weed sprayer/applicator/drivers. 12) Boone moved to pay 12.20 hr. for weed sprayer/applicator/driver positions. Motion died for lack of a second. 13) Anderson moved, seconded by Pederson to pay weed sprayer/applicator/driver position 12.00 per hour. All voted yes and the motion carried.

Close Precinct

14) Boone moved, seconded by Pederson to close the Antelope Valley/Lowe precinct #2 because of population decrease. Antelope Valley will join and vote at the Gary precinct and Lowe will join and vote at the Altamont precinct. All voted yes and the motion carried.

Memorandum of Understanding with SDSU Extension Service for 4-H Educator

15) Boone moved, seconded by Pederson to approve and sign the Memorandum of Understanding between SDSU Extension and Deuel County for 2012. All voted yes and the motion carried.

Misc. Items; Authority to Pay Claims Early, Police Contract Gary, County Assistance, Travel

16) Pederson moved seconded by Hanson to allow Auditor's office to pay claims early, if necessary, (before a meeting) in order to avoid late payment fees. All voted yes and the motion carried.

17) Hanson moved, seconded by Pederson to approve and sign the police contract with the town of Gary for 2012. All voted yes and the motion carried.

18) Hanson moved, seconded by Anderson to approve request for payment of insurance deductible for County Assistance #11-04 and pay additional premium of \$5.72 for Jan. All voted yes and the motion carried.

19) Pederson moved, seconded by Anderson to approve travel costs for DOE and Commissioner to attend GIS Training Jan. 18-19 in Watertown at the First District Office and pay travel costs. All voted yes and motion carried.

General Fund Surplus Analysis

The General Fund Surplus Analysis as of December 31, 2011 was reviewed and discussed. The unreserved, undesignated fund balance, divided by the following year General Fund budget resulted in a 36% fund balance percentage as of Dec. 31, 2011 with the undesignated fund balance being \$1,041,109.65.

Warrants

20) Hanson moved, seconded by Anderson to approve all warrants as presented. All voted yes and the motion carried.

Bjerke Sanitation 117.00 Utilities, City Of Clear Lake 140.07 Water/Sewer, Clear Lake Courier 653.39 Publication/Supplies, Deuel County Conservation Dist 2250.00 1st Qrt Appr., DCN Insurance 3678.00 Ambulance Liability/Auto Ins, First Dist. Assoc Local Gov't 8672.70 2012 Support, Glover & Helsper 960.88 CAA Fee, ITC 2505.16 Utilities, Mailfinance 618.00 Postage Mach. Rent, NACO 400.00 2012 Dues, Nelson Law Office 90.20 CAA Fees, Northwestern Energy 112.51 Utilities, Sanford Clinic 2325.16 Co Health Nurse Contract, SD Assn Of Co Weed & Pest Supervisors 50.00 2012 Membership, SD States Atty. Ass'n 631.00 2012 Dues, SDACC 1066.45 2012 Dues, SDACO 839.86 2012 Dues, SDAE 4-H 70.00 2012 Ass'n Dues, SDML Worker's Comp Fund 23603.00 Workers Comp Ins, SD Public Assurance Alliance 34848.62 Liability/Property Ins,

There being no further business Anderson moved, seconded by Jaeger to adjourn.

Chairman,

ATTEST:

Pam L. Lynde, Auditor

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