

December 5, 2017
Regular Meeting

The Deuel County Commissioners met in regular session on Tuesday December 5 at 9:00 a.m. in the Commission Room of the Courthouse with Chairman Jaeger presiding. Those present were Commissioners DeJong, Jaeger, Rhody, Dumke and Pederson. Also present was Auditor Pam Lynde. The meeting began with prayer and the Pledge of Allegiance. Chairman Jaeger called the meeting to order.

Approval of Minutes: 1) Rhody moved, seconded by DeJong to approve the minutes of the regular meetings of November 7 and 21. All voted yes and the motion carried.

Approval of Agenda

2) Dumke moved, seconded by Pederson to approve the agenda as presented. All voted yes and the motion carried.

APPOINTMENTS

9:05 Highway Superintendent Jamie Hintz

Hintz met with the Commissioners to discuss several highway related issues.

Hintz talked about the boxes needed for the new 2018 MACK trucks and will bring quotes for boxes to the next meeting. Hintz said there is a need to purchase two Motorola digital radios for the new trucks. Hintz talked about the request of Clarmont Hutterian Brethren Colony for a right of way occupancy on county road #313 to bore under the road for drainage purposes using eight inch solid pipe. 3) Rhody moved, seconded by DeJong to approve right of way occupancy permit for Clarmont Hutterian Brethren on county road #313. All voted yes and motion carried.

4) Pederson moved, seconded by Dumke to surplus scrap iron and sell. All voted yes and motion carried. Hintz said they have started doing inventory.

9:30 Sgt. Cory Borg

Borg met with the Commissioners to discuss several items. Borg requested holiday pay for the deputies when they are called out to active duty on a holiday. 5) Dumke moved, seconded by Pederson to approve holiday pay for Sheriff Dept. deputies for the hours they are actually working on a designated holiday beginning January 1, 2018; they will be paid for the holiday and will get paid time and a half for actual hours worked on the holiday beginning Jan. 1, 2018. All voted yes and motion carried.

Borg also discussed the revised Sheriff's Office Policy Manual and will meet with two Commissioners on Monday Dec. 11 to go over policy.

Borg asked the Commissioners to move into Executive Session pursuant to SDCL 1-25-2(1) for the purpose of discussing a personnel matter. 6) Rhody moved, seconded by Dumke to move into Executive Session at 9:42 a.m. to discuss personnel matter. All voted yes and motion carried. Chairman Jaeger declared the Commissioners out of Executive Session at 10:05 a.m. 7) Pederson moved, seconded by DeJong to terminate Tristan Molitor as Emergency Management Director effective immediately. A roll call vote was had with all Commissioners voting yes. Motion carried. 8) Dumke moved, seconded by Rhody to appoint Cory Borg as interim Emergency Management Director. All voted yes and motion carried.

10:15 Deb Lessman/Dawn Fritz 4-H Advisor, Internship

Fritz in the absence of Deb Lessman who was unable to attend the meeting, discussed with the Commissioners the possibility of having an intern from LATI in the Extension office for

the summer of 2018. The internship would be a paid position that would require 300 hours of work. The Commissioners will discuss further at the Dec. 19 meeting.

11:15 Drainage Board

9) Rhody moved, seconded by Pederson to adjourn as County Commission and reconvene as the Drainage Board. All voted yes and the motion carried.

Loretta Kranz had presented an application to drain on the S1/2 of 20-116-50 with the water flowing to a natural drainway. The Drainage Board had issued Permit #D17-22 on the S1/2 of 20-116-50 to Kranz. She stated that tile will go north and south; south portion will eventually drain to the west. Proposed drainage tile will be approximately 375 ft. using five inch tile. She had secured the wetland determination but did not have the sign off of the adjoining landowner when the permit was issued. 10) Rhody moved, seconded by Dumke to rescind motion 10) Nov. 7 minutes that issued Permit #D17-22 on the above described property to Loretta Kranz. All voted yes and the motion carried. Kranz stated that the field had been farmed and silt is up into the field and has started to erode; she said they needed to bring the silt back up and close that off. NRCS said the erosion had to be fixed; keep silt out of culvert; Corp of Engineers said she did not need a 404 permit. Mark Mack had signed off for property located at N2SE4 19-116-50; Goodwin township did not sign off but had signed a letter stating if someone is draining they can sign off on boring under a township road or going through the road. Kranz said the water will eventually end up going into creek; drainage goes north, then west and then south to creek. She talked about the drainage that was done on the east side of the county highway that comes to the east onto the SW4 of 20-115-50. 11) Dumke moved, seconded by Rhody to approve and issue permit #D17-32 on the S1/2 of 20-116-50 to Loretta Kranz. All voted yes and motion carried.

11:30 Drainage

Clarmont Hutterian Brethren/Jonathan Wollman had presented an application to drain on the NW1/4 of 3-114-50 with water flowing to the southeast and another run to the west all into a natural drainway. They will be using five, six and eight inch tile with the length of the drain being approximately 11,000 feet. They had secured the wetland determination and downstream landowner's approval; they will need to bore through the county road on 469th Ave. and did not have right of way permit and approval from the Highway Superintendent 12) Rhody moved, seconded by DeJong to take off the table the application of Clarmont Hutterian Brethren to drain on the NW1/4 of 3-114-50. All voted yes and motion carried. They have secured the right of way occupancy permit from the Highway Dept. on county road #313 to bore through the county road for drainage purposes. 13) Rhody moved, seconded by Jaeger to approve and issue Permit #D17-33 on the NW1/4 of 3-114-50 to Clarmont Hutterian Brethren Colony. All voted yes and motion carried.

11:45 Drainage

Al Moore withdrew his request to apply for a drainage permit at this time. 14) Pederson moved, seconded by DeJong to adjourn as Drainage Board and reconvene as County Commission. Motion carried.

12:00 State's Attorney John Knight

State's Attorney Knight met with the Commissioners to discuss several matters.

UNFINISHED BUSINESS

Discussion was held on the renewal of the maintenance contract with Johnson Control for 2018. The contract would be for one year continuation at an annual cost of \$8105. 15) Rhody

moved, seconded by Dumke to approve and sign maintenance contract with Johnson Control for 2018. All voted yes and motion carried.

CASH SHEET

Approve Cash Balance Sheet

16) Dumke moved, seconded by DeJong to approve the cash balance sheet for the month of November. All voted yes and the motion carried.

**DEUEL COUNTY AUDITOR'S ACCOUNT
WITH TREASURER**

END OF MONTH CASH BALANCE	November 2017
CASH TOTAL	\$ 1,381.80
CHECKS TOTAL	\$ 38,815.60
CASH ITEM	\$
CASH CHANGE SHERIFF	\$ 50.00
TOTAL CASH ASSETS ON HAND	\$ 40,247.40
CHECKING ACCOUNT BALANCE	\$ 118,848.22
MM DNB NATIONAL BANK	\$ 4,058.13
PREMIUM MM FIRST BANK & TRUST OF TORONTO	\$ 7,175,552.50
CREDIT CARDS	\$ 29.50
CD'S \$250,000 DNB	\$ 250,000.00
\$0 FIRST BANK & TRUST	
REVOLVING LOAN	\$ 99,723.35
GRAND TOTAL CASH ASSETS	\$ 7,688,459.10
GL CASH BALANCE BY FUNDS:	
GENERAL	\$ 2,551,567.65
SP REVENUE FUNDS	\$ 3,950,015.01
TRUST & AGENCY FUNDS	\$ 1,186,876.44
townships \$83,984.43 cities \$114,101.36	
schools \$836,478.93 rural fire \$14,146.81	
TOTAL GENERAL LEDGER CASH	\$ 7,688,459.10

Memorandum of Understanding, Mental Health Hold Billing, Contingency Transfers

The Memorandum of Understanding for 2018 between SDSU Extension and Deuel County was received from SDSU. The memorandum includes the portion to pay annually to SDSU for partial salary support of a part time (50%) 4-H Advisor position in the amount of \$9718 for 2018. 17) DeJong moved seconded by Pederson to approve and sign Memorandum of Understanding with SDSU Extension and Deuel County for 2018. All voted yes and motion carried.

18) Rhody moved, seconded by Dumke to pay bill to Avera for mental health hold in the amount of \$700. All voted yes and motion carried.

19) Pederson moved, seconded by DeJong to transfer from Contingency \$10,967 to various funds. All voted yes and motion carried. Elections \$1168; Judicial \$1935; Court Appointed Attorney \$5515; 4-H Service Center \$798; Weed & Pest \$1551.

APPROVAL OF WARRANTS:

20) Dumke moved, seconded by Rhody to approve all warrants as presented and those paid early to avoid service charge. All voted yes and the motion carried.

A&B Business Solutions 238.55 Supplies, A-Ox Welding Supply 225.08 Rental/Supplies, Banner Associates Inc 2910.20 Prof Services, Bjerke Sanitation 193.00 Utility, Bobcat Of Brookings 46.32 Repairs, Credit Collections Bureau 1.70 Collection Fees, Clear Lake Building Center 168.88 Repairs, City Of Clear Lake 222.38 Utilities, Clear Lake Courier 531.02 Publishing/Supplies, Clear Lake Computer Service 200.00 Prof Service, Codington County Auditor 2850.00 Prisoner Care, Connecting Point 422.00 Prof. Services, Deuel County Farmers Union 5131.81 Supplies, Deuel County Motor Supply 444.88 Supplies, Dust-Tex 104.66 Rental, Roger W. Ellyson 1221.62 CAA Fees, First Bank & Trust 114.05 Supplies/Credit Card, GCR Tires & Service 974.82 Repairs, Glacial Lakes Radiator 252.50 Repairs, Dwayne Gorder 62.60 Travel/Weed Meeting, Gunderson, Evenson, 158.96 Veteran Service Officer Travel, Hillyard 439.31 Supplies, Houseman Funeral & Cremation 2600.00 County Burial, ICAP 2989.66 Service Worker, ITC 2020.33 Phone/Internet, Johnson Feed Inc 1982.76 Road Salt, L G Everist Inc 710.34 Supplies, Deb Lessman 270.57 Travel/Supplies, Lifescape 120.00 Client Support, Lyle Signs 105.07 Supplies, Craig Magedanz 211.72 Travel/Meeting, Maynards 121.29 Supplies, Michael Todd & Comp 45.26 Supplies, Microfilm Imaging Systems 160.00 Rental, Mid States Audio Inc 550.00 Microphone Courtroom, Motorola Solutions 13581.00 Radios-Homeland Sec Grant, Nelson Law Office 1124.40 CAA Fees, Northwestern Energy 622.35 Utility, Office Peeps 1058.36 Supplies, Nathan Palm 59.24 Weed Travel/Meeting, Praetorian Digital 638.00 Online Training Sheriff's Office, Prairie Lakes Healthcare 255.00 Blood Alcohol, Best Western Ramkota Hotel 342.00 Travel, RNC Cabinets 10000.00 Office Furniture-DOE Office, Running's Supply 235.05 Supplies, Sanford Health 138.00 Blood Draw, Sanford Health Plan 20.00 Flex Fees, Sanford Clinic 2730.33 Health Nurse Contract, SD DOT 1442.65 Fuel Sheriff's Dept., Sioux Valley Co-Op 159.00 Diesel Fuel, Star Laundry 129.46 Rental, Steve's World 385.86 Repair, Sturdevant's Auto Parts 13.32 Supplies, Amy Tvedt 43.75 Web Page, Twin Valley Tire 633.20 Repairs, Wheelco Truck & Trailer Parts 66.58 Repairs, NJ Criminal Interdiction 150.00 Deputy Training, Ottetail 17.95 Utility, RC Technologies 150.00 Trunk Lines 911, Codington County Treasurer 110.00 Reg. Fee SV Commission Meeting, Verizon 376.96 Sheriff Cell Phones, Ottetail 6164 Utility, Sanford Health 58.49 Flex Run, DNB National Bank 12.80 Payroll Process Fee, DC Treasurer 63.35 Tax Acct., Art Mabry 42.00 SCRAM Due to State, Schools 1422388.45 Taxes, Cities

136219.27 Taxes, Townships 110361.10 Taxes, EDWDD 5949.04 Taxes, Rural Fire Dist. 25619.30 Taxes, Carrington Mtg. SVC 338.99 Overage Taxes, Sanford Health 273.60 Flex Run, Art Mabry 42.00 SCRAM Due to State, DC Treasurer 6477.91 Tax Acct., Sanford Health 368.60 Flex Run, Vincent Swenson 107.72 Overage Taxes, Roger Svec 223.28 Overage Taxes, Richard Boerger 45.80 Overage Taxes, Mary S Bren 24.00 Overpayment MV, Jeannie Ness 29.18 Overage Taxes, LeRoy Tesch 1270.84 Overage Taxes, Houseman Funeral Home 228.53 Overage Taxes, Wells Fargo Real Estate Tax 2230.33 Overage Taxes, Great Western Bank 74.95 Overage Taxes, Corelogic Centralized Refunds 2029.40 Overage Taxes; Payroll: Commissioners 8202.01, Elections 1167.89, Auditor's Office 9887.96, Treasurer's Office 7955.38, State's Attorney's Office 7311.38, General Gov't Bldg. 4365.84, Director of Equalization Office 11194.10, Register of Deeds Office 5439.70. Veteran Service Officer 1090.32, Sheriff's Dept. 27373.12, County Assistance 390.39, 4-H Service Center 338.91, Extension Office 2191.49, Weed & Pest 2803.54, Drainage 116.38, Planning & Zoning 953.77, Road & Bridge 62176.79, Emergency Management 2614.59.

Adjournment

There being no further business Pederson moved, seconded by Dumke to adjourn. The next regular meeting is December 19.

Gary Jaeger, Chairman

ATTEST: Pam L. Lynde, County Auditor
Published One Time at the Approximate Cost of _____.