

May 5, 2015  
Regular Meeting

The Deuel County Commissioners met in regular session on Tuesday May 5 at 9:00 a.m. in the Commission Room of the Courthouse with Chairman Rhody presiding. Those present were Commissioners Dumke, DeJong, Jaeger, Rhody and Pederson. Also present was Auditor Pam Lynde. The meeting began with prayer and the Pledge of Allegiance.

**Approval of Minutes:**

1) Jaeger moved, seconded by Pederson to approve the minutes of the regular meetings of April 7 and 21 and special meetings of April 20 and 29. All voted yes and the motion carried.

**Approval of Agenda**

2) DeJong moved, seconded by Dumke to approve the agenda as presented. All voted yes and the motion carried.

**APPOINTMENTS**

**9:05 Highway Superintendent Jamie Hintz**

Hintz met with the Commissioners to discuss several highway related issues. Hintz presented the fuel quotes for month of April. Deuel County Cenex 2.45 gallon for ethanol; Vollan Oil 2.3440 gallon ethanol 3) Dumke moved, seconded by Jaeger to accept low quote of Vollan Oil for ethanol at 2.3440 gallon. Those voting yes were Dumke, Jaeger, Pederson and Rhody. DeJong voted no and motion carried. Hintz said that the state has informed him repair work will begin in 2016 on highway 212 with a proposed detour that would use Deuel County highways. The proposed detour would go through Goodwin south to Bemis west to Codington County. Hintz also talked about the estimate from Aason Engineering on plans for the overlay on county roads 290 and 513; 10,000 ton estimate of black top. Hintz stated they are taking out the old bridge on Hwy 518; structure was abandoned; township is concerned with safety. New bridge posting signs are now in at the state with the state providing these signs initially; usually 4 signs per bridge. Hintz stated there are still cropping in the right of way issues on county roads and he will be checking these right of ways out and determine what needs to be done about the issue. The new colored highway map was presented. 4) Jaeger moved, seconded by Dumke to adopt the revised 2015 county highway map as the official Highway map of Deuel County. Map posted in the Auditor's Office. All voted yes and motion carried.

**9:30 Glenda Goens 2014 Audit Entrance Conference**

Goens presented the 2014 audit entrance conference. Goens said she is budgeting approximately 191 hrs. at \$61.50 for this audit with travel and assistance not being billed to the county. She said she will be testing the Highway Department material outlying office and Sheriff's Office for this audit cycle. Goens will meet with the Commissioners at the close of the audit and within 60 days the county should expect a final report. 5) Pederson moved, seconded by Dumke to have Chairman and Auditor sign the engagement letter with Legislative Audit. All voted yes and the motion carried

**10:00 Deputy Cory Borg**

Borg said he would like to apply for the federal US Dept. of Justice grant for bullet proof vests as well as the state grant. 6) DeJong moved, seconded by Pederson to

apply for the federal US Dept. of Justice grant for sheriff dept. bullet proof vests. This is an 80-20 grant. All voted yes and the motion carried. Borg also talked about the Homeland Security grant funds that will be available. He has talked with Sheriff Solem and would like to purchase computers to be placed in sheriff's vehicles and would like to get approval to apply and get quotes for computers and software. He said the eight county region will be awarded \$380,000 for various projects. 7) Jaeger moved, seconded by Dumke to apply for the Homeland Security Grant and get quotes for computers and software. All voted yes and the motion carried.

Borg gave an update on the transition of the 911 dispatch to Watertown. He said they did test the backup paging system Monday night with all areas being able to hear the test. He said they do anticipate being switched over to 911 dispatch in Watertown before July 1. He also said he will be meeting with the fire chiefs in the county and discuss pager testing.

Borg talked about the staffing that may be needed for the Sheriff's Office when the 911 center is closed in Deuel County. He said that after Watertown takes over the 911 calls 24-7 coverage in the Sheriff's Office won't be needed. He said there should still be enough work for one full time person and one part time. He suggested staffing the sheriff's office from 8 a.m. to 6 p.m. Monday through Friday with one full time employee and a part time employee. He requested moving into Executive Session to discuss personnel issue.

#### **10:15 Executive Session**

8) Pederson moved, seconded by Dumke to move into Executive Session to discuss a personnel matter. All voted yes and the motion carried. Chairman Rhody declared the Commissioners out of Executive Session at 10:40 a.m.

#### **11:00 Drainage Board**

9) Dumke moved, seconded by DeJong to adjourn as County Commission and reconvene as the Drainage Board. All voted yes and motion carried. Bruce Harringa presented an application to drain on the SW1/4 33-113-49 with the water flowing west to a natural drainway. They are using five and six inch tile sizes. He is the adjoining land owner. He had the wetland determination on the above described property. 10) Jaeger moved, seconded by Rhody to approve and issue drainage permit #D15-12 to Bruce Harringa on the above described property. All voted yes and the motion carried.

#### **11:15 Drainage**

Warren Lunden, on behalf of landowner Rebecca Drong presented an application to drain on the NW1/4 23-113-49 with the water flowing southwest. He stated they will be using five inch tile sizes. He had secured the sign off of adjoining landowner and had the wetland determination on the above described property. 11) Dumke moved, seconded by DeJong to approve and issue drainage permit #D15-13 to Warren Lunden/Rebecca Drong on the above described property. All voted yes and the motion carried.

Lunden also presented an application on behalf of land owner Saranne Ensberg to drain on the SE1/4 15-113-49 with the water flowing to the west northwest. He stated they will be using five inch tile. He had secured the sign off of adjoining landowner and had the wetland determination on the above described property. 12) Dumke moved, seconded by Rhody to approve and issue drainage permit #D15-14 to Warren Lunden/Saranne Ensberg on the above described property. All voted yes and the motion

carried. 13) Jaeger moved, seconded by DeJong to adjourn as Drainage Board and reconvene as County Commission. All voted yes and the motion carried.

**11:30 State's Attorney Knight**

Knight met with the Commissioners to discuss several items. 14) Pederson moved, seconded by Dumke to move into Executive Session to discuss personnel issue. All voted yes and the motion carried. Chairman Rhody declared the Commission out of Executive Session at 12:00 p.m.

**NEW BUSINESS**

**Approve Cash Balance Sheet**

15) Dumke moved, seconded by Jaeger to approve the cash balance sheet for the month of April. All voted yes and the motion carried.

**DEUEL COUNTY AUDITOR'S ACCOUNT  
WITH TREASURER**

<b>END OF MONTH CASH BALANCE</b>	<b>April-15</b>
CASH TOTAL	\$ 2,529.61
CHECKS TOTAL	\$ 156,408.75
CASH ITEM	\$
CASH CHANGE SHERIFF	\$ 50.00
TOTAL CASH ASSETS ON HAND	\$ 158,988.36
CHECKING ACCOUNT BALANCE	\$ 3,188,002.99
MM DNB NATIONAL BANK	\$ 4,052.88
PREMIUM MM FIRST BANK & TRUST OF TORONTO	\$3,040,368.27
PREMIUM SAVINGS WELLS FARGO	\$ -
CREDIT CARDS	\$ 331.37
CD'S \$250,000 DNB FIRST BANK & TRUST	\$ 250,000.00
REVOLVING LOAN	\$ 80,524.68
<b>GRAND TOTAL CASH ASSETS</b>	<b>\$ 6,722,268.55</b>

GL CASH BALANCE BY FUNDS:

GENERAL				\$ 2,040,573.61
SP REVENUE FUNDS				\$ 2,369,532.75
TRUST & AGENCY FUNDS				\$ 2,312,162.19
townships	\$155,828.31	Cities	\$174,196.02	
schools	\$1,801,579.40	rural fire	\$29,681.68	

**TOTAL GENERAL LEDGER CASH** **\$ 6,722,268.55**

**Travel, Weed Spraying Contract, Lease Tractor, Meal, Gas, Lodging State Rates, Meeting Notice Requirements**

16) DeJong moved, seconded by Jaeger to approve and pay travel expense for officials to attend Sioux Valley Commission Meeting, Auditor to attend regional welfare training. All voted yes and the motion carried.

17) DeJong moved, seconded by Dumke to sign and approve the 2015 weed spraying contract between the State DOT and Deuel County. All voted yes and the motion carried.

18) DeJong moved, seconded by Rhody to approve lease contract with Schuneman Equipment for a 6195R John Deere tractor for pulling the sprayer at \$2000. Chair called for a roll call vote. Dumke no; DeJong yes; Jaeger no; Pederson no; Rhody yes; motion failed.

State rates for meals and gas will change July 1. 19) Pederson moved, seconded by Dumke to adopt the following reimbursement rates for Deuel County as of July 1, 2015. All voted yes and the motion carried. \$.42 per mile for use of privately owned vehicle; in state per diem rates for meals if meeting requires overnight stay - \$6 for breakfast, \$11 for lunch and \$15 for dinner

As of July 1, 2015 all public bodies shall provide public notice, with proposed agenda, that is visible, readable and accessible for at least an entire continuous 24 hours immediately preceding any meeting, by posting a copy of the notice, visible to the public at the principal office of the public body holding the meeting. The proposed agenda shall include the date, time and location of the meeting. This requires that notices be posted in a place that is accessible for 24 hours immediately before the meeting.

**Package Beer Renewal, Air Exchange at Extension Office, Wind Farm Tax Received**

20) Jaeger moved, seconded by Dumke to approve the renewal of package off-sale malt beverage license for 2015-16 State Line Bar & Grill Inc. All voted yes and motion carried.

Discussion was held on the need for an air exchanger in the Extension Office. Gates Heating submitted a proposal to install an air exchanger in the mechanical room next to the furnace with two 6" ducts to the outside and terminate them with a vent hood on the side wall of the building. They would install 6" duct to a drop in diffuser installed in the false grid and will install a 6" duct into the return air duct of the forced air furnace, with a controller on the wall next to the thermostat. The controller will run the air exchanger. The air exchanger will be interlocked with the furnace fan so any time the air exchanger runs the furnace fan will circulate the fresh air throughout the building. 21) Pederson moved, seconded by DeJong to hire Gates Heating and Air-conditioning to install air exchange system at the Extension Office for \$2569.00; all material installation and startup

are included in the price. All voted yes and the motion carried.

The Wind Farm tax has been received from the state. The taxes are apportioned among the school districts, the county and organized townships where each wind tower is located. Deubrook School Dist. 50%-79,736.75; Townships 15%-Blom Township-9,967.10; Scandinavia Twp.-13,953.93; County 35%-55,815.73

**APPROVAL OF WARRANTS:**

22) Pederson moved, seconded by Dumke to approve all warrants as presented and those paid early to avoid service charge. All voted yes and the motion carried.

3-D Specialties 278.73 Repairs, A&B Business Solutions 90.06 Maint./Copies, A-Ox Welding Supply 31.64 Repairs, Assn Of SD Co W&P Boards 150.00 2015 Dues, Bjerke Sanitation 218.00 Utilities, Brock White Co. 4248.00 Sealant/Supplies, Brookings Deuel Rural Water 54.30 Utilities, Cartney Bearing & Supply 67.92 Repairs, Credit Collections Bureau 170.34 Fees, Clear Lake Building Center 376.99 Supplies, City Of Clear Lake 212.19 Utilities, Clear Lake Courier 1134.30 Publication/Supplies, Codington County Auditor 2700.00 Prisoner Care, James Cosman 24.80 Juror/Travel, Dakota Portable Toilets 225.00 Rental, Deuel County Cenex 2774.69 Repairs/Supplies/Utilities, Deuel County Motor Supply 282.89 Repairs, Deuel County Pharmacy 2.58 Supplies, Dust-Tex 100.62 Mat Rental, Dust-Tex 124.46 Mat Rental, Ecolab Pest Elimination 54.00 Prof Svc, Lynne Eide 10.00 Juror, FedEx 7.04 Shipping Fee, Galls 319.92 Supplies, Keith Goens 197.20 Meetings/Travel, Dwayne Gorder 46.10 Meeting/Travel, Grant Co Review 13.60 Publication, H-D Electric Coop 516.61 Utilities/Repairs, Helena Chemical Company 745.00 Seed Supplies, Holy Name Boy Scouts 390.00 Supplies/Flags, Kevin Huber 64.80 Juror/Travel, Human Service Agency 2700.00 2nd Qtr Support/Serenity Hills, ITC 2979.83 Phone/Internet, Josie Koopmans 57.40 Prof Svc/Travel, Samuel Krause 61.10 Juror/Travel, Paul Kvernmoen 25.54 Juror/Travel, Lewis & Clark BHS 160.00 Prof Service, LexisNexis Matthew Bender 44.44 SD Court Rules, Pam Lynde 500.00 2014 Ins Deductible, Craig Magedanz 89.24 Meetings/Travel, Maynard's 163.53 Supplies, Lisa Norton 61.10 Juror/Mileage, Northwestern Energy 1272.71 Utilities, Tamra Odette 61.84 Juror/Travel, Office Peeps 1536.44 Supplies, Ottertail Power Co 86.60 Utilities, Prairie Lakes Healthcare Sys 85.00 Prof Svc, Kenneth Reiste 50.00 Juror, RFD News 12.90 Publication, Rob's Locker & Catering 140.00 1/4 Annual Weed Mtg Meal, Sanford Health Plan 35.00 Flex Fees, Sanford Clinic 2585.75 Co Health Nurse, Sanford 67.00 Prof Svc, Dean Schaefer Court Reporting 30.00 Prof Service, Mark Schmidt 61.10 Juror/Travel, SD Assn Of Co W&P Supervisors 50.00 2015 Dues, SD DOT 1001.62 Fuel, Mark Severson 50.00 Juror, Sheehan Mack Sales 1553.68 Repairs, Swenson Ford Sales 102.20 Repairs, Nathan Tjaden 15.18 Juror/Travel, Jason Toben 50.00 Juror, Tool Time Rental 400.00 Rental/Bobcat, Amy Tvedt 43.75 Web Page, US Postmaster 44.80 Postage, Watertown Tire Center 86.85 Repairs, Yankton Co Treasurer 113.75 Prof Svc BMI Hearing, Treasurer 861.31 Tax Acct., Buffalo Ridge Resort 18.90 Refund Overpayment, Verizon 249.52 Sheriff Cell Phones, DC Treasurer 185.01 Tax Acct., Peden Cole American Legion 750.00 Baseball/Softball Program, Century Link 412.16 911 Trunk Lines, DNB National Bank 12.59 Payroll Process Fee, DC Treasurer 687.16 Tax Acct., Neighborhood Mortgage Solutions 293.41 Refund Overpayment, Dakota Wind Exchange 519.63 Refund Overpayment, DC Treasurer 652.25 Tax Acct., DC Treasurer 2722.42 Tax Acct., Sanford Health 20.00 Flex Run, Sanford Health 25.00 Flex Run, DC Treasurer 100.00 Tax Acct., Schools 221027.22 Taxes, Cities 38636 Taxes, Townships 69166.33 Taxes, EDWDD 824.75 Taxes, Deuel Co Fire

Fighters 3759.32 Taxes, SD Dept. of Revenue 127904.24 Funds Due to State, SDACO 232.00 M&P Funds Due to State, DC Treasurer 536.69 Tax Acct., DC Treasurer 678.41 Tax Acct., SD EPath 100.85 Excise Tax, Payroll: Commissioners 7885.85, Elections 128.47, Auditor's Office 8502.94, Treasurer's Office 6915.07, State's Attorney's Office 6832.83, General Gov't Building 4195.27, Director of Equalization Office 6787.26, Register of Deeds Office 4047.08, Veteran Service Officer 987.69, Sheriff's Office 20499.30, County Assistance 393.17, 4-H Service Center 63.07, Extension Office 1891.14, Weed & Pest 1761.49, Drainage 49.18, Planning & Zoning 1073.26, Road & Bridge Fund 52963.19, 911 Fund 13968.27, Emergency Management 1142.84.

**Adjournment**

Dumke moved, seconded by Jaeger to adjourn. The next regular meeting will be held May 19.

Steve Rhody, Chairman

ATTEST:

Pam L. Lynde, County Auditor

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