

The Deuel County Commissioners met in regular session on Tuesday, November 2<sup>nd</sup> at 9:00 a.m. in the Commission Room of the Courthouse with Chairman DeJong presiding. Those present were Commissioners DeJong, Jaeger, Rhody, Kreutner and Homan as well as Auditor Korth. The meeting began with prayer and the Pledge of Allegiance.

**Approval of Agenda**

1) Rhody moved, seconded by Homan to approve the agenda as presented. All voted yes and the motion carried.

**Approval of Minutes:**

2) Jaeger moved, seconded by DeJong to approve the minutes of the regular meetings October 5<sup>th</sup> and 19<sup>th</sup>. All voted yes and the motion carried.

**APPOINTMENTS**

**9:00 Highway Superintendent Jamie Broksieck**

Broksieck met with the Commissioners to discuss several highway related issues. He reported on the small structure inventory. A letter was sent to the townships to offer to help with their inventories. It is a cumbersome project but necessary. The deadline for the inventories is May and it is best to have it completed during fall.

Broksieck reported on the dismantling of the building at the 4-H grounds. He also reported on post construction meetings and negotiations with wind tower companies.

He reported the waste oil furnace will need replacing if they are considering using it this winter. The quote for a new one is \$17,561.45 from Master Burn of Sioux Falls. With natural gas prices on the rise, he would like it considered to help with heating costs. 3) Rhody moved, seconded by Jaeger to approve the purchase of a new waste oil furnace from Master Burn at quoted price of \$17,561.45 and to surplus for sale the old furnace. All voted yes and motion carried.

**9:30 Extension Secretary Dawn Fritz and 4-H Director Deb Lessman**

Fritz and Lessman met with the Board with an annual 4-H report. Their year concluded September 2021. The bulk of their programs were Shooting Sports, Achievement Days, and various promotions. Fritz reported on testing of commercial pesticide applicators. She also reported on setting up the Festival of Trees in the Courthouse the evening of November 29<sup>th</sup>. Lessman reported SDSU will be presenting a strategic planning presentation at the Deuel County Complex the evening of December 8<sup>th</sup>. It is a town hall type meeting open to anyone interested. A quote for a rolling ladder was presented as needed for the Deuel County Complex. Online pricing was more competitive. 4) Homan moved, seconded by Kreutner to purchase a rolling ladder for online quoted price of \$529.99 and for 20 more chairs to be ordered for the Deuel County Complex as needed. All voted yes and motion carried.

**9:45 Adam Buss of New York Life Insurance Co.**

Buss met with the Commissioners with a proposal on switching life insurance companies for the County. Buss had met earlier in the fall with Auditor Korth with a proposal with New York Life Insurance Company and can offer competitive rates for Deuel County employees. His presentation offered a much more competitive rate for term life and more coverage, also offering employees whole life insurance as an added benefit offered by the County at no cost to the County. He answered several questions and the Board will take this under consideration.

**10:00 Second Reading Ordinance B2004-01-39B – POSTPONED**

*An Ordinance To Amend Section 1102.03, "Special Exceptions" [Article IX: "Ci – Commercial/Industrial District To Include "Custom Processing And Slaughterhouse"]; Article XIV, "General Standards For Custom Processing And Slaughterhouse Activities", Adopted By Ordinance B2004-01, As Amended, Of The Zoning Ordinance Of Deuel County. An Ordinance Amending Ordinance B2004-01 (Existing Zoning Ordinance) And All Amendments Thereto, In Accordance With The Provision Of Chapter 11-2, 1967 SDCL, And Amendments Thereof, And For The Repeal Of All Resolutions And Ordinances In Conflict Therewith –*

The above second reading will be held at the regular commission meeting, Tuesday, November 16<sup>th</sup>, 2021. Due to a change made in the language of the ordinance, special notice of publication reset the second reading to a later date.

**10:15 Sheriff Cory Borg**

Borg met with the Commissioners on several topics concerning the Sheriff’s Department.

Discussion was held to consider the adoption of the following departmental budget supplement to the 2021 Deuel County budget, in order to carry on the indispensable functions of Deuel County. 5) Jaeger moved, seconded by Kreutner to advertise and hold a supplemental budget hearing December 7<sup>th</sup>. Roll call vote, all yes and the motion carried.

**NOTICE OF SUPPLEMENTAL BUDGET HEARING  
FOR DEUEL COUNTY**

**NOTICE IS HEREBY GIVEN THAT:** The Deuel County Commission will hold a public hearing on Tuesday, December 7<sup>th</sup> at 10 a.m. in the Commission Room of the Deuel County Courthouse, Clear Lake, South Dakota, to consider the adoption of the following departmental budget supplement to the 2021 Deuel County budget, in order to carry on the indispensable functions of Deuel County government.

FUND	DEPT	OBJECT	SUPPLEMENT
101 211	425.00	Sheriff Dept. Repairs & Maintenance	\$15,000.00

**MEANS OF FINANCE:**

101	101	General Fund Cash	\$15,000.00
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**NOTICE IS FURTHER GIVEN THAT:** Any person or his attorney interested in the adoption or rejection of this supplemental appropriation may appear and be heard.

Dated this 2<sup>nd</sup> day of November 2021.

Mary Korth  
Deuel County Auditor

Borg requested the standard cell phone stipend for his newest deputy. 6) Jaeger moved, seconded by Rhody to grant Dillon Krosch a \$50.00/month phone stipend beginning November 2021 payroll. All voted yes and motion carried.

Borg stated he is looking for a reserve officer to replace Troy VanDeusen who left the reserve force this summer. 7) Kreutner moved, seconded by Homan to advertise for a reserve deputy, a non-paid position for the Sheriff's Department. All voted yes and motion carried.

8) Jaeger moved, seconded by Rhody to surplus 4 (four) Glock pistols, 1 (one) 357 pistol, and 1 (one) 223 rifle at value of \$200 each; giving Sheriff's Office personnel first option to purchase or to be sold at firearms consignment. All voted yes and motion carried.

Discussion was held on the Sheriff's Department Policy Manual. According to state statute, all Sheriff Department personnel adheres to the policy manual set forth by each individual County Sheriff's Office. Many of their policies are reviewed and guided by SDPAA (South Dakota Public Assurance Alliance) and federal guidelines. Sheriff policies and procedures supersede any local district personnel policy manuals. Borg and his staff are not bound by the Personnel Policy and Procedures Manual for Deuel County that was updated and recently implemented for all employees. Borg strives to have a good working relationship with the Commissioners and Auditor's Office and will continue to do so even with separate policies. The Sheriff's Office still works within County Budget guidelines set forth by the Board. Suggested changes to the Sheriff's manual offered by HR representative Remund in a prior email were discussed. Some changes can be made to be consistent with County policies, others cannot due to impartiality of processes and other guidelines. Borg reviews this manual with all new employees of the Sheriff's Office; this includes deputies as well as admin personnel, jailers, or bailiffs. Borg fielded many questions and can provide a copy of the manual for his commissioner liaisons. It should be noted some information in the Sheriff's Office Policy and Procedure Manual is privileged and not public information. Board approval is not required for the Sheriff's Office Manual. Borg is very open in working with the Commissioners and the County and does not see conflict in using this manual.

**Executive Session per SDCL 1-25-2 No Executive Session Called at This Meeting**

**UNFINISHED BUSINESS**

No unfinished business.

**NEW BUSINESS**

**Approve Cash Balance Sheet**

9) Homan moved, seconded by Kreutner to approve the cash balance sheet for the month of October. All voted yes and the motion carried.

**DEUEL COUNTY AUDITOR'S ACCOUNT WITH TREASURER**

<b>END OF MONTH CASH BALANCE</b>	<b>OCTOBER 2021</b>
CASH TOTAL	\$ 2,640.27
CHECKS TOTAL	\$ 169,376.53
CASH ITEM	\$ 0
CASH CHANGE SHERIFF	\$ 50.00
TOTAL CASH ON HAND	\$ 172,066.80

CHECKING ACCOUNT BALANCE	\$ 1,011,186.90
MM DNB NATIONAL BANK	\$ 4,063.45
PREMIUM MM FB&TRUST TORONTO	\$ 6,497,294.18
PREMIUM MM FB&TRUST TORONTO ARP FUNDS	\$ 422,614.13
CREDIT CARDS	\$ 972.80
CD'S DNB NATIONAL BANK	\$ 250,000.00
REVOLVING LOAN	\$ 30,070.55
<b>GRAND TOTAL CASH ASSETS</b>	<b>\$ 8,388,268.81</b>
GL CASH BALANCE BY FUNDS:	
GENERAL	\$ 4,737,356.20
SP REVENUE FUNDS	\$ 1,812,471.29
TRUST & AGENCY FUNDS	\$ 1,838,441.32
TOWNSHIPS \$133,729.28	CITIES \$184,674.65
SCHOOLS \$1,311,681.61	RURAL FIRE \$27,086.07
<b>TOTAL LEDGER CASH</b>	<b>\$ 8,388,268.81</b>

**APPROVAL OF WARRANTS:**

10) Jaeger moved, seconded by Rhody to approve all warrants as presented and those paid early to avoid service charge. All voted yes and the motion carried. *Warrants To:* A&B Business Solutions 133.49 Supplies, A-Ox Welding Supply Company In 195.70 Rental/Supplies, American Solution For Business 663.97 Supplies, Appeara 248.35 Rentals, At&T Mobility 13.06 Ipad Data, Auto Value Parts Store 45.98 Shop Supplies, Banner Associates Inc 7402.40 Eng. Fees, Bituminous Paving Inc 394964.90 Overlay, Bjerke Sanitation 245.00 Garbage, B-D Rural Water 165.60 Utilities, Bowes Construction Inc 1356.60 Hot Mix, Bratland Law 1683.00 Attorney Fees, Brian's Glass & Door Inc 630.00 Equip Repair/Inventory, Butler Machinery Co 583.50 Repair/Supplies, Byron Nogelmeier 160.00 24/7 Fees, Century Link 358.79 Utilities, Credit Collections Bureau 1.70 Co Asst, Clear Lake Building Center 10.49 Repairs, City Of Clear Lake 330.64 Utilities, City of Watn Fin Office 3864.91 911 Surch, Clear Lake Courier 1055.52 Publishing, Clear Lake Township 398.00 Gopher Bounty, Clubhouse Hotel & Suites-Pierr 604.48 Travel, Codington County Auditor 85.00 Prisoner Care, Cole's Petroleum Products, Inc 14888.64 Fuel, Brittane Collins 165.00 Services, Cummins Sales And Service 1605.10 Repair, Dakotabilities 360.00 Services, Deuel County Farmers Union Oil 257.87 Repairs/Supplies, Deuel County Motor Supply Inc 679.12 Repairs/Supplies, Deuel Area Development Inc 3750.00 Support, Diamond Mowers Inc 1046.17 Repairs/Supplies, Dmv Nationwide 37.30 Overpay J Hockett, Ecolab Pest Elimination Div 54.00 Pest Control, Equipment Blades Inc 360.00 Equip Repairs, Fedex 7.46 Services, First Bank & Trust 3279.82 Supplies/Support/Travel, Fisher Sand And Gravel Co 1292.82 Gravel, Fritz Chevrolet Inc 1580.56 Repairs, Dawn Fritz

11.76 Travel, Gesswein Motors, Inc 94.68 Repairs, Goodwin Senior Citizens 200.00 Support, Green Roby Oviatt Llp 476.00 Caa Fees, Debora Hansen 45.00 Overpay Rec 1555/2810, Patricia J Hartsel 81.60 Services, Hillyard/Sioux Falls 317.48 Supplies, Inter-Lakes Comm Action Inc 1735.75 Support, Itc 1958.64 Utilities, Mark Katterhagen 18.00 Pro Services, Kibble Equipment Llc 55.27 Equip Repairs, Brandt Senior Citizens 400.00 Support, Josefina Koopmans 336.96 Services, Deb Lessman 443.10 Supplies/Travel, Lucy Lewno 176.53 Mental Illness Board, Darcy Lockwood 18.00 Pro Services, Lyle Signs Inc 949.41 Del Posts, Blue Tarp Financial, Inc 146.63 Shop Supplies/Tools, Macksteel Warehouse, Inc. 19.71 Equip Repairs, Maynards 58.23 Supplies, McKay-Dan 99.22 Overpayment, Menards 86.77 Supplies, Microfilm Imaging Systems 90.00 Rental, Milton-Joel 85.15 Overpayment, Multi Business Solutions Inc 1500.00 Services, Napa Auto Parts 45.84 Shop Supplies, Newman Traffic Signs 439.69 Signs, Byron Nogelmeier 195.00 24/7 Fees Due State, Dennis Nosbush 195.72 Repairs, Northwestern Energy 193.65 Electricity, Office Peeps Inc 1096.25 Office Paper, Ottetail Power Co 83.40 Electricity, Powerplan Oib 108.89 Filters, Best Western Ramkota Hotel 469.96 Travel, Ron's Saw Shop 21.98 Supplies, Running's Supply Inc 120.23 Shop Supplies/Tools, Sanford Clinic 2929.77 Services, Sd Dept. Of Labor & Regulation 228.17 Services, Sd Dept Of Transportation 765.43 Pro Fees, Sd Dept Of Transportation 2689.78 Supplies, State Of Sd 40.00 Services, Sdaao 575.00 Service, Sdacc 2000.00 Services, Clear Lake Senior Citizens 200.00 Support, Titan Machinery-Watertown 840.48 Equip Repair, Traffic Solutions 70692.94 Pavement Markings, Transource Truck & Equip Inc 83.94 Filters, Truenorth Steel Inc 1749.30 Bridge Freight, Ultra-Connecting Point 521.00 Services, Van Diest Supply Company 7488.00 Weed Chemical, W.W. Tire Service Inc 596.36 Repairs/Supplies, Wheelco Truck & Trailer Parts 354.02 Repairs/Supplies, Yankton Co Sheriff's Office 50.00 Services, Sundry Juror Fees \$400.00 and \$66.36 Mileage. *Payroll:* Commissioners 10265.49, Election 130.29, Auditor Office 11564.55, Treasurer Office 9233.49, State's Atty Office 8007.75, Gen Building 5557.01, Dir of Equal Office 14952.78, Reg of Deeds Office 7912.79, VSO 1289.55, GIS 652.71, Sheriff's Dept 33643.49, County Assist 397.36, 4-H Service 375.91, Extension 3256.67, Weed 6912.61, Zoning 4362.71, Hwy Dept 65010.45, Emerg Mngmt 3286.56, DNB National Bank 13.08 Payroll Proc.

### **Public Comments**

No public comments.

There being no further business, 11) Kreutner moved, seconded by Homan to adjourn. All voted yes and motion carried. Meeting adjourned.

Mary J Korth, County Auditor

Gary DeJong, Chairman

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