

May 7, 2019
Regular Meeting

The Deuel County Commissioners met in regular session on Tuesday May 7 at 9:00 a.m. in the Commission Room of the Courthouse with Chairman Rhody presiding. Those present were Commissioners DeJong, Rhody, Homan, Jaeger and Kreutner. Also present was Auditor Mary Korth and several members of the public. The meeting began with prayer and the Pledge of Allegiance.

Approval of Minutes:

1) Jaeger moved, seconded by Kreutner to approve the minutes of the regular meetings of April 2 and April 23, 2019 along with special meeting held April 9, 2019. All voted yes and the motion carried.

Approval of Agenda

2) Homan moved, seconded by DeJong to approve the agenda as presented. All voted yes and the motion carried.

APPOINTMENTS

9:00 Highway Superintendent Jamie Hintz

Hintz met with the Commissioners about several issues. Wilde Air Service LLC, Volga, SD had contacted the county to request permission for their aircraft to use county and township roads to land and take off in the southern portion of the county. They are preparing to spread dry fertilizer for farmers in that area and want to be fiscally responsible which means land as close to the field as possible. They will be compliant with all laws cited SDCL 50-2-2.1 Mr. Wilde was not available at the time of the meeting for questions about the aircraft. The Board would approve a helicopter but not fixed wing. 3) Kreutner moved, seconded by Jaeger to approve Wilde Air Service, LLC the use of township and county roads for landing and take-off for preparation of dry fertilizer by use of helicopter only; if it is fixed wing, the Board will not approve at this time subject to change. Deuel County will not assume liability for safety reasons and all regulations and laws must be followed in accordance with SDCL 50-2-2.1. All voted yes and motion carried.

Hintz also presented the awards of the BIG (Bridge Improvement Grant) program received by Deuel County from South Dakota DOT. The structures awarded are 20-065-196 in the amount of \$197,600 which will pay 70% of the total project. The second structure 20-065-189 awarded \$208,100 which pays 58% of total project. A funding agreement and specific information will be sent at a later date.

Hintz also spoke of road conditions, it is very difficult fixing roads this time of year as water tables are high and though some roads are firming up, most are very laborious and time consuming. Fisher Sand & Gravel is providing material. To repair the roads correctly, fabric must be used but it is time-consuming. Hintz also commented that gravel is not the condition it use to be and will continue to deteriorate with the current traffic and speed on gravel roads. Hintz also said there are some International trucks breaking down and they have been an expensive fix due to the electronic codes on them. Diagnostic equipment is very expensive and doesn't always work. Hintz is going to be looking for a different truck elsewhere as the International trucks the county owns are constantly breaking down. He also commented that applications for the position are slow in coming in. He also mentioned the year end job cost and inventory report for the highway has been affected by a computer report glitch that is generating the wrong figures. They are working with Ultra Connecting Point in fixing the issue.

9:30 Human Service Agency Chuck Sherman with Kari Johnston

Outgoing Human Service Agency CEO Chuck Sherman met with the Commissioners to introduce the new CEO Kari Johnston. Sherman also asked for continued financial support of the Human Service Agency with a 3% increase in 2020 due to health insurance rate increases. The HSA

has combined a community health center and community adjustment center which support 156 individuals with severe disabilities. Sherman also said they have the lowest administrative costs as well. Mental health services provided are basically outpatient basis. Johnston has been running the mental health center and assumes the CEO position May 8, 2019. County funds are providing service for detox facilities for men and women and also a safe room for those who need it or those with suicidal diagnosis helping reduce hospital costs. These facilities are located at Serenity Hills in Watertown. This also helps law enforcement to have an option rather than jail time for those with mental health issues. These community health and adjustment centers service several counties in the area. The 3% increase has been requested of all counties they serve. This will be discussed at budget time in July.

9:45 Emergency Management Director Sheila Monnier

Monnier met with the Commissioners to discuss several items. She presented a summary of activities since January. Also gave a rough estimate of funds for disaster declaration, \$173,000 granted for townships, \$30,000 for snow removal from this spring, 50% reimbursement for her hours and expenses to the County, and \$12,000 for county roads. City roads are not part of the disaster declaration. Monnier also attached her SLA (State/Local Agreement) requirements from the State and her quarterly report which was submitted. Monnier discussed the siren on the courthouse and it will hopefully be repaired and up and running for tornado drills to begin May 17th. She also applied for a grant from Trans Canada for \$6000 which was received for four AED (Automated External Defib machines) for deputy cars. 4) DeJong moved, seconded by Homan to approve the purchase of AEDs for \$6,976 with the Grant paying \$6000 and county cost \$976. She also said her laptop is older (2010) and the battery is bad. 5) Jaeger motioned seconded by Kreutner to purchase a new laptop for EM dept for \$1349.00 from Ultra Connecting Point. She also said again she will be putting in many more hours during this time.

10:00 Supplemental Budget Second Hearing

At 10:00 AM the time set for the Budget Hearing was held for consideration of adding to the Courthouse Building Fund – General Gov't Buildings budget. No public comments were made in consideration for this resolution and purchase. Auditor Korth presented Resolution 19-09 A Resolution Supplementing Appropriations for Deuel County for the Year 2019 funds used to purchase a building for county use located at 105 Hwy 22 West, Clear Lake, SD 57226. 6) Jaeger moved, seconded by DeJong to approve and sign Resolution 19-09 to supplement the Courthouse Building Fund – General Gov't Buildings in the amount of \$240,000. Roll call vote: Rhody, DeJong, Jaeger, Homan and Kreutner voted yes. Voting nay: None. With all voting yes, motion carried.

RESOLUTION 19-09

A RESOLUTION SUPPLEMENTING APPROPRIATIONS FOR DEUEL COUNTY, SOUTH DAKOTA FOR THE YEAR 2019

BE IT RESOLVED BY THE DEUEL COUNTY COMMISSION, DEUEL COUNTY, SOUTH DAKOTA:

Section 1. Whereas Budget Resolution No. 18-17 for Deuel County, South Dakota, for the fiscal year 2019 did not provide sufficient revenue to enable Deuel County to conduct the indispensable functions of government in that it did not provide sufficient funds to operate the Departments which it is necessary to maintain.

Section 2. There is appropriated for the fiscal year 2019 an additional amount as follows:

Supplementary Appropriation:

233-161-432.00	Courthouse Bldg Fund	\$240,000
	General Gov't Bldgs-Building Purchase	

Means of Finance:

233-000-101	Courthouse Bldg Fund Cash	\$240,000
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Section 3. This Resolution is declared to be for the support of County Government and its existing public institutions and shall be in full force and effect from and after its passage and publication.

Dated this 7th day of May, 2019.

ATTEST:

Steven Rhody, Chairman
Deuel County Commission

Mary J. Korth, Auditor

7) Kreutner moved, seconded by Homan to sign the Real Estate Purchase Agreement Contract between DN GATES MFG, LLC, a South Dakota Limited Liability Company, Grantee, of 105 Hwy 22 West, Clear Lake, SD 57226 and Deuel County, a political subdivision of the State of South Dakota, PO Box 616, Clear Lake, SD 57226. All voted yes and motion carried.

10:10 Malt Beverage Hearing

A public hearing was held on the application of the Crystal Springs Rodeo Association Inc. for a special four day on sale malt beverage license for the Crystal Springs Rodeo event. No public comment was made for this hearing. 8) DeJong moved, seconded by Kreutner to approve and issue the special four day on sale malt beverage license for June 19, 20, 21 and 22, 2019 to Crystal Springs Rodeo Inc., Clear Lake, SD on the SE4SW4 31-116-48. All voted yes and motion carried.

10:15 Community Health Nurse Tammy Baer Quarterly Report

Baer met with the Commissioners and gave them a quarterly update of the Community Health Nurse Office activities. Baer said the flu season has reached its peak and now has dropped off. Immunizations have spiked as well. She spoke of SART and how they have presented movie night for the public for sexual assault awareness and education. She also presented HOTT (Health Occupations for Today and Tomorrow) to encourage younger people to enter in healthcare occupations in the future. Alison Nelson was also present for discussion and presented the budget. Fiscal year from July to June will be changing to calendar year Jan-Dec due to Sanford merge with the Good Samaritan Society. Community Health budget numbers are falling right within numbers revenues vs expenses. The new contracts will be coming out within the next month. Salaries/Insurance and vaccinations (pharmacy) are the biggest share of the budget. All numbers were presented and are on file with the Auditor's Office.

10:30 Director of Equalization Donna Rhody

Director of Equalization Donna Rhody met with the Commissioners to discuss several items. Rhody presented pricing for copy charges and GIS charges. 9) Jaeger motioned, seconded by Homan to approve the 2019 pricing and charges list for the Director of Equalization Office. All voted yes and motion carried.

Website Access Agreement fees; by number of users 1-5 Quarterly \$90.00; annual \$320.00; setup \$25.00; 6-10 users Quarter \$150; Annual \$500; Setup \$25; 11 or more users Quarter \$200; annual \$740; Setup \$25

GIS standard products and data pricing list;
Tax Parcels with Parcel ID & Attributes Rural & City \$2750
Tax Parcels with Parcel ID & Attributes per Twp. \$500
Tax Parcel-Annual Update Rural & City \$1100
Additional Data Pricing Lists per Layer - \$100 per layer
Copy charges- .50 per page (realtor pulls card & copies)
Property cards- Hard copy/scan email done by DOE office and send to scan and email; \$5 per card hard, property card scan or email \$1 per page after
Data Reports PDF/Hard Copy-\$75 county data
\$25 per township/per city

Excel-\$750 County data

\$ 75 per township/per city

Research -\$1.00 per lookup

GIS - Hard Copy-\$2.00 per copy

Scans/Emails-\$5.00 per copy

Shapefile & etc.-see GIS Standard Products & Data Pricing List

Other Governmental entities no charge;

Sales List hard copy/scans/email - \$5.00 per page

DOE Rhody also presented the 2019 assessment valuations. The 2019 factor is 88.4, down from 92.4. She also presented growth which is mostly in rural discretionary and miscellaneous growth. She also mentioned a vehicle is needed to re-appraise for the summer. There is a county vehicle available which will be used at the discretion of the DOE office. She also presented a list of DOE duties for her annual review and answered questions on the duties and assessments. She presented staff load requirements and comparisons per parcels and recommends a full time staff of 4 employees in the Director of Equalization office for the Board to consider. She also suggested a remote for the Vanguard program. One remote is \$2700.00 with \$1050 annual service fee and a tablet Service Pro 6 at \$1800.00.

11:00 Cash Rent of Hay Ground

Bids for the rental of hay ground (25 acres more or less) owned by the county and located at W1/2NW1/4 of 14-115-49 were received and opened. The following bid was submitted: John Hall Sr. \$25.00 per acre. 10) Homan moved, seconded by Jaeger to accept bid of John Hall Sr. for \$25.00 per acre for rental of hay ground for 2019 with the option of renewing for an additional two years. All voted yes and motion carried.

11:15 Sheriff Cory Borg

Borg met with the Commissioners to discuss several items. Borg said the water tower 911 repeater was moved due to painting of the water tower; moved to BarX Hill but the coverage did not work. In the move process, the duplex and repeater both had issues. The repeater has now been moved to the Courthouse which does not have good range for Goodwin and Brandt. He discussed that another possible location is a tower available north of the Clear Lake Fire Hall which could be a permanent location. Currently there is a loaner repeater. Repair of the current repeater is \$1000 or a new repeater would be \$3200. Also a new aluminum antenna would be \$700.00 plus cost of co-ax cable. 11) DeJong moved, seconded by Jaeger to repair the old repeater for \$1000 with \$700 for new antenna and \$225/hour labor to climb the towers. All voted yes and motion carried. Borg also mentioned the copy machine in the Sheriff's Office needs replacement but he will look at budget and pricing and get back to the Board later in the year. He also discussed rodeo weekend and it will be similar staff and protocol as what it has been the last few years.

11:30 Executive Session SDCL 1-25-2(3)-Conference Call-Richardson Law Firm, Zachary Peterson and Jack Hieb

12) Jaeger moved, seconded by Kreutner to move into Executive Session pursuant to SDCL 1-25-2(3) for the purpose of consulting with legal counsel. All voted yes and motion carried. Chairman Rhody declared the Commissioners out of Executive Session at 12:12 pm.

NEW BUSINESS

Approve Cash Balance Sheet

13) Jaeger moved, seconded by Rhody to approve the cash balance sheet for the month of April. Roll call vote, all voted yes. Motion carried.

DEUEL COUNTY AUDITOR'S ACCOUNT WITH TREASURER

END OF MONTH CASH BALANCE	April-2019
CASH TOTAL	\$ 2,556.01
CHECKS TOTAL	\$ 291,118.42
CASH ITEM	\$ 0
CASH CHANGE SHERIFF	\$ 50.00
TOTAL CASH ASSETS ON HAND	\$ 293,724.43
CHECKING ACCOUNT BALANCE	\$1,125,382.56
MM DNB NATIONAL BANK	\$ 4,061.00
PREMIUM MM FIRST BANK & TRUST OF TORONTO	\$5,873,976.43
CREDIT CARDS	\$ 387.09
CD'S \$250,000 DNB	\$ 250,000.00
FIRST BANK & \$0 TRUST	
REVOLVING LOAN	\$117,369.49
GRAND TOTAL CASH ASSETS	\$7,664,901.00

GL CASH BALANCE BY FUNDS:

GENERAL				\$2,354,630.69
SP REVENUE FUNDS				\$2,905,624.11
TRUST & AGENCY				
FUNDS				\$2,404,646.20
townships	\$192,848.16	cities	\$159,518.02	
schools	\$1,842,176.46	rural fire	\$29,435.43	

**TOTAL GENERAL LEDGER
CASH**

\$7,664,901.00

Malt Beverage-State Line Bar, Travel, County Assistance, Extension Office annual costs

14) DeJong moved, seconded by Kreutner to approve renewal Package On-Off-Sale Malt Beverage & SD Farm Wine License application for State Line Bar & Grill Inc. in Cook's Point Addition in NE1/4 of 4-114-47 for 2019-2020. All voted yes and motion carried.

15) Homan moved, seconded by Jaeger to approve travel expense for DOE Donna Rhody to attend Vanguard user group training in Oacoma June 25th and 26th and for County Officials to attend Sioux Valley Commission meeting May 22nd. All voted yes and motion carried.

16) Jaeger moved, seconded by DeJong to approve County Assistance #19-01 utility bill in amount of \$555.82. All voted yes and motion carried.

An annual request was made by the Deuel County Extension Office to rent a porta-potty at the horse arena for the summer months for \$225.00/month (no rental increase). 17) Jaeger moved, seconded by Homan to rent a porta-potty at the horse arena for the summer months. All voted yes and motion carried.

County Commission room updates and Emergency Management office space were tabled for a future meeting.

18) Kreutner moved, seconded Jaeger by to approve the Plat of Kalsbeck Addition, located in S1/2 of 31-113-50 and Resolution #19-10. All voted yes and the motion carried.

COUNTY COMMISSIONERS

#19-10

BE IT RESOLVED by the Board of County Commissioners of Deuel County, South Dakota, that the plat entitles: "**Kalsbeck Addition, in the South Half of Section 31, Township 113 North, Range 50 West of the 5th P.M., Deuel County, South Dakota**" which has been examined, is hereby approved in accordance with the provisions of SDCL of 1967, Chapter 11-3-6, and any amendments thereof.

I, Mary Korth, County Auditor for Deuel County, South Dakota, do certify that the foregoing resolution was passed by the Board of County Commissioners, Deuel County, South Dakota, at the regular meeting on the 7th day of May, 2019.

Mary Korth
Deuel County Auditor

UNFINISHED BUSINESS

Drainage Complaints

Discussion was held on the drainage complaint Doyle and Duane Thompson (property 21-115-47) and was determined to be settled through the FSA Office and Soil Conservation.

Discussion was held on the drainage complaint of John Roelofsen (rented property of S1/2SW1/4 of 29-113-48.) This was discovered to be township business and it will be turned over to the township board. Commissioner Homan also contacted Roelofsen to contact Soil Conservation and FSA to help with this decision. Drainage Officer Theisen will be sending correspondence with recommendations.

No decisions have been heard about the Kurtenbach/VanDyke drainage dispute.

Courthouse Flagpole

This issue has been tabled depending on costs and design.

APPROVAL OF WARRANTS:

19) Jaeger moved, seconded by Kreutner to approve all warrants as presented and those paid early to avoid service charge. All voted yes and the motion carried. A&B Business Solutions 447.44 Copier Cnt, A-Ox Welding Supply Company In 264.80 Rental/Repairs/Supplies, At&T Mobility 381.44 Utilities, Banner Associates Inc 440.10 Prof Svc, Bjerke Sanitation 218.00 Utilities, Bratland Law 674.50 Prof Svc, Credit Collections Bureau 1.70 Fee Paid, Chief Supply Corporation 1497.45 Supplies/Minor Equip, Clear Lake Building Center 28.75 Supplies, City Of Clear Lake 216.27 Utilities, Clear Lake Courier 1425.25 and 1876.41 Supplies/Publications, Codington County Auditor 3275.00 Prisoner Care, Cowboy Country Stores 21.50 Fuel, Dakotabilities 360.00 Prof Svc, Deuel County Farmers Union Oil 23727.47 Repairs/Supplies/Utilities, Deuel County Motor Supply Inc 374.38 Supplies/Repairs, Deuel Area Development Inc 8000.00 Dc Industrial Dev Fund, DC Treasurer 42.40 plates and transfers, DNB 12.94 Payroll Proc, Dust-Tex Service Inc 108.85 Mat Rental, Equipment Blades Inc 388.60 Supplies, Fedex 4.19 Shipping, First Bank & Trust 1696.47 Supplies/Minor Equip., Fox & Youngberg, Pc 187.82 Prof Svc, Fritz Chevrolet Inc 75.47 Repairs, Fritz Chevrolet Inc 395.35 Repairs, Dawn Fritz 127.52 Travel, Hillyard/Sioux Falls 759.05 Supplies, Holy Name Boy Scouts Troop 209 400.00 Supplies, Human Service Agency 2700.00 2nd Qrt App/Serenity Hills, Inter-Lakes Comm Action Inc 1612.67 Comm Svc Worker, Itc 159.14 Utilities, Itc 2300.60 Utilities, Kibble Equipment Llc 632.80 Supplies, Lewis & Clark Bhs 165.00 Bmh Hearing, Lincoln County Treasurer 22.50 Prof Svc, Blue Tarp Financial, Inc 187.29 Supplies/Repairs, Macksteel Warehouse, Inc. 206.59 Supplies, Matthew Bender & Co., Inc. 110.88 Book, Maynards 24.83 Supplies, Mcleod's 80.37 Supplies, Microfilm Imaging Systems 170.00 Scan Equip Rental, Microfilm Imaging Systems 170.00 Scan Rental, Mid States Audio Inc 242.75 Prof Svc, Midwest Truck Parts Inc 1869.02 Repairs, Sheila Monnier 180.00 Prof Svc, Nelson Law Office Pc 554.60 Prof Svc, Nelson Law Office Pc 1366.20 Prof Svc, Northwestern Energy 1033.28 Utilities, Office Peeps Inc 7.44 Supplies, Office Peeps Inc 805.80 Supplies, Ottertail Power Co 19.89 Utilities, Ottertail Power Co 1235.28 Utilities, Ottertail Power Co 74.66 Utilities, Pizza & Burger Shack 133.30 Meals, Powerplan Oib 3923.40 Rental/Repairs, Prairie Lakes Healthcare Sys 170.00 Prof Svc, Ramkota Hotel&Conference Center 202.00 Conference, Ramsey County Sheriff 70.00 Service Fee, Rc Technologies 150.00 Utilities, Running's Supply Inc 94.68 Supplies, Sanford Health Plan 30.00 and 32.28 Flex Fees, Sanford Clinic 2777.25 & 25.00 Co Health Nurse Cnt, Dean Schaefer Court Reporting 24.00 Prof Svc, Sd Dept Of Transportation 2583.35 Fuel/Supplies, State Of Sd 180.00 Prof Svc, Sdaao 850.00 and 175.00 2019 Membership Dues, Sdacc 545.00 Support Co Poor Relief Pro, Sdacc 1835.00 Support Co Legal Exp Relief, Star Laundry 131.80 Mat Rental, Swenson Ford Sales Inc 127.18 Repairs, Titan Machinery-Watertown 8505.78 Repairs/Supplies, Traffic Solutions 5500.00 Panels/Diverters, Tri State Water Inc 62.00

Supplies, Ultra-Connecting Point 175.00 Prof Svc, Clear Lake Postmaster 110.00 Stamps, W.W. Tire Service Inc 1527.35 Repairs, Watchguard Video 785.00 Body Camera, City Of Watertown 4012.49 911 Surcharge, Wheelco Truck & Trailer Parts 94.57 Repairs, Kristin A Woodall 153.00 Prof Svc, Yankton Co Treasurer 110.50 Prof Svc Bmi

Public Comments

Chairman Steven Rhody asked the members of the public if there were any public comments concerning what was on the current agenda and there were none.

20) Homan moved, seconded by Kreutner to adjourn. All voted yes. Meeting adjourned.

Mary J Korth, County Auditor

Steve Rhody, Chairman

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