

January 15, 2019

Regular Meeting

The Deuel County Commissioners met in regular session on Tuesday January 15 at 9:00 a.m. in the Commission Room of the Courthouse with Chairman Rhody presiding. Those present were Commissioners DeJong, Jaeger, Rhody and Kreutner. Also present was Auditor Pam Lynde and Auditor elect Mary Korth. The meeting opened with prayer and the pledge of allegiance.

Approval of Agenda 1) Jaeger moved, seconded by DeJong to approve the agenda as presented. All voted yes and the motion carried.

APPOINTMENTS

9:05 Jamie Hintz Highway Superintendent

Hintz discussed several highway related issues with the Commissioners. Hintz talked about the Eastman Bridge #153-210 that is in need of repair and said he would like to get it repaired this summer. He suggested using precast material that is shipped to sight and put together; specs are being prepared by Banner Engineering. This project would have to have a bid letting. Hintz said the 1981 Cat loader engine went down and is being overhauled by employees in house. 2) Kreutner moved, seconded by Jaeger to set date of March 19 for bid letting. All voted yes and motion carried. Hintz said he would like to see the following raises for personnel at the Highway Dept. Jaime Araiza to 16.35-.50 plus .35 raise; Scott Greene raise 15.35-.50 plus .35 raise; Lisa Jorvig to 14.35-.50 plus .35. 3) Jaeger moved, to increase wages of Jaime Araiza to 16.35, Scott Greene to 14.85; Lisa Jorvig to 14.00. Motion failed for lack of a second. 4) DeJong moved, seconded by Kreutner to raise wage of Jaime Araiza to 16.35 hr., Scott Greene to 15.35 hr. and Lisa Jorvig to 14.00 hr. Those voting in favor of were Kreutner, DeJong and Rhody, opposed Jaeger. Motion carried.

9:30 Sheriff Cory Borg

Borg met with the Commissioners and discussed several items. Borg requested funding to pay for a heat/cool system for the K9 cage/vehicle at a cost of \$1519.99. The cage is being built by Scott Greene highway dept. employee. The Deuel County Community Foundation had discussed paying one third of the cost. 5) Kreutner moved, seconded by Jaeger to approve the purchase of a K9 heat/cool system for sheriff vehicle with county paying two thirds of the cost. All voted yes and the motion carried. Borg also talked about the need for a battery backup for Clear Lake repeater. Cost of a new backup would be \$1620 from Sioux Falls 2-Way. 6) DeJong moved, seconded by Jaeger to purchase new battery backup at approximate cost of \$1620. All voted yes and motion carried. Borg stated the 2004 Durango has been cleaned out and will be the EM vehicle.

10:00 Zoning Officer Jodi Theisen

Theisen presented the 2018 building permits that are on file in her office and the Auditor's Office. Building permits were up slightly this year; 13 new homes; five sheds with living quarters; no Cafo's this year; 16 removals; no met towers this year; wind energy systems three applications; 17 plats; firework permits stayed the same. She also presented the Zoning Board recommended fees for Zoning and Building Permit Fees for 2019. Recommended changes were: for non ag buildings .03 per square foot with minimum being 25.00; .03 per square foot for commercial with addition of minimum of 25.00; concentrated animal feeding operations includes Special Exception fee; removed

penalties for no permits; raised special meeting fee to \$625 per meeting; most permits have a minimum fee of \$25.00. 7) Jaeger moved, seconded by Rhody to approve the Zoning fees as presented. All voted yes and motion carried.

Deuel County Zoning & Building Permit Fees
(Effective January 15, 2019)

Residential Structures Including Mobile Homes -----	\$.05 per square foot	\$25
Min Fee		
Additional with basement -----	\$.03 per square foot	\$25
Min Fee		
Additional with attached garage -----	\$.03 per square foot	\$25
Min Fee		
Nonagricultural buildings-----	\$.03 per square foot	\$25 Min
Fee		
Agricultural use buildings -----	\$.03 per square foot	\$25 Min
Fee		
Agricultural grain bins -----	\$25 (New or moved)	
Commercial buildings -----	\$.04 per square foot	\$25 Min
Fee		
Special Exception -----	\$200	
Variance -----	\$200	
Shelter Belt-----	\$100	
Lake Park District Grading Permit -----	\$50	
Lake Park Tree Removal -----	\$25	
Lake Park Landscaping Permit -----	\$25	
Fireworks permits, short term -----	\$25	
Fireworks permits, long term -----	\$250	
Concentrated animal feeding operations -----	\$1500 - Class A	
(includes Special Exception fee)	\$1300 - Class B	
	\$ 900 - Class C & D	
Wind Energy Systems-----	\$1/\$1,000 Est. Construction	
Cost, incl. labor		

Rezoning any district -----	\$200
Special meeting -----	\$625
Moving building off, Land Reclamation Deposit -----	\$1000
Shelterbelt permits -----	\$0
Ag Easement for new home, Register of Deeds-----	\$30
Final Plat, Register of Deeds -----	\$60
Zoning Plat fees ----- Subdivision	\$25, plus \$5 per lot in a

10:15 Community Health Nurse Tammy Baer Quarterly Report

Baer met with the Commissioners and gave them a quarterly update of the Community Health Nurse Office activities. WIC numbers have stayed steady. She stated that the flu season last year lasted very long. So far they have given 917 flu shots which is up from the last couple of years and said that flu shots are still available and will take approximately two weeks to build up in the system. Oct. 2 she attended a POD exercise in Watertown for training in case there is ever a catastrophic emergency in the county. Baer said they had an immunization audit Dec. 6 that went very well with all areas compliant. Baer said she is part of the SART team and held a tech talk Oct. 26; what are kids doing online.

10:30 4-H Advisor Deb Lessman

Lessman met with the Commissioners and presented the 2018 schedule of events held; 2017-18 promotional report was also given: National 4-H week; Clover buds in Deuel and Deubrook school districts; offered Robotics; organized livestock judging school; held special foods workshop; shooting sports which is very popular. Lessman requested hiring summer help again this year. She recommended Jamie Begalka who worked in that position last summer. 8) DeJong moved, seconded by Jaeger to hire Jamie Begalka in the Extension Office, part time summer help up to 300 hours at 11.00 hr. All voted yes and motion carried.

11:00 Kurtenbach Drainage Issue moved to Feb. 5 Meeting

11:15 Executive Session Pursuant to SDCL 1-25-2(1) Personnel Matter

9) Kreutner moved, seconded by Jaeger to move into Executive Session to discuss a personnel matter pursuant to SDCL 1-25-2(1). All voted yes and motion carried. Chairman Rhody declared the Commission out of Executive session at 11:20. 10) DeJong moved, seconded by Jaeger to appoint Judith Homan to fill vacated seat in Commissioner District 4. Chairman Rhody called for a roll call vote: Jaeger-yes, Kreutner-yes, DeJong-yes, Rhody-yes. Motion carried. Homan will be sworn in at the February 5 meeting.

11:30 State's Attorney John Knight

Knight met with the Commissioners to discuss several items. The county received a request from the court services officer to purchase an additional speaker in the

courtroom for court reporter. 11) Jaeger moved, seconded by Kreutner to purchase a monitor speaker from Mid States Audio for the courtroom at the quoted price of \$600. All voted yes and motion carried.

UNFINISHED BUSINESS

NEW BUSINESS

Travel, Salary Resolution

12) Jaeger moved, seconded by Rhody to approve travel expense for Auditor elect Mary Korth to attend Annual Report workshop Jan. 24; new officials workshop March 13 & 14; Commissioners to attend Commissioner workshop March 13 & 14 in Pierre. All voted yes and motion carried

Wage Increase and Salary Resolution for 2019, 2012 Dodge

13) DeJong moved, seconded by Jaeger to increase wage of all hourly permanent employees .35 per hour over base wage received in 2018; \$728 over base wage received in 2018 for salaried employees and elected officials, Commissioners \$50 per month increase; date of increase Dec. 20, 2018 which is a part of the Jan. 2019 pay period; the 2019 Pay Grade Table will be used for most new hires. This will include the Deuel County Official Pay Grade Series and Management Salary Compensation and Longevity Pay which is on file in the Auditor's Office. Employees with at least ten years of continuous employment with Deuel County shall receive the following additional compensation: after 10 years and beginning on the anniversary date an additional .10 per hour in addition to any other raise given. After 15 years of continued employment the rate will be .15 per hour and after 20 years or more the rate would be .20 per hour. This rate will be paid to the employee each year regardless of any additional raises the county may or may not give. This would include all employees, full and part time as well as elected officials and appointed positions. Temporary part time or summer help are excluded. All voted yes and the motion carried.

14) Kreutner moved, seconded by DeJong to approve Resolution 2019-01 Salary Resolution. All voted yes and the motion carried.

#2019-01

SALARY RESOLUTION

WHEREAS, the Deuel County Commission must establish and publish salaries of all officials and employees of the county at the first meeting in January under SDCL 6-1-10. (Monthly or hourly where applicable)

Gary Jaeger 1542.00; Gary DeJong 1542.00; Roger Kreutner 1542.00; Steve Rhody 1542.00; Pam Lynde 4202.67; Shirley Quail 17.35 hr.; Marilyn Van Liere 15.85 hr.; Mary Korth 3767.33; Jennifer Mewherter 3416.67; Theresa Martinmaas 13.00 hr.; John Knight 5310.25; Rita Schiefelbein 16.55 hr.; Scott Ruby 16.60 hr.; Willard Dumke 17.45 hr.; Donna Rhody 4355.67; Melissa Smith 16.10 hr.; Casey Severson 3416.67; Renae Engelkes 13.85 hr.; Dennis Evenson 1086.50; Cory Borg 4210.27; David Solem 22.00 hr.; Bruce Kittelson 18.90 hr.; Kory Kellen 3076.67; Tyrel Wik 3184.14; Laurie Smith 3787.34; Robert Severude 3813.33; Mindi Dailey 14.70 hr.; Sandy Koenecke 17.00 hr.; Jamie Hintz 4429.00; Lisa Jorvig 14.00 hr.; Dean Gruener 21.86 hr.; Richard Eidet 17.69 hr.; James Perkins 20.97 hr.; Marty Brown 18.81 hr.; Jamie Broksieck 21.00 hr.; Kirk Berge 18.52 hr.; Justin Bolden 18.28 hr.; Dana Nelson 17.39 hr.; Dallas Olson 17.69 hr.; Jeff Swanz 16.90 hr.; Scott Greene 15.35 hr.; Jaime Araiza 16.35 hr.; Dawn Fritz 16.10 hr.; Keith Goens 1347.34 (18.50 hr. spraying); Tim Koppman 15.85 hr.; Jodi Theisen 3286.34 plus 125.00 per zoning meeting; Sheila Monnier 19.35 hr.

After continuous years of service to Deuel County, various employees will be eligible for longevity pay in addition to their regular pay based on guidelines for various county employee positions. Longevity pay will be granted as a lump sum in the anniversary month of employment. (See Longevity Pay Guideline).

Employees with at least ten years of continuous employment with Deuel County shall receive the following additional compensation: after 10 years and beginning on the anniversary date an additional .10 per hour in addition to any other raise given. After 15 years of continued employment the rate will be .15 per hour and after 20 years or more the rate would be .20 per hour. This rate will be paid to the employee each year regardless of any additional raises the county may or may not give. This would include all employees, full and part time as well as elected officials and appointed positions. Temporary part time or summer help are excluded.

The county pays the single health insurance premium benefit for full time employees (and an additional \$100 for two party and family policy) and life insurance benefits through a 125-cafeteria plan. Clothing allowance for full time Sheriff, Deputies and Emergency Manager will be \$250 per year (PT \$125) paid in lump sum with first payroll check of the year.

TRAVEL EXPENSE

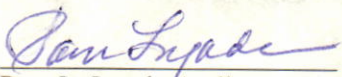
Mileage .42 per mile
(plus lodging and registration)

MEALS AT STATE RATE

Breakfast	6.00
Lunch	11.00
Dinner	15.00

NOW THEREFORE BE IT RESOLVED, that the Deuel County Commission of Deuel County does hereby adopt the Salary Resolution 2019-01 for the year 2019.

Dated this 15th day of January, 2019.



Pam L. Lynde Auditor

Chairman

The 2012 Dodge pickup that was involved in the accident in Dec. has been totaled by our insurance company and the county received \$18,697.50 for the vehicle.

Warrants

15) Kreutner moved, seconded Jaeger to pay all warrants and those paid early to avoid late fee. All voted yes and motion carried.

A&B Business Solutions 100.29 Supplies, Paul E Bachand, Ex Dir 721.00 2019 Membership Dues State's Attorney, Brookings Deuel Rural Water 76.10 Utilities, Bjerke Sanitation 124.00 Garbage, Blue360 Media 78.75 Law Book, Bratland Law 1215.00 CAA Fee, Butler Machinery Co 2194.83 Repairs, Codington Co Search & Rescue 1500.00 Prof Serv 2019, City Of Clear Lake 201.89 Utilities, Clear Lake Courier 853.75 Publication/Supplies, Cowboy Country Stores 12.78 Fuel, Dakotabilities 360.00 Prof Svc, Deuel County Conservation Dist 2250.00 1st Qrt Funds 2019, DCN Insurance 1865.75 Workers Comp 2019, Deuel Area Development Inc 3750.00 1st Qrt Payment, Dust-Tex Service 104.66 Rug Rental, Equipment Blades Inc 862.40 Repairs, Election Systems & Software Inc 3470.00 Prof Svc Election, First Dist. Assoc Local Gov't 17746.47 1st Dist. Contract/GIS Contract, First Dist Dev Co 402.29 Rev Loan Fund Interest, GIS Workshop LLC 945.00 Contract, H-D Electric Coop 490.32 Utilities, Hillyard 54.00 Repairs, Human Service Agency 3085.00 Agency Support, ITC 2257.99 Phone/Internet Services, Johnson Controls 10819.59 Contract/Repairs, Mailfinance

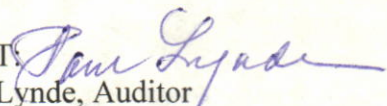
600.18 Postage Machine Rental, Maynards 660.66 Supplies, Microfilm Imaging Systems
170.00 Scan Equip Rental, Office Peeps 559.15 Supplies, Ottertail Power 1592.38
Utilities, RNC Cabinets 11442.66 Cabinets DOE Office Final Payment, Sanford Clinic
2777.25 Health Nurse Contract, Dean Schaefer Court Reporting 30.00 Prof Svc BMI, SD
Assn County Weed & Pest 50.00 Conf/Travel, SDACC 1605.00 2019 SDACC & NACO
Dues, SDACO 830.48 2019 Dues, SDML Worker's Comp Fund 30475.00 2019 Workers
Comp Ins., SD Sheriffs' Assoc. 630.92 2019 Sheriff's Dues, Star Laundry 64.73 Mat
Rental, Weed & Pest Conference 350.00 Registration, DC Treasurer 49.67 Tax Acct., DC
Treasurer 100.34 Tax Acct., DC Treasurer 161.69 Tax Acct., Lake Cochrane Sanitary
Dist. 749.50 Sewer Assessments, Upper Deere Creek 107.68 2018 Taxes, Rural Fire Dist.
14903.08 Taxes, EDWDD 3530.28 Taxes, Schools 852830.20 Taxes, Cities 117177.68
Taxes, Townships 59420.78 Taxes, DNB National Bank 12.87 Payroll Process Fee,
Payroll: Commissioners 8336.51, Elections 377.39, Auditor's Office 10208.56,
Treasurer's Office 8255.79, State's Attorney's Office 7623.99, General Gov't Bldg.
4747.24, Director of Equalization Office 9461.17, Register of Deeds Office 5730.19,
Veteran Service Officer 1136.96, Sheriff's Dept. 36343.36, County Assistance 389.09, 4-
H Service Center 206.44, Extension Office 2406.06, Weed & Pest Dept. 1430.34
Drainage 113.91, Planning & Zoning 7103.78, Road & Bridge Fund 64044.49,
Emergency Management 2206.35.

Adjournment

There being no further business Kreutner moved, seconded by DeJong to adjourn
the meeting.

Chairman
Deuel County Commission

ATTEST


Pam L. Lynde, Auditor

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