

June 4, 2019
Regular Meeting

The Deuel County Commissioners met in regular session on Tuesday, June 4 at 9:00 a.m. in the Commission Room of the Courthouse with Chairman Rhody presiding. Those present were Commissioners DeJong, Rhody, Homan, Jaeger and Kreutner. Also present was Auditor Mary Korth. The meeting began with prayer and the Pledge of Allegiance.

Approval of Minutes:

1) Jaeger moved, seconded by Kreutner to approve the minutes of the regular meetings of May 7th and May 21, 2019. All voted yes and the motion carried.

Approval of Agenda

2) DeJong moved, seconded by Homan to approve the agenda as presented. All voted yes and the motion carried.

APPOINTMENTS

9:00 Highway Superintendent Jamie Hintz

Hintz met with the Commissioners about several issues. Hintz says the roads are still a struggle. Water isn't going down east of Brandt or near Fox Lake. He will turn what he can over to federal disaster. Many roads still flooded and water table too high to do much about the roads. Fox Lake has much tiling and it is draining slower.

Hintz spoke about hiring personnel and all of his applicants have turned down the position due to pay and benefits. Discussion was held about looking into different insurance benefits in the future.

Hintz also said they are running out of gravel and need to look at other options for sources. Gravel hauling will be the bulk of the work for the summer. They need a pile that is more centrally located. Hintz also spoke of the 5 year road and bridge plan and that will be coming up in the future. The State is asking for damage from water due to rain and/or snow and working on that as well. Commissioners Jaeger and Kreutner spoke of the Lake Alice situation with concerned citizen James Dailey present. Jaeger presented photos of the drainage problem in Portland Township. It showed blockage from natural obstructions. He showed photos of blocked culverts as well as high water issues for informational purposes.

More discussion was held later in the meeting about Lake Alice and James Dailey's concerns as he would like to see some answers. Dailey wants an outlet established. He says this has been a problem starting in the years of the wet 90's. Jay Gilbertson of EDWDD was asked about regulations of inlets and outlets with this lake problem. Ordinary high water marks have been established on some lakes in South Dakota. He suggested this for Lake Alice. Outlet elevation would be the next step, then the outlet would be built to pass a reasonable amount of water to provide some stability of the lake levels. Jaeger said there needs to be patience in moving the water, whether that means cleaning and going through the permitting process, all of this takes time. Dailey just wants to see something done as he still has hopes to get the lake back to levels it was previously, especially when this flooding is affecting county roads. Commissioner Jaeger will work on this issue and consult with Mr. Gilbertson to get the process going.

9:20 Chairman Rhody

Chairman Rhody invited Mike Johnson, painter/repairman to the meeting to discuss damage to the 3rd floor ceilings and walls of the Courthouse from a roof leak and what can be done for repairs. Johnson had examined the damage and his plan is to repair the plaster and match it to the color of the current paint. Discussion was held on details of his plans to the upper level of the courthouse as well as several other minor areas in various offices and what the costs are involved. He will work on an exact quote and a scheduling time for the future.

9:30 Director of Equalization Donna Rhody

Donna Rhody met with the Commissioners to discuss the Vanguard remote needed for the program plus annual service fee and a Surface Pro 6 tablet. The remote provides easy export and import processes for taking all parcel data, including sketches, to the field for review and new construction

changes. The remote for the Vanguard program was quoted at \$2700 plus \$1050 annual service in addition to a Surface Pro 6 tablet for approximately \$2100.00. She also mentioned a PRC module for GIS which takes property cards out of Vanguard and put it into GIS. She expects that cost to be \$1200 for the module. She wants this all to be considered for budget time.

She also gave her concern of expiring zoning permits and needs the zoning officer to be canceling permits in which the work has not been completed within the 180 day time frame according to the Deuel County Zoning Ordinance.

9:45 Joan Sacrison of Deuel Area Development Inc. Report

Sacrison gave an overview of the activities of Deuel Area Development Inc. (DADI) for 2019. She expressed her appreciation the Deuel County Commission has given in the past and was grateful for the generosity. Sacrison presented information from the Leadership Community Conversation and she is interested in starting a round table to develop economic strategies in the future. She also presented information on a spec house, getting away the twin home design at Pheasant Run Circle near the water tower. There is hope they will break ground this week with Harmon Construction. She also gave information of the Community Garden which is slow going with water issues. She gave an overview of the activities of DADI and much of the information is on the website. She has been involved in many other activities within Deuel communities. She also mentioned that sharing an office with Zoning has worked out well and prefers to keep it that way as it strengthens community awareness for her location. She is not interested in a full time position at this time as that could be very costly to the county. Economic development is changing in a supporting work force. Sacrison thinks the entrepreneur eco system and all the local businesses are doing very well in this area and she is always available for questions about Deuel Area Development Inc.

10:00 Emergency Management Director Sheila Monnier with Region 2 Coordinator Randy Maddox

Monnier met with the Commissioners to discuss the notable increase in her hours due to the Flood Disaster.

Monnier presented a list of responsibilities and duties of her position. She says the job is evolving and there seems to be more she could do so she is asking for an increase in her hours. She feels the community has come forth asking her to do more. Maddox said the federal requirements has nearly doubled over the past several years so more hours are required that way. Jaeger asked if it is beneficial for counties to get out of SLA (State/Local Agreement). Maddox spoke of the grant program and the reason it was in place is because of the need for Emergency Management. The program has now evolved and has its own merit where SLA isn't always needed as it involves a lot of paperwork and is a lot more time consuming. Discussion was held in comparison of other counties on whether they are dropping SLA because it isn't working for them or what the benefits are of keeping it. Monnier says that a 30-35 hour week would work for her workload, which includes going to fire meetings and developing a relationship with members of the community. She spoke of having a CPR class and plans in place in case of any type of emergency at the Rodeo or in the event of a tornado in which the State gets involved. Maddox concurred that the hours are needed for Emergency Management for Deuel County. The State supplies 50% of salary and benefits. Discussion was held on the location of EM Office and Monnier prefers to stay in the Courthouse where she is centrally located and near the Sheriff's Office. She also requests some staff to go out to the EOC meeting in Pierre in July and will discuss that in a future meeting.

10:15 Sheriff Cory Borg

The tower for the where the 911 repeater has temporarily located has been offered to the County by a company in Florida which includes 5 acres for \$5000. The tower lighting system is obsolete which would be an additional 5-6K; a full inspection has not been performed since 2011, if the inspection shows that anchors are bad, each anchor is \$10k. Just tower inspection alone is \$5-6k. Borg investigated a new tower price would possibly be \$50-60k. Borg suggests just putting the repeater back onto the water tower which cuts all these costs.

Borg also spoke of the police contracts with the cities. He has been working up a proposal and compared counties. Only one other county has a charging schedule the same as Deuel County (which is

tax income based). He feels a fairer price across the board would be more appropriate. He is also looking at changing some wording in the contract and is revamping what we currently had, the prices being the main thing. He presented his findings and what he proposed for our different towns. He is looking at a contract price of approximately \$35.00/hr for each city. The Board decided to get further information concerning the police contracts before making any decisions.

Borg also requested additional dispatch staff for Rodeo Week. 3) Jaeger moved, seconded by DeJong to hire Carol Kockx as part time temporary dispatcher during Crystal Springs Rodeo June 26 through the 29 at \$14.70 per hour. All voted yes and motion carried.

10:30 Paula Hulscher First District

Paula Hulscher met with the Commissioners and gave them an overview of the First District loan program and County Revolving Loan Funds. In early 90's First District and Deuel County established a county revolving loan fund which now contains about \$117,000. First District manages the fund for Deuel County. It has revolved 4 different loans. Most marketing is done through other lenders that don't want to fund the total project; funding needs to go to a business, and the loan cannot be used for housing; most referrals come from the private sector. Hulscher gave the Board an overview of the Deuel County Revolving Loan.

10:45 Auditor Mary Korth on behalf of Ultra Connecting Point

Korth met with the Board to discuss a situation that has come to her attention regarding the Courthouse computer server as well as several systems throughout Courthouse Offices. It was discovered that the current server is nearing capacity and is in danger of crashing. She has been in contact with Ultra Connecting Point of Watertown who supports the server and computer systems in Deuel County. After they were made aware of the problem, they agreed and provided a quote to upgrade the server with more storage for one more year as that should correct the problem before the server is considered outdated. They advised replacing the existing server in 2020 and will be giving a quote for that to consider for the next year's budget. Furthermore she informed the Board about several computers running Windows 7 software in the Courthouse that will become outdated and unsupported at the end of 2019. This totals 21 computers that at the very least will need the software upgrade. This does include Sheriff systems that were originally purchased by Ultra Connecting Point but serviced by a different company on their own contract. Sheriff computers for the vehicles are different and more expensive as they are built to withstand heat and cold extremes as well as sudden movements and bumps from being in a car. Ultra Connecting Point will also have to schedule a time to come to the County to review what machines will need to be completely replaced as they are quite old and suffer from crashes. Korth is aware of at least 5 of the 21 that will need total replacement. After their scheduled review of the computers in the Courthouse, they will supply a quote for either software upgrade from Windows 7 to Windows 10 or complete machine replacement. The Board discussed that a good idea would also be to contact a competitive company to provide their rates also. This will be set up and brought to the Commissioners in a future meeting for approval to fix any current or future computer problems.

11:00 Jay Gilbertson of East Dakota Water Development District (EDWDD)

Gilbertson of EDWDD met with the Commissioners to discuss the flooding conditions that have affected many counties that leads to drainage concerns and issues. At present time only 3 counties in the State (Deuel, Grant and Moody) have a formal process in place which includes a Drainage Ordinance and Permits that follow SDCL 46A-10A. Drainage Office Jodi Theisen was present for the discussion. Deuel County's Drainage Ordinance 89-02 was established in 1989 and a copy of the original Ordinance was presented to the Commissioners and Gilbertson.

Legislature had made an attempt to control water issues in mid 2010s but those attempts failed. Gilbertson was open to suggestions to help with legislature or the like to address Deuel County's ongoing drainage issues. He also suggested to update the Ordinance and fees. He brought ideas from some other Drainage Conferences in other northern states. In Minnesota, issues are handled by watershed districts which are different than SD watershed districts. It was discussed on the consequences of getting rid of the drainage permitting process. Gilbertson argued that drainage permits don't seem to do much good for the counties that use them. He explained how tiling helps allow for extra time for water to move to prevent

problems. He discussed new fees are allowable with a cap of \$100.00. Discussion was held that there is a lot of work that goes into drainage by counties and that some things need to change for Deuel County under the current framework including the permitting process.

11:30 State's Attorney John Knight Executive Session Pursuant to SDCL 1-25-2(3) for the purpose of consulting with legal counsel

4) Jaeger moved, seconded by Kreutner to move into Executive Session pursuant to SDCL 1-25-2(3) for the purpose of consulting with legal counsel. All voted yes and motion carried. Chairman Rhody declared the Commissioners out of Executive Session at 12:15pm.

NEW BUSINESS

Approve Cash Balance Sheet

5) DeJong moved, seconded by Kreutner to approve the cash balance sheet for the month of May. Roll call vote, all voted yes. Motion carried.

DEUEL COUNTY AUDITOR'S ACCOUNT WITH TREASURER

END OF MONTH CASH BALANCE	May-2019
CASH TOTAL	\$ 1,754.40
CHECKS TOTAL	\$ 33,891.43
CASH ITEM	\$ 0
CASH CHANGE SHERIFF	\$ 50.00
TOTAL CASH ASSETS ON HAND	\$ 35,695.83
CHECKING ACCOUNT BALANCE	\$ 307,109.79
MM DNB NATIONAL BANK	\$ 4,061.17
PREMIUM MM FIRST BANK & TRUST OF TORONTO	\$6,054,103.72
CREDIT CARDS	\$ 485.93
CD'S \$250,000 DNB	\$ 250,000.00
\$0 FIRST BANK & TRUST	
REVOLVING LOAN	\$ 117,388.78

GRAND TOTAL CASH

ASSETS					\$6,768,845.22
GL CASH BALANCE BY FUNDS:					
GENERAL					\$2,667,909.58
SP REVENUE FUNDS					\$2,779,039.63
TRUST & AGENCY					
FUNDS					\$1,321,896.01
townships	\$133,173.37	cities	\$117,311.22		
schools	\$875,549.92	rural fire	\$14,038.43		

TOTAL GENERAL LEDGER

CASH					\$6,768,845.22
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Health Nurse Contract

The 2019-2020 Health Nurse Contract was presented for approval with a possible 1% increase from Deuel County. 6) Jaeger moved, seconded by Rhody to approve and sign the 2019-20 Community Health Nurse Contract between the State of South Dakota, Sanford Medical Center Deuel County and Deuel County in the amount of \$33,660. All voted yes and motion carried.

UNFINISHED BUSINESS

Kurtenbach Drainage Complaint

Discussion was held about the Drainage Complaint that was brought to the Board in April as 60 days have past and the Board is interested in a resolution. Attorney John Knight said an agreement has been reached by both parties and is only being held up by the flooded conditions and weather. The Board was satisfied with this matter and it is considered resolved.

Office Space/New Building/Commission Room remodel

Discussion was held on room for Emergency Management and it is likely that the office will remain in the Courthouse basement as other spaces are very limited.

A quote and design from RNC Cabinets of Clear Lake will be presented at the next meeting for the new design of the County Commissioner's Room.

Emergency Management Working Hours

7) DeJong moved seconded by Kreutner to increase the hours of Emergency Management Director Sheila Monnier to 30 hours per week. All voted yes and motion carried.

Horse Arena Lights

Discussion was held that the Lights at the Horse Arena are in need of replacement and as we head into summer it cannot be delayed. 8) DeJong moved, seconded by Kreutner to approve replacement of the lights at the Deuel County Horse Arena for approximately \$4,200.00 by H-D Electric. All voted yes and motion carried.

APPROVAL OF WARRANTS:

9) Jaeger moved, seconded by Homan to approve all warrants as presented and those paid early to avoid service charge. All voted yes and the motion carried. 3-D Specialties Inc 2037.00 Supplies, A-Ox Welding Supply Company In 150.00 Supplies, Al's Tool Distributing 420.99 Supplies, At&T Mobility 381.44 Utilities, Avera Occupational Medicine-Mi 340.65 Prof Svc, Bjerke Sanitation 149.00 Utilities, Credit Collections Bureau 96.05 Fees Pd, Clear Lake Building Center 40.94 Supplies, City Of Clear Lake 415.94 Rental, Clear Lake Courier 1326.02

Publications/Supplies, Clear Lake Summer Rec 750.00 Recreation Equip, Dakota Portable Toilets 225.00 Rental, Deuel County Farmers Union Oil 2512.80 Repairs/Supplies, Deuel County Motor Supply Inc 305.54 Supplies/Repairs, Dcn Insurance 3092.00 Liability Ins, Display Sales 445.00 Banners, Dust-Tex Service Inc 108.85 Mat Rental, Ecolab Pest Elimination Div 54.00 Prof Svc, Equipment Blades Inc 394.06 Repairs, First Bank & Trust 4408.22 Credit Card, Fisher Sand & Gravel Co 3293.52 Gravel, Gary Legion 750.00 Legion Baseball Donation, Grabow Construction 6660.00 Snow Removal, Heiman Inc 120.00 Fire Ext Inspection, Helena Agri-Enterprises, Llc 90.00 Supplies, Inter-Lakes Comm Action Inc 1612.67 Support Comm Svc Worker, Itc 2114.40 utilities, Kelly Inn & Suites 56.50 Conference, Kibble Equipment Llc 442.91 Repairs, L G Everist Inc 5355.82 Gravel, Deb Lessman 160.22 Travel/Supplies, Lyle Signs Inc 2144.94 Supplies, Blue Tarp Financial, Inc 69.98 Supplies, Maynards 44.94 Supplies, Mcleod's 189.90 Supplies, Menards 72.91 Supplies, Microfilm Imaging 170.00 Scan Rental, Nelson Law Office Pc 339.60 Prof Svc, Northwestern Energy 428.34 Utilities, Office Peeps Inc 892.62 Supplies, Ottertail Power Co 83.85 Utilities, Prairie Lakes Healthcare Sys 170.00 Prof Svc, Public Safety Equipment Co Llc 472.48 Supplies, Ramkota Hotel&Conference Cente 264.98 Conference, Rc Technologies 150.00 911 utilities, Richardson, Wyly, Wise, 6466.10 Prof Svc, Running's Supply Inc 40.51 Supplies, Sanford Health Plan 15.00 Flex Fees, Sanford Clinic 2777.25 Co Health Nurse Cnt, Sd Dept Of Transportation 2695.62 Fuel, Sd Federal Property Agency 334.00 Supplies, State Of Sd 80.00 Prof Svc, Sdacc 1835.00 Qrt Payment Legal Fee, Sd Public Assurance Alliance 245.11 Add 2016 Jd Loader, Sioux Valley Co-Op 141.51 Supplies, Star Laundry 131.80 Mat Rental, Steve's World Inc 145.50 Repairs, Sturdevant's Auto Parts 52.68 Repairs/Supplies, Truenorth Steel 282.24 Supplies, Twin Valley Tire Inc 579.31 Repairs, Ultra-Connecting Point 342.49 Prof Svc/Supplies, Vantek Communications 1065.15 Repeater Transfer/Equipment, W.W. Tire Service Inc 1636.92 Repairs. Global Flags 2513.24 Flag Pole, DNB Bank 12.94 Payroll Proc Fees, Payroll: Commissioners 8299.81, Auditor's Office 10,882.69, Treasurer's Office 8096.51, States Atty Office 7552.49, Gen Bldg 4356.00, DOE Office 8862.77, Reg of Deeds Office 5945.76, Vet Serv Officer 1169.62, GIS 659.78, Sheriff's Office 28891.65, 4-H Serv Center 286.95, Extension Office 2336.97, Weed & Pest Dept 1450.41, Drainage Officer 113.92, Zoning & Planning 3959.64, Rd & Bridge Fund (Hwy) 59374.91, EM Director 2680.74, Flex Fees 58.71, H-D Electric 20.90 transfer fee, B Nogelmeier 375.00 State Sob Fund, GRO Trust Acct 239298.04 bldg purchase, City of Want 4065.92 911 Surch, DC Treas 586.07 Tax Acct, Bjerke Sanitation 69.00 utilities, A&B Business 108.16 copier fees,

Public Comments

There were no public comments at this meeting.

10) Kreutner moved, seconded by Rhody to adjourn. All voted yes. Meeting adjourned.

Mary J Korth, County Auditor

Steve Rhody, Chairman

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