

January 4, 2024  
Regular Meeting

The Deuel County Commissioners met in regular session on Thursday January 4th at 9:00 a.m. in the Commission Room of the Courthouse with Chairperson Judith Homan presiding. Those present were Commissioners Judith Homan, Steve Rhody, Scott Fieber, Harry Mewherter and Jay Grabow. Also present was Auditor, Courtney Parker. The meeting began with prayer and the Pledge of Allegiance. 1) Grabow moved, seconded by Rhody to approve the agenda as presented. All voted yes and the motion carried. 2) Mewherter moved, seconded by Fieber to approve the minutes of the meetings December 5<sup>th</sup>, 12<sup>th</sup>, 13<sup>th</sup>, 19<sup>th</sup> and 28<sup>th</sup> with the correction to the minutes of December 19<sup>th</sup> accepting the resignation of Paul Brandt from the Planning and Zoning Board, previously stated incorrectly as accepting resignation from the weed board. All voted yes and the motion carried.

### **ELECT CHAIRMAN & VICE CHAIR OF BOARD**

Parker asked for nominations for Chairman of the 2024 Board of Commission. 3) Homan nominated Grabow for Chairman and asked that nominations cease and a unanimous ballot be cast for Grabow. Mewherter seconded the nomination. All voted yes and the Chairman was seated.

Parker asked for nominations for Vice Chairman of the 2024 Board of Commission. 4) Rhody nominated Fieber for Vice Chairman and asked that nominations cease and a unanimous ballot be cast for Fieber. Mewherter seconded the nomination. All voted yes and the Vice Chairman was seated. New Commission for 2024 were seated and Chairman Grabow presided the rest of the meeting.

### **COMMITTEE ASSIGNMENTS, OFFICIAL BANKS & NEWSPAPER, BOARD APPOINTMENTS**

5) Fieber moved, seconded by Homan to approve the Committee Assignments for 2024. All voted yes and the motion carried.

#### **COMMITTEE ASSIGNMENTS 2024**

**Grabow:** Courthouse and Grounds, Fair Board/Extension, Director of Equalization Office, Highway Department, Zoning Board Representative

**Rhody:** Weed Board, ICAP, Register of Deeds Office, Planning & Zoning Board Alternate, Salary Committee, Treasurer's Office, DADI Representative

**Fieber:** Planning & Zoning Alternate, Highway Department, Director of Equalization Office, Auditor's Office, Emergency Management, Soil Conservation Representative

**Mewherter:** First District Association, Local Government, Glacial Lakes Tourism, Human Services, Salary Committee

**Homan:** Sheriff's Department, Auditor's Office, Register of Deeds Office, Health Insurance, Health Nurse Office, Treasurer's Office

6) Mewherter moved, seconded by Rhody to declare the DNB National Bank and First Bank and Trust Toronto Branch as the official depositories for the county and the Clear Lake Courier as the official newspaper for Deuel County and any area paper of greater circulation as needed. All voted yes and the motion carried.

7) Fieber moved, seconded by Homan to appoint Michael Lammers to the Planning and Zoning Board for a three-year term. All voted yes and the motion carried.

8) Fieber moved, seconded by Rhody to reappoint Kevin DeBoer to the Planning and Zoning Board for another three-year term. All voted yes and the motion carried.

### **APPOINTMENTS**

#### **9:15 Executive Session Pursuant to SDCL 1-25-2 (1) Personnel Matters**

9) Rhody moved, seconded by Fieber to move into Executive Session Pursuant to SDCL 1-25-2 (1) to discuss a personnel matter. All voted yes and the motion carried. Chairman Grabow declared the Commissioners out of Executive Session at 9:20 A.M.

#### **9:20 Highway Superintendent Jamie Broksieck**

Broksieck met with the Commissioners to discuss highway department related matters. Waylon Blasius with Banner Associates, gave engineering proposal for three miles of road by Plainview Dairy and it was stated it will not exceed \$110,000.00. Ben Stout with Plainview Dairy asked for information on what will be included in services from Banner. Blasius will be sharing that with them as well to ensure we're keeping everyone on the same page. Grabow stated we should do everything within our power to have things ready for them so when they get their final license from the State, they can start on road construction. Before we can help the dairy, Blom Township as to give the road over to the state and then state has to approve the transfer before the county can take on those three miles of road at Plainview's expense. Broksieck will check in with Stout to see if they are ready to sign a contract stating they will accept financial responsibility of engineering costs of the three miles of road. 10) Rhody moved, second by Fieber to approve contract to Plainview Dairy for financial responsibility on three-mile stretch. All voted yes and motion carried. Haul road agreement was sent to Invenergy and they sent it back with a few things they would like to see changed on the agreement before they sign. Broksieck stated that himself along with Mark Junker with Banner Associates, thoroughly went through the agreement and has now sent it to States Attorney Craig Evenson to review before any further steps are taken. 11) Homan moved, seconded by Rhody to transfer from General Fund to Highway and Bridge Fund of \$1,500,000.00 per 2024 budget. All voted yes and the motion carried.

#### **9:45 Sheriff Cory Borg**

Borg met with the Commissioners to discuss 2023 stats with them. Talked about how the 5<sup>th</sup> deputy has helped their office with the increase of calls this past year. Borg gave an overview of 2023. There were 2,628 calls in 2023; up from 2,055 in 2022. From those 2,628 calls there were 1,522 cases. Stats are as following: Traffic stops- 460, citations- 245, warnings- 281, civil papers- 256, executions- 19, accidents-249, assist other agency- 49, disorderly- 34, sex crimes- 26, suicide/threats- 19, alarm calls- 24, fires- 21, animal comp.- 163, assault- 9, citizen assist- 118, civil- 41, domestic- 28, juvenile- 41, mental health- 7, traffic comp.- 355, transports- 28, welfare checks- 75, and warrants served- 25. The sheriff's department also had 2,828.50 contracted hours and 196 driver's licenses issued.

### **NEW BUSINESS**

#### **Cash Balance Sheet; Cell Phone Reimbursement; Zoning Board Pay; Authority to Pay Claims Early; Salary Resolution; Approve Travel;**

12) Homan moved, seconded by Fieber to approve the Cash Balance Sheet for December and sign and approve the Treasurer's Cash Sheet as of 12-31-23. All voted yes and the motion carried.

**DEUEL COUNTY AUDITOR'S ACCOUNT  
WITH TREASURER**

<b>END OF MONTH CASH BALANCE</b>	<b>December-23</b>
CASH TOTAL	\$5,737.63
CHECKS TOTAL	\$19,317.11
CASH ITEM	\$ -
CASH CHANGE SHERIFF	\$50.00
TOTAL CASH ASSETS ON HAND	\$25,104.74
CHECKING ACCOUNT BALANCE	\$278,517.26
MM DNB NATIONAL BANK	\$4,064.26
PREMIUM MM FIRST BANK & TRUST OF TORONTO	\$4,226,570.52
SD FIT	\$1,001,694.00
CREDIT CARDS	\$388.11
CD'S                 \$250,000    DNB	\$250,000.00
\$0    FIRST BANK & TRUST	
REVOLVING LOAN	\$37,750.22
<b>GRAND TOTAL CASH ASSETS</b>	<b>\$5,824,089.11</b>
GL CASH BALANCE BY FUNDS:	
GENERAL	\$5,028,510.92
SP REVENUE FUNDS	\$510,216.80
TRUST & AGENCY FUNDS	\$285,516.39
townships                 \$40,114.65    cities                         \$13,782.95	
schools                    \$44,213.11    rural fire                    \$712.05	
<b>TOTAL GENERAL LEDGER CASH</b>	<b>\$5,824,244.11</b>

13) Mewherter moved, seconded by Rhody to reimburse Sheriff Deputies, Director of Equalization, Highway Superintendent, Auditor, and Janitor \$50 for cell phone. All voted yes and motion carried.

14) Mewherter moved, seconded by Homan to pay Zoning Board members \$150 per meeting plus mileage. All voted yes and the motion carried.

15) Fieber moved, seconded by Grabow to allow auditor's office to pay claims early, license or tax payment overage, if necessary, (before a meeting) in order to avoid late payment fees. All voted yes and the motion carried.

16) Homan moved, seconded by Rhody to approve Salary Resolution 24-01. All voted yes and motion carried.

**#24-01**

**SALARY RESOLUTION**

WHEREAS, the Deuel County Commission must establish and publish salaries of all officials and employees of the county in January following the statutes set forth under SDCL 6-1-10. (Monthly or hourly where applicable)

Scott Fieber \$1,888.94; Harry Mewherter \$1,888.94; Jay Grabow \$1,888.94; Steve Rhody \$1,940.41; Judith Homan \$1,894.53; Courtney Parker \$4,757.60; Brooke Pederson \$19.68 hr.; Jennifer Mewherter \$4680.00; Theresa Martinmaas \$20.35 hr.; Craig Evenson \$5173.15; Rita Schiefelbein \$22.81 hr.; Jacky Kloos \$19.57 hr.; Jamie Hintz \$20.98 hr.; Donna Rhody \$5768.15; Debra Meguire \$22.51 hr.; Thomas Pauli \$22.10 hr.; Casey Severson \$4849.87; Renae Engelkes \$20.79 hr.; Dennis Evenson ; Cory Borg \$6027.33; Tyrel Wik \$4503.20; Mike Burns \$5045.75; Dillon Krosch \$4160.00; Matt Nutter \$4305.58; Kory Kellen \$4352.42; Mindi Dailey \$22.64 hr.; Rebecca Burns \$19.42 hr.; Laurie Smith \$29.11 hr.; Jamie Broksieck \$5161.87; Lisa Jorvig \$20.96 hr.; Richard Eidet \$24.95 hr.; Marty Brown \$28.18 hr.; Kirk Berge \$26.05 hr.; Dana Nelson \$24.69 hr.; Dallas Olson \$24.95 hr.; Jeff Swanz \$24.12 hr.; Jaime Araiza \$23.05 hr.; Ryan Severson \$22.34 hr.; Jacob Salanoa \$22.17 hr.; Chris Sturm \$21.91 hr.; Wyatt Gauger \$21.76 hr.; Preston Stokes \$21.49 hr.; Dawn Fritz \$26.03 hr.; Keith Goens \$2,097.60 (\$20.50 hr. spraying); Charles Engelstad \$20.50 hr.; Jodi Theisen \$4655.73 plus 150.00 per zoning meeting;  
Longevity pay as given in the past is now included in the hourly or salary rate of each employee according to their continued years of service.

The county pays the single health insurance premium benefit for full time employees (and an additional 25% of two party, employee plus children and family policy) and life insurance benefits through a 125-cafeteria plan.

**TRAVEL EXPENSE**

Mileage .51 per mile  
(plus lodging and registration)

**MEALS AT STATE RATE**

Breakfast 6.00  
Lunch 14.00  
Dinner 20.00

NOW THEREFORE BE IT RESOLVED, that the Deuel County Commission of

Deuel County does hereby adopt the Salary Resolution 2024-01 for the year 2024.

Dated this 4th day of January, 2024.

\_\_\_\_\_  
Courtney Parker, Auditor

\_\_\_\_\_  
Chairperson

17) Homan moved, seconded by Rhody to approve the travel request for Auditor's Office to attend Election School in Pierre February 28 & 29. All voted yes and the motion carried.

**Approval of Warrants:**

18) Fieber moved, seconded by Mewherter to pay warrants as presented. All voted yes and motion carried.

**Paid Early:** Attn: Byron Nogelmeier 155.00 24/7 Scram Dues, Pamela Lynde 7187.40 Additional Compensation,

**Warrants:** Ardy's Bakery 50.00 DC Bucks Reimbursement, AT&T Mobility 40.04 Utilities, Bjerke Sanitation 205.00 Utilities, Bobcat Of Brookings 182.37 Repairs & Supplies, City Of Clear Lake 164.93 Utilities, Clear Lake Courier 1225.47 2024 Renewal, Codington Co. Search & Rescue 1500.00 Prof. Service Contract, DCN Insurance 3021.43 Ins. Renewal, Diamond Mowers Inc 681.72 Repairs, Lori Godfrey 330.00 DC Bucks Reimbursement, Domain Listings 288.00 2024 Renewal, First Dist. Assoc Local Gov't 8000.00 2024 Prof. Service Contracts, Florals & Finds 520.00 DC Bucks Reimbursement, ITC 2069.65 Utilities, Maynards 1980.00 DC Bucks Reimbursement, Milbank Ford 1556.53 Repair & Maintenance, Northwestern Energy 2203.57 Utilities, Office Peeps Inc 288.92 Supplies, Pizza & Burger Shack 30.00 DC Bucks Reimbursement, Powerplan OIB 1066.59 Repairs, Quadient Leasing USA Inc 672.63 Postage Rental, RC Technologies 150.00 911 Utilities, Reliabank 100.00 Prof. Services, Ron's Saw Shop 153.75 Repairs, Sd Assn County Weed & Pest Sup 75.00 Membership Dues, SDACC 1594.00 SDACC & NACO Dues For 2024, SDACO 1034.31 M & P Fees, SDML Worker's Comp Fund 45581.00 Ins. Renewal, Stan Houston Equipment Co, Inc 43.58 Supplies, State 4-H Office- Tags Etc. 78.00 Supplies, Transource Truck & Equip Inc 340.95 Repairs & Supplies, Trittech Software Systems 66.25 2024 Subscription, Vanguard Appraisals, Inc 1200.00 Prof. Services, Weed & Pest Conference 515.00 Registration Dues

**Public Comment**

Craig Evenson States attorney presented the board with some information and research he did on Zirbel easement stating that he believes they may be able to build the easement up on their own cost. Grabow asked if we have jurisdiction over easement by Wagner and Entenman. Evenson stated we do not. It is public jurisdiction.

**Adjournment:**

There being no further business Homan moved, seconded by Fieber to adjourn.

ATTEST:

\_\_\_\_\_  
Courtney Parker, Auditor

\_\_\_\_\_  
Jay Grabow, Chairman

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