

January 7, 2014
Regular Meeting

The Deuel County Commissioners met in regular session on Tuesday January 7th at 9:00 a.m. in the Commission Room of the Courthouse with Chairman Jaeger presiding. Those present were Commissioners DeAnne Dumke, Gary Jaeger, Lynn Pederson, Steve Rhody and Ronald Boone. 1) Boone moved, seconded by Dumke to approve the minutes of the regular meetings of December 3 & 17 and special meeting of December 30, 2013. All voted yes and the motion carried. 2) Dumke moved, seconded by Rhody to approve the agenda as presented. All voted yes and the motion carried.

OLD BUSINESS

Chairman Jaeger asked for any old business. There being no other business, 3) Rhody moved, seconded by Pederson to adjourn as 2013 Board. All voted yes and the motion carried.

ELECT CHAIRMAN & VICE CHAIR OF BOARD

County Auditor Pam Lynde then asked for nominations for Chairman of the Board for 2014. Boone nominated Lynn Pederson for Chairman; Jaeger seconded the nomination and asked that nominations cease and a unanimous ballot be cast for Pederson. All voted yes. Jaeger nominated Dumke for Vice Chairman; Pederson seconded the nomination and asked that nominations cease and a unanimous ballot be cast for Dumke. All voted yes.

The Commission for 2014 was seated and Chairman Pederson called the meeting to order.

COMMITTEE ASSIGNMENTS, OFFICIAL BANKS & NEWSPAPER, BOARD APPOINTMENTS

4) Rhody moved, seconded by Dumke to approve the Committee Assignments for 2014. All voted yes and the motion carried.

COMMITTEE ASSIGNMENTS 2014

DEANNE DUMKE: Director of Equalization Office, Sheriff's Department, Auditor's Office, Health Insurance, First Dist. Assoc. of Local Gov't. Alternate

STEVE RHODY: Courthouse & Grounds, Highway Department, ICAP, Register of Deeds Office, Planning & Zoning Board Alternate

GARY JAEGER: Fair Board, Director of Equalization Office, Auditor's Office, First District Assoc. Loc. Gov't Rep.

LYNN PEDERSON: Register of Deeds Office, Health Nurse Office, Treasurer's Office, Sheriff's Department, Highway Department; Salary Committee

RONALD BOONE: Weed Board, Soil Conservation, Glacial Lakes, Human Services, Treasurer's Office, Planning & Zoning Rep.

5) Boone moved, seconded by Jaeger to declare the DNB National Bank Clear Lake, and First National Bank Toronto Branch as the official depositories for the county and the Clear Lake Courier as the official newspaper for Deuel County and any area paper of greater circulation as needed. All voted yes and the motion carried.

6) Jaeger moved, seconded by Dumke to appoint Ronald Boone to the Planning and Zoning Board for one year as the commissioner representative and Steve Rhody as alternate on the board. All voted yes and the motion carried.

7) Dumke moved, seconded by Jaeger to set Coroner call fee at 69.50 per Coroner call. All voted yes and the motion carried.

8) Boone moved, seconded by Rhody to appoint Dennis Kanengieter & Mike Dahl to Planning & Zoning Board (2016). All voted yes and motion carried.

APPOINTMENTS

9:10 Jamie Hintz Highway Superintendent

Hintz discussed several highway related issues with the Commissioners. 9) Jaeger moved, seconded by Boone to approve and sign Resolution #14-02 Resolution to Delete Bridge from NBIS for bridge #20-170-166. All voted yes and the motion carried.

RESOLUTION TO DELETE BRIDGE FROM NBIS #14-02

The Deuel County Board of Commissioners is in agreement with SDDOT that the following structure should be deleted from the National Bridge Inventory System (NBIS) for the following reason:

STRUCTURE ID, LOCATION and REASON FOR DELETION

20-170-166 12.4 N of Astoria

Structure has been replaced with
Culverts that no longer meet NBIS
Length requirements.

The Commission is aware of the following stipulations once a structure is deleted from the NBIS Inventory:

1. Federal bridge funds will not be available for structure replacement or rehabilitation and
2. The structure will only be added to the Inventory following replacement, using County funds.

Upon receipt of this resolution, the above structure will be deleted from inventory.

Vote of Commissioners: Yes 5 No 0

Dated at Clear Lake, SD, this 7th day of January, 2014.

ATTEST:

Pam L. Lynde
County Auditor

Lynn Pederson
Chairman

Hintz talked about the STIP funds held by the state for Deuel County and said he would like to use those funds for overlay projects on two county roads. He also presented a letter from the DOT concerning the transportation planning study that can be done by the county.

9:30 Executive Session

10) Rhody moved, seconded by Boone to move into Executive Session to discuss personnel matter. All voted yes and the motion carried. Chairman Pederson declared the Commission out of Executive Session at 10:00 a.m.

11:00 State's Attorney Knight

Knight met with the Commissioners to discuss several matters. A quote for placing a sound system in the court room was reviewed.

NEW BUSINESS

Cash Balance Sheet and Cash Sheet for 2013

11) Dumke moved, seconded by Jaeger to approve the Cash Balance Sheet for December and sign and approve the Treasurer's Cash Sheet as of 12-31-13. All voted yes and the motion carried. The Treasurer also presented rates of interest for money market and certificates of deposits.

**DEUEL COUNTY AUDITOR'S ACCOUNT
WITH TREASURER**

END OF MONTH CASH BALANCE	December-13
CASH TOTAL	\$ 1,010.00
CHECKS TOTAL	\$ 8,081.69
CASH ITEM	\$ -
CASH CHANGE SHERIFF	\$ 50.00
TOTAL CASH ASSETS ON HAND	\$ 9,141.69
CHECKING ACCOUNT BALANCE	\$ 4,232.94
MM DNB NATIONAL BANK	\$ 4,050.35
PREMIUM MM FIRST BANK & TRUST OF TORONTO	\$3,426,911.56
CREDIT CARDS	\$ -
CD'S \$250,000 DNB	\$ 250,000.00
\$0 FIRST BANK & TRUST	
REVOLVING LOAN	\$ 73,345.04
GRAND TOTAL CASH ASSETS	\$3,767,681.58
GL CASH BALANCE BY FUNDS:	
GENERAL	\$1,152,853.44

SP REVENUE FUNDS				\$2,396,650.52
TRUST & AGENCY FUNDS				\$ 218,177.62
townships	\$29,373.38	cities	\$6,741.03	
schools	\$29,828.36	rural fire	\$455.57	

TOTAL GENERAL LEDGER CASH **\$3,767,681.58**

Wage Increase and Salary Resolution for 2014, Election Worker Pay, Drainage Officer, Policy on Campaigning in Courthouse

12) Jaeger moved, seconded by Boone to increase wage of all hourly permanent employees .50 per hour over base wage received in 2013; \$1040 over base wage received in 2013 for salaried employees and elected officials, Commissioners 3%, with effective date of increase Dec. 20, 2013 which is a part of the Jan. 2014 pay period; the 2014 Pay Grade Table will be used for most new hires. This will include the Deuel County Official Pay Grade Series and Management Salary Compensation and Longevity Pay. All voted yes and the motion carried.

13) Dumke moved, seconded by Rhody to approve Resolution 2014-01 Salary Resolution. All voted yes and the motion carried.

#2014-01

SALARY RESOLUTION

WHEREAS, the Deuel County Commission must establish and publish salaries of all officials and employees of the county at the first meeting in January under SDCL 6-1-10. (Monthly or hourly where applicable)

Gary Jaeger 1061.00; Ronald Boone 1061.00; Lynn Pederson 1061.00; DeAnne Dumke 1061.00; Steve Rhody 1061.00; Pam Lynde 3657.00; Shirley Quail 12.65 hr.; Marilyn Van Liere 11.45 hr.; Judy Bartling 3151.00; Mary Mack 12.10 hr.; Casey Mette 10.50 hr.; John Knight 4764.25; Rita Schiefelbein 12.50 hr.; Scott Ruby 12.55 hr. ; Willard Dumke 14.30 hr.; Donna Rhody 3031.33; Jodi Theisen 2731.33 plus 100.00 per zoning meeting; Mary Jane Ingalls 3151.00; Sarah White 9.50 hr.; Dennis Evenson 874.00; David Solem 3727.00; Bruce Kittelson 16.30 hr.; Dana Kucker 2815.08; Jean Sonnenburg 2606.75; Pete Eng 2681.25; Donald Jeff Swanz 13.35 hr.; James Froiland 11.75 hr.; Tamara Parker 11.75 hr.; Jennifer Jensen 11.75 hr.; Sandy Koenecke 13.85 hr.; Peggy Johnson 13.85 hr.; Randy Petrick 14.90 hr.; Jamie Hintz 3501.33; Lynn Paulsen 13.60 hr.; Dennis Norton 15.85 hr.; Dean Gruener 15.60 hr.; Michael Miller 14.85 hr.; James Perkins 14.85 hr.; Jan Dailey 13.50 hr.; Marty Brown 13.20 hr. Jamie Broksieck 13.20 hr.; Kirk Berge 13.20; Justin Bolden 12.75 hr.; Andy Nosbush 12.75 hr.; Travis Roberts 12.75 hr.; Mike Hinsvark 1297.50; Clinton Severson 10.50 hr.; Dawn Fritz 12.00 hr.

After continuous years of service to Deuel County, various employees will be eligible for longevity pay in addition to their regular pay based on guidelines for various county employee positions. Longevity pay will be granted as a lump sum in the anniversary month of employment. (See Longevity Pay Guideline)

The county pays the single health insurance premium benefit for full time employees (and an additional \$100 for two party and family policy) and life insurance benefits through a 125-cafeteria plan. Clothing allowance for full time Sheriff and Deputies will be \$175 per year (PT 87.50) and full time dispatchers \$150.00 per year paid in lump sum with first payroll check of the year. Emergency Management Director will be allowed \$150 per year.

TRAVEL EXPENSE

Mileage	(plus lodging and registration)	.37 per mile
	MEALS AT STATE RATE	
Breakfast		5.00
Lunch		9.00
Dinner		12.00

NOW THEREFORE BE IT RESOLVED, that the Deuel County Commission of Deuel County does hereby adopt the Salary Resolution 2014-01 for the year 2014.

Dated this 7th day of January, 2014.

Pam L. Lynde Auditor

Chairman

14) Dumke moved, seconded by Jaeger to pay election workers \$8.50 per hr. \$20 for election school, plus mileage to election school for the 2014 election year. All voted yes and the motion carried.

15) Dumke moved, seconded by Jaeger to appoint Casey Mette as part time Drainage Officer. All voted yes and the motion carried. Drainage office hours will be scheduled at a later date.

16) Boone moved, seconded by Rhody to approve and sign the following policy statement concerning campaigning in the Courthouse. All voted yes and the motion carried.

**No Campaigning
Deuel County Courthouse**

The Deuel County Commissioners will prohibit any political campaigning in the Deuel County Courthouse or within 100' of the Courthouse because the Courthouse will be used for and is considered a polling place for absentee voting for the Primary and General Elections in Deuel County.

Dated this 7th day of January, 2014.

ATTEST:

Chairman, Deuel County
Commission

Pam L. Lynde, Deuel County Auditor

Misc. Items; Authority to Pay Claims Early, Maintenance Agreement First Dist. for E-911 Mapping, General Fund Surplus Analysis as of Dec. 31, 2013

17) Boone moved seconded by Rhody to allow Auditor's office to pay claims early, if necessary, (before a meeting) in order to avoid late payment fees. All voted yes and the motion carried.

18) Dumke moved, seconded by Jaeger to approve and sign the E-911 Mapping Maintenance Contract with First District of Local Governments for 2014 total cost being \$3500. All voted yes and the motion carried.

General Fund Surplus Analysis

The General Fund Surplus Analysis as of December 31, 2013 was reviewed and discussed. The unreserved, undesignated fund balance, divided by the following year General Fund budget resulted in a 34% fund balance percentage as of Dec. 31, 2013 with the undesignated fund balance being \$991999.42.

Warrants

19) Jaeger moved, seconded by Rhody to approve all warrants as presented. All voted yes and the motion carried. Bjerke Sanitation 193.00 Garbage, Codington Co Search & Rescue 1500.00 2014 Agreement, Clear Lake Building Center 420.13 Repairs, City Of Clear Lake 207.74 Snow Removal 12-27-13, Cowboy Country Stores 22.82 Gas, Deuel County Conservation Dist 2250.00 1st Qrt Support, DCN Ins 936.45 Workers Comp Commission, DCN Insurance 957.50 Ambulance Liab Ins, Dust-Tex 133.46 Mat Rental, First Dist. Assoc Local Gov't 3500.00 911 Mapping Maintenance, ITC 2670.33 Phone/Internet, Kinetic Leasing 53215.91 Motor Grader Payment, Mailfinance 618.00 Postage Machine Rental, NACO 450.00 2014 Dues, Neopost USA 50.00 Annual Postage ACH Fee, Neopost USA 85.00 Rate Change, Northwestern Energy 1611.37 Utilities, Office Peeps 950.72 Supplies, Shirley Quail 500.00 Ins Deductible 2013, Sanford Clinic 2510.41 Health Nurse Contract, SD Federal Property Agency 40.00 Supplies, SDAAO 110.00 2014 Dues, SDACC 1110.96 2014 Dues, SDACO 830.48 2014 Dues, SD Assn Of Co W&P Supervisors 50.00 2014 Dues, SDML Worker's Comp Fund 31215.00 Worker's Comp Ins, SD Public Assurance Alliance 37835.35 Liab & Prop Ins, SD State's Attorney Assn 721.00 2014 Dues, Ultra-Connecting Point 552.00 Trend Micro Security, Wallace Weber 15.92 Jury Fees Replace Lost Check.

There being no further business Jaeger moved, seconded by Dumke to adjourn.

Chairman, Lynn Pederson

ATTEST: _____

Pam L. Lynde, Auditor

Published one time at the approximate cost of _____.