

March 31, 2015  
Special Meeting

The Deuel County Commissioners met in special session on Tuesday March 31 at 9:00 a.m. in the Commission Room of the Courthouse with Vice Chairperson Dumke presiding. Those present were Commissioners Dumke, Jaeger, DeJong, and Pederson, Rhody was absent. Also present was Auditor Pam Lynde and Sheriff Dave Solem. 1) Pederson moved, seconded by Jaeger to approve the agenda as presented. All voted yes and the motion carried.

**9:05 Sandy Koenecke - Dispatcher**

Koenecke met with the Commissioners to explain the duties and the responsibilities of the dispatcher. Sandy has been a dispatcher for over 30 years and is currently working as a part time dispatcher. She talked about additional areas they cover; taking care of all aspects of the 24/7 program; receive civil papers to be served; type reports for officers; take walk in payments during non-business hours; take care of warrant file; run background checks for pistol permits; prepare Sheriff Dept. vouchers; order supplies for the office; do month end, year-end and Courier reports. She also stated they are there to serve the public.

**9:15 Jeff Swanz - Dispatcher**

Swanz has been a full time dispatcher for 15 years and enjoys his work. He also discussed the duties of the dispatchers and the need to secure additional dispatch personnel. Presently there are three full time dispatchers and one part time. Swanz said he is EMD certified and a state certified dispatcher.

**9:30 911 Coordinator Cory Borg-Burn Ban-Discussion on 911 Dispatch Center**

EM Director Cory Borg and the Deuel County Fire Fighters requested that a burn ban be enacted because of the extremely dry conditions until additional moisture is received. There was a large grass fire in the county March 30; every fire department in the County except Astoria was there along with the Canby Fire Dept., highway patrol personnel, State Game, Fish and Parks and the Sheriff's Dept. 2) DeJong moved, seconded by Jaeger to adopt Resolution #15-06 A Resolution Declaring a Fire Danger Emergency in Deuel County Prohibiting Any Open Burning and to include fire pits and burning barrels in the ban. All voted yes and motion carried.

**RESOLUTION 15-06**

**A RESOLUTION DECLARING A FIRE DANGER EMERGENCY IN  
DEUEL COUNTY PROHIBITING ANY OPEN BURNING**

WHEREAS, due to extreme drought conditions prevalent in Deuel County, a fire danger emergency now exists within Deuel County, South Dakota, now

THEREFORE BE IT RESOLVED BY THE DEUEL COUNTY BOARD OF COMMISSIONERS that a Fire Danger Emergency is hereby declared and until this resolution be otherwise rescinded by the Deuel County Commissioners, all open burning as defined in Ordinance B2000-01, is hereby prohibited within the boundaries of Deuel County, South Dakota, exclusive of any incorporated municipality within the county, and

BE IT FURTHER RESOLVED, that the Resolution is declared to be necessary for the immediate preservation of the public safety in accordance with the provisions of SDCL 7-18A-8 and is effective immediately and shall continue in force and effect until rescinded by the Deuel County Board of Commissioners.

Dated this 31st day of March, 2015.

Vice Chairperson  
Deuel County Commission

(SEAL)  
ATTEST:

Pam L. Lynde, Deuel County Auditor

Borg presented estimated revenue and expenses needed to update the 911 Center and bring into compliance with the audit. Improvements needed would be upgrades to the radio system \$40,000; CAD \$100,000; EMD software \$39,115; other increased costs would be salaries, mapping, training. If the dispatch center was closed and dispatching was contracted with Watertown Police Dept. costs would include 95% of 911 surcharge going to Watertown, approximately \$51,000 plus the need to staff the sheriff's office with office personnel for approximately 6 a.m. to 10 p.m. daily. The budget for the upgrade would be funded with the 911 surcharge funds, capital outlay set aside in the 911 Fund and transfer from the general fund.

Borg presented several 911 dispatch center options:

#1 Current system with mandates needed per audit which included current wages and addition of window security, recorder and Priority software and EOC security; approximate budget \$226,944; dispatch center with current salaries and only mandates being addressed

#2 Current trend and raises to \$15 hr. along with radio frequency updates \$40,000; training \$9,000; Priority software \$39,115, CAD \$100,000; Security Window \$2,000; approximate budget \$469,178; dispatch center with raise in salaries with items to bring the center fully compliant

#3 Mandate and raises to \$15 hr. which would include training \$9,000, recorder, \$2,010, Security \$500, Priority \$1,200, Misc. \$35,500 ITC \$12,000 and EOC Security; approximate budget \$289,763; dispatch center with raise in salaries and training without CAD, full Priority software, security window, radio frequency update

Each option would need to be funded with the 911 surcharge of approximately \$55,000 plus a transfer from the General Fund, fund balance and cash on hand in the 911 Fund.

#4 Contractual agreement with Watertown Police Department for 911 dispatch services; All dispatching done by Watertown PD; 2015 cost would be 90% of 911 surcharge \$46,440; Radios update \$20,000 (one time cost); Recorder \$8,000 (one time cost); Phones \$10,800; funded with the 911 surcharge of approximately \$51,600 plus fund balance and capital outlay funds set aside in the 911 Fund.

#5 Contractual agreement with Brookings Police Department for 911 dispatch services; all dispatching done by Brookings Police Department; at this time no proposal

has been received from Brookings concerning what they would charge to provide the dispatch services to the county.

Currently the county is having a difficult time securing personnel to work in the dispatch center.

Discussion was held on how the county can maintain some of the additional services that the sheriff's office provides to the public; the calls for service wouldn't change; go to the bracelet for testing in the 24/7 program; Borg said on a per capita basis the county pays about 229.00 per 911 call that comes into the dispatch center.

3) DeJong moved, seconded by Pederson to proceed with the request for approval to contract with the Watertown Police Department for 911 services for Deuel County. Roll call vote DeJong yes; Jaeger yes; Pederson yes; Dumke yes. Motion carried.

**Adjournment**

There being no further business, Pederson moved, seconded by DeJong to adjourn.

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DeAnne Dumke, Vice Chairperson  
Deuel County Commission

ATTEST:

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Pam L. Lynde, Auditor

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