

November 6, 2020  
Regular Meeting

The Deuel County Commissioners met in regular session on Friday, November 6<sup>th</sup> at 9:00 a.m. in the Commission Room of the Courthouse with Chairman Jaeger presiding. Those present were Commissioners Jaeger, DeJong, and Homan. Commissioner Rhody came to the meeting late. Commissioner Kreutner was absent. Also present was Auditor Mary Korth. The meeting began with prayer and the Pledge of Allegiance.

#### **Approval of Agenda**

1) Homan moved, seconded by DeJong to approve the agenda as presented while adding the subject to the Highway Dept. appointment of the south Women's Exhibit Building at the 4-H Fairgrounds and if it is necessary to keep as it is in disrepair. All voted yes and the motion carried.

#### **Approval of Minutes:**

2) DeJong moved, seconded by Homan to approve the minutes of the regular meeting October 6<sup>th</sup>; and to approve the minutes from regular meeting October 20<sup>th</sup> with the following amendments: The reading of Ordinance #20-33 Deuel County Board of County Commissioners on Proposed Repeal of Ordinance Number 89-2, The Ordinance Regulating the Drainage of Ponds, Sloughs and Lakes or Any Series Thereof in Deuel County, South Dakota – TO READ: Ordinance #20-**31A** Deuel County Board of County Commissioners on Proposed Repeal of Ordinance Number 89-2, The Ordinance Regulating the Drainage of Ponds, Sloughs and Lakes or Any Series Thereof in Deuel County, South Dakota. And to change the Ordinance number #20-33 to Ordinance 20-**31A**. This also changes Resolution #20-34 to Resolution #20-**33**. And to amend Director of Equalization Donna Rhody's appointment TO READ: *Director Rhody met with the commissioners regarding GIS subscriptions. Subscriptions to the GIS website would also include emailing property cards or copies of property cards that are not currently on the website at no extra cost.* Lastly to amend OLD BUSINESS Chairman Jaeger will speak with Will Kruse of Shooting Sports about the agreement and not Will Stone. All voted yes and the motion carried.

#### **APPOINTMENTS**

##### **9:00 Highway Superintendent Jamie Broksieck**

Broksieck met with the Commissioners to discuss highway related issues.

Broksieck presented Agreements with SDDOT for the 2021 BIG for Preliminary Engineering. 3) Homan moved, seconded by DeJong to approve and sign an agreement with the State of SD Department of Transportation BIG Agreement for a preliminary engineering grant awarded for structure #20-163-200 or PCN 08AY. All voted yes and the motion carried. 4) DeJong moved, seconded by Homan to approve and sign an agreement with the State of SD Department of Transportation BIG Agreement for a preliminary engineering grant awarded for structure #20-108-200 or PCN 08AX. All voted yes and the motion carried.

Discussion was held on a revised Haul Road Agreement with Avangrid for the Tatanka Wind Project. 5) DeJong moved, seconded by Homan to approve and sign the Restated

Agreement For Use and Restoration of Haul Roads with Tatanka Ridge Wind, LLC. All voted yes and the motion carried.

Broksieck presented a quote from TrueNorth Steel for Bridge #080-287 located in Blom Township for materials only in the amount of \$54,616 and \$3,355 for backwalls. No decision was made on the quote.

Discussion was held on the south Women's Exhibit Building at the 4-H Fairgrounds as it is in disrepair. With the purchase and use of the County West Building, it is no longer needed and repairs wouldn't be cost efficient. The Board will act on the decision next meeting.

**9:30 Sheriff Cory Borg**

Borg received a formal grievance from his employees concerning probational raises that his deputies never received. Borg presented his research on every employee in the County that did not receive a probational pay raise going back nearly 20 years (for all the employees still employed currently with the County). This included the Sheriff's Department, the Highway Department, the Emergency Management, Auditor's Department, and Register of Deeds Department. Also present for discussion were Register of Deeds Severson, Highway Superintendent Broksieck, and Emergency Manager Monnier. Discussion was held on the current policy manual and how the new pay scale will remedy inconsistencies. There will be no probationary raises starting with the 2021 in the step and grade scale. Many inconsistencies were revealed in many years of probationary raises. Certain department heads were proactive in asking for raises and some were not. The different amounts of pay raises were also inconsistent over time. The back pay involved between the 5 departments grand total of approximately \$53,374.00. Though it would be a concern for each department's individual budget, it was found that the 2020 salary budget would have adequate funds to support the back pay. Heavy discussion with the department heads present brought forth situations that didn't follow policy in the past. Discussion was held on the policy manual and revision of the manual in upcoming months. 6) DeJong moved, seconded by Rhody to postpone the approval of the backpay for the particular employees of these departments until all commissioners are present. All voted yes and motion carried.

Borg met with the commissioners and presented the 2021 Police Contract for the City of Clear Lake. The hourly rate was increased due to CPI to \$35.50 per contract hour. The annual rate for the City of Clear Lake for 2021 will be \$64981.80 or \$5415.15 monthly. 7) Rhody moved, seconded by Homan to approve and sign the 2021 police contract with the City of Clear Lake as described above. All voted yes and the motion carried.

8) DeJong moved, seconded by Rhody to approve and sign a contract with the City of Watertown to receive NESD RIEM service for access to the Zuercher software server at an annual cost of \$500.00. All voted yes and the motion carried.

Discussion was held to consider the adoption of the following departmental budget supplement to the 2020 Deuel County budget, in order to carry on the indispensable functions of Deuel County. 9) Homan moved, seconded by DeJong to advertise and hold a supplemental budget hearing December 1st. All voted yes and the motion carried.

**NOTICE OF SUPPLEMENTAL BUDGET HEARING**

**FOR DEUEL COUNTY**

**NOTICE IS HEREBY GIVEN THAT:** The Deuel County Commission will hold a public hearing on Tuesday, December 1<sup>st</sup> at 10 a.m. in the Commission Room of the Deuel County Courthouse, Clear Lake, South Dakota, to consider the adoption of the following departmental budget supplement to the 2020 Deuel County budget, in order to carry on the indispensable functions of Deuel County government.

FUND	DEPT	OBJECT	SUPPLEMENT
101 211	426.30	Sheriff Department Minor Equipment	\$30,000.00
MEANS OF FINANCE:			
101	101	General Fund Cash	\$30,000.00

NOTICE IS FURTHER GIVEN THAT: Any person or his attorney interested in the adoption or rejection of this supplemental appropriation may appear and be heard.

Dated this 6<sup>th</sup> day of November, 2020.

Mary Korth  
Deuel County Auditor

Discussion was held on the recent developments on the Pamela Dunn case. A well was dug in northern Deuel County after a search warrant was obtained. Previous attempts to investigate the well resulted in human hair discovered in 2017. This past week excavation of the well was performed assisted by Deuel County Highway. Bones were found, many were animal but some undetermined therefore sent to a lab in Pierre. Borg and his department along with the Commissioners' utmost concern is closure for this family. The costs of this investigation does fall on Deuel County; but Borg felt this was a last resort for this investigation. Borg commends his fellow police departments, DCI, and the Deuel County Highway Department for the cooperation and teamwork displayed working this case. This is a textbook case of efficiency and ultimate teamwork to accomplish this task.

**9:45 Emergency Manager Sheila Monnier**

Monnier updated the commissioners on several items. 11) Homan moved, seconded by Rhody to approve and sign the 4<sup>th</sup> Quarter LEMPG (formerly SLA Agreement) with the State. All voted yes and the motion carried.

Monnier and Borg along with local fire departments toured the Otter Tail substation recently. A natural gas test will be performed soon and their will be local observers. Watertown Fire and Rescue will be available for high angle rescue training. Monnier will be getting some information and training in case of an emergency. She went on to give further updates with happenings in her department. She will provide a final amount from FEMA once all the

numbers come in from the blizzard/ice disaster declared in Deuel County from March 2019. Discussion was held on current Covid cases in the County and surrounding counties.

**10:15 Weed Supervisor Keith Goens**

Goens met with the Commissioners to give updates on his department. Weed spraying is complete. He has completed his agreement with SDDOT. He is also applying for reimbursement grants. He will be hearing back from grant approval next year. Goens would like to hire another part time weed individual for helping drive in 2021. He would also like to entertain the idea of a vehicle for the Weed department. Goens would also like to see an increase in pay for his part time worker. Likewise, Goens salary scale for 2021 was discussed. The Board will take all of this under advisement.

**10:30 Attorney Todd Boyd**

Boyd met with the Commissioners for an abatement of taxes for the difference from the town of Clear Lake levy to the Clear Lake Township levy on record #4403 due to Rural Service District that is now in place. 12) DeJong moved, seconded by Rhody to abate the tax difference for property described as C/L Ag Land or Unplatted W400' SW1/4 Less Lot H-2 in 14-115-14 or record #4403 and apply the Township levy as it is now considered a Rural Service District. Total tax difference is \$308.45. All voted yes and motion carried.

**11:00 Canvas General Election**

The Commissioners Canvassed the vote total in each precinct of the county with the following results:

Total Precincts Reporting	10
Total Ballots Counted	2380
US President	
Donald Trump/Michael Pence	1699
Jo Jorgensen/Jeremy "Spike" Cohen	42
Joseph Biden/Kamala Harris	609
US Senator	
Mike Rounds	1714
Dan Ahlers	628
US Representative	
Dusty Johnson	2005
Randy "Uriah" Luallin	294
Public Utilities Commissioner	
Gary Hanson	1704
Devin Saxon	115
Remi W.B. Bald Eagle	416
State Senator District 04	
John Wiik	1851

Daryl Root	371
State Representative District 04	
Fred Deutsch	1497
John Mills	1380
Becky Holtquist	663
States Attorney	
Jared Gass	1388
John D. Knight	925
County Commissioner District 2	
Tamara Krein	181
Steven Rhody	259
County Commissioner District 4	
James Froiland	148
Judith Homan	240
Conservation District Supervisor Deuel County	
Scott Brandenburg	867
Lonnie Budahl	1152
Arnold Krause	1348
Kimberly Harringa	1073
Supreme Court Retention	
Yes	1718
No	307
Constitutional Amendment A	
Yes	920
No	1373
Constitutional Amendment B	
Yes	1127
No	1154
Initiated Measure 26	
Yes	1402
No	913

13) DeJong moved, seconded by Jaeger to approve the Official Canvass for the 2020 General Election. All voted yes and the motion carried.

The Commissioners thank all who stepped up to work election including all poll workers and election staff that made it possible. Thank you to Courthouse staff and everyone involved as there is a lot of hours invested to make an election take place.

**11:30 States Attorney John Knight**

**UNFINISHED BUSINESS:**

The final draft of the Deuel County Facility and Event Space Rental Agreement with Deuel County Shooting Sports is ready but Chairman Jaeger has not had a chance to speak with Will Kruse concerning a rental amount. This issue is tabled until another meeting.

An easement was made and entered by and between DeBoer Construction, Inc. and Deuel County. This grants a common driveway/approach along the common property line located at the County West Hwy. 22 (Extension) building. Knight needs to add measurements before a motion can be made. This will be addressed at next meeting.

Knight had no further business to report.

**NEW BUSINESS**

**Approve Cash Balance Sheet**

14) DeJong moved, seconded by Rhody to approve the cash balance sheet for the month of October. All voted yes and the motion carried.

**DEUEL COUNTY AUDITOR'S ACCOUNT WITH TREASURER**

<b>END OF MONTH CASH BALANCE</b>	<b>OCT 2020</b>
CASH TOTAL	\$ 1,980.41
CHECKS TOTAL	\$ 189,891.18
CASH ITEM	\$ 0
CASH CHANGE SHERIFF	\$ 50.00
TOTAL CASH ASSETS ON HAND	\$ 193,392.93
CHECKING ACCOUNT BALANCE	\$1,147,364.94
MM DNB NATIONAL BANK	\$ 4,063.09

PREMIUM MM FIRST BANK & TRUST OF TORONTO	\$5,941,864.02
CREDIT CARDS	\$ 7,745.12
CD'S \$250,000 DNB	\$ 250,000.00
\$0 FIRST BANK & TRUST	
REVOLVING LOAN	\$ 22,607.93
<b>GRAND TOTAL CASH ASSETS</b>	<b>\$7,567,038.03</b>
GL CASH BALANCE BY FUNDS:	
GENERAL	\$3,971,789.48
SP REVENUE FUNDS	\$1,072,583.82
TRUST & AGENCY FUNDS	\$2,522,664.73
townships \$167,178.10 cities \$193,144.56	
schools \$1,965,153.17 rural fire \$34,013.82	
<b>TOTAL GENERAL LEDGER CASH</b>	<b>\$7,567,038.03</b>

#### **Human Resources Quote; Adjustment to Outside Maintenance Salary**

Discussion was held on a quote for Human Resources Consulting from MultiBusiness Solutions. The proposal was very in-depth and tailored to Deuel County's needs. Board members were happy with many aspects of the proposal and also took into consideration the testimonial from Codrington County. Rhody had concerns that we should look to other avenues, however it was noted time is of the essence. 15) Homan moved, seconded by Rhody to contract with MultiBusiness Solutions to have Natalie Remond be the Human Resources Consultant for Deuel County beginning January 1<sup>st</sup>, 2021 with varied monthly hours for a flat fee of \$1500.00 per month. All voted yes and motion carried.

Discussion was held on the part-time position of Outside Maintenance recently filled by Jamie Hintz. An error was made in granting his hourly salary after further review. 16) Homan moved, seconded by DeJong to start Jamie Hintz as part-time maintenance at \$17.35 per hour beginning November 1<sup>st</sup>. All voted yes and motion carried.

#### **APPROVAL OF WARRANTS:**

17) Rhody moved, seconded by Homan to approve all warrants as presented and those paid early to avoid service charge. Roll call all yes and the motion carried. *Warrants To:* 3d Specialties, Inc 1330.00 Supplies, A&B Business Solutions 2005.77 Minor Equip/Supplies, A-Ox Welding Supply Company In 48.11 Rental, Abc Embroidery 50.32 Uniform, Ag First Coop 256.16 Overpayment Taxes, Al's Tool Distributing 195.00 Supplies, Appera 418.53 Rental, John Appelen 22.60 Juror Fee/Travel, At&T Mobility 445.71 Utilities, Avera Occupational Medicine-Mi 220.65 Pro Service, Banner Associates Inc

12756.70 Pro Service, Brookings Deuel Rural Water 49.60 Utilities, Bierschbach Equip & Supply Inc 1251.50 Supplies, Bituminous Paving Inc 4066.58 Supplies, Bjerke Sanitation 205.00 Utilities, Blue360 Media 87.89 Books, Colleen Boke 53.36 Juror Fee/Travel, Bowes Construction Inc 1987.15 Supplies, Bratland Law 436.50 Caa, Big State Industrial Supply In 99.75 Supplies, Butler Machinery Co 4258.71 Repair, Cartney Bearing & Supply Co 147.09 Repair, Credit Collections Bureau 328.64 Leins/Jail, Clear Lake Building Center 735.02 Supplies, City Of Clear Lake 142.35 Utilities, City of Watertown 3974.04 911 Fees, Clear Lake Courier 2563.10 Publishing/Supplies, Clear Lake Township 1053.00 Gophers, Codington County Auditor 3315.00 Prisoner Care, John Collins 65.12 Juror Fee/Travel, Core Logic 3118.27 Overpayment Taxes, Creative Rewards 69.23 Plaque, Cu Mortgage Direct 577.01 Overpayment Taxes, Dakotabilities 360.00 Pro Service, Deuel County Farmers Union Oil 5861.02 Repair/Supplies/Utilities, DC Treas 132.85 Tax Acct, Deuel County Motor Supply Inc 231.82 Repair/Supplies, Deuel County Treasurer 2504.82 Delinq Tax Account, Diamond Mowers Inc 1452.75 Repair/Supplies, Ds Solutions Inc 192.50 Supplies, Ecolab Pest Elimination Div 54.00 Pro Service, Kristin Engebretson 173.72 Overpayment Taxes, Equipment Blades Inc 2800.00 Supplies, Election Systems& Software Inc 5026.93 Election Supplies, Fedex 4.50 Pro Service, First Bank & Trust 1294.82 Credit Card, Fritz Chevrolet Inc 80.40 Repair, G B Law 489.21 Overpayment Taxes, Galls, Llc 388.90 Uniform, Gunderson & Evenson, Llp 15.00 Pro Service, H-D Electric Coop, Inc 384.10 Utilities, Ginger Hanten 155.13 Delinquent Taxes, Hillyard/Sioux Falls 239.70 Supplies, Homeloan Serv 336.72 Overpayment Taxes, Human Service Agency 2781.10 4th Qtr, Inter-Lakes Comm Action Inc 1666.75 Support, Itc 1098.64 Utilities, Jebro Inc 520.00 Supplies, Johnson Controls 61.83 Pro Service, Kibble Equipment Llc 1694.96 Repair/Supplies, Sheila Kjenstad 20.08 Juror Fee/Travel, Todd Lacek 23.44 Juror Fee/Travel, Lehtola Builders, Inc 20404.80 Contract Work, Richard Lounsbery 1698.93 Overpayment Taxes, Blue Tarp Financial, Inc 99.50 Supplies, Steven Mass 60.08 Juror Fee/Travel, Matthew Bender & Co., Inc. 117.43 Books, Maynards 16.93 Supplies, Jeff Mcdonald 102.74 Court Trial/Travel, Dan Mckay 48.35 Overpayment Taxes, Mcleod's 1183.55 Supplies, Microfilm Imaging Systems 90.00 Rental, Motorola Solutions, Inc 40857.69 Em Radios, Byron Nogelmeier 145.00 24/7 Fees, Jeffrey Nordseth 23.44 Juror Fee/Travel, Northwestern Energy 377.68 Utilities, Office Peeps Inc 1327.06 Supplies, Ottertail Power Co 1108.32 Utilities, Courtney Parker 58.40 Juror Fee/Travel, Plains Commerce Bank 641.58 Overpayment Taxes, Jessica Phelps 65.96 Juror/Travel, Powerplan Oib 563.00 Repair, Public Safety Equipment Co Llc 1904.50 Hlsg, Quadient, Inc 19.58 Supplies, Best Western Ramkota Hotel 154.00 Travel&Conf, Rc Technologies 150.00 Utilities, Ron's Saw Shop 499.87 Supplies/Minor Equip, Sanford Health Plan 8.00 Po Service, Sanford Clinic 2861.10 Health Nurse, Theresa Schake 51.68 Juror/Travel, Sd Dept. Of Labor & Regulation 570.42 3rd Quarter, Sd Dept Of Transportation 1057.98 Contract Work, Sd Dept Of Transportation 936.98 Fuel, Sd Federal Property Agency 434.00 Supplies, State Of Sd 145.00 Pro Service, Kent Simon 50.00 Juror Fee, Laurie Smith 500.00 Met Deductinle, Sterzinger Crushing, Inc 902.90 Supplies, Patrick Toft 61.76 Juror Fee/Travel, Tri State Water Inc 17.97 Supplies, Two Way Solutions, Inc 2250.00 Program



Radios, Ultra-Connecting Point 1150.00 Proservice/Supplies, Westmore Industries Llc 7802.00 Major Equip, Wheelco Truck & Trailer Parts 166.72 Repair/Supplies, Bart Wiley 305.03 Delinquent Taxes, Yankton County Board Of Mi 50.00 Mental Illness. *Payroll:* Commissioners 8547.44, Election 1688.27, Auditor Office 12565.43, Treasurer Office 8255.61, State's Atty Office 7807.82, Gen Building 3936.23, Dir of Equal Office 12909.58, Reg of Deeds Office 7088.87, VSO 1216.54, GIS 659.46, Sheriff's Dept 28047.51, County Assist 398.74, 4-H Service Center 221.43, Extension 2424.25, Weed 5365.88, Drainage 113.91, Zoning 3914.43, Hwy Dept 77005.27, Emerg Mngmt 3230.90, DNB National Bank 12.87 Payroll Proc.

18) Rhody moved, seconded by Homan to adjourn. Roll call vote, all voted yes. Meeting adjourned.

Mary J Korth, County Auditor

Gary Jaeger, Chairman

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