

January 4, 2017  
Regular Meeting

The Deuel County Commissioners met in regular session on Wednesday January 4th at 9:00 a.m. in the Commission Room of the Courthouse with Chairman DeAnne Dumke presiding. Those present were Commissioners DeJong, Jaeger, Pederson, Dumke and Rhody. 1) Pederson moved, seconded by Jaeger to approve the minutes of the regular meetings of December 6 with change to Glenda Goens Audit Entrance line three “ She said she will not be testing the Highway Dept. , not material outlying office and will be testing the Director of Equalization/Zoning Office and Extension Office for this audit cycle”; Dec. 20 regular meeting and special meeting of December 29, 2016. All voted yes and the motion carried. 2) DeJong moved, seconded by Rhody to approve the agenda as presented. All voted yes and the motion carried.

### **OLD BUSINESS**

Chairman Dumke asked for any old business. There being no other business, 3) Jaeger moved, seconded by Rhody to adjourn as 2016 Board. All voted yes and the motion carried.

### **OATH OF OFFICE**

The swearing in of the newly elected/appointed county officials was held. County Auditor Pam Lynde swore in the following officials:

DeAnne Dumke – Commissioner District 4

Steven Rhody – Commissioner District 2

John Knight - State’s Attorney

Treasurer – Mary Korth

### **ELECT CHAIRMAN & VICE CHAIR OF BOARD**

County Auditor Pam Lynde then asked for nominations for Chairman of the Board for 2017. Pederson nominated Jaeger for Chairman; Rhody seconded the nomination and asked that nominations cease and a unanimous ballot be cast for Jaeger. All voted yes.

Jaeger nominated DeJong for Vice Chairman; Dumke seconded the nomination and asked that nominations cease and a unanimous ballot be cast for DeJong. All voted yes. The Commission for 2017 was seated and Chairman Jaeger called the meeting to order.

### **COMMITTEE ASSIGNMENTS, OFFICIAL BANKS & NEWSPAPER, BOARD APPOINTMENTS**

4) DeJong moved, seconded by Dumke to approve the Committee Assignments for 2017. All voted yes and the motion carried.

#### **COMMITTEE ASSIGNMENTS 2017**

DEANNE DUMKE: Courthouse and Grounds, Fair Board/Extension, Director of Equalization Office, Auditor’s Office, Health Insurance

STEVE RHODY: Weed Board, Highway Department, ICAP, Register of Deeds Office, Planning & Zoning Board

GARY JAEGER: Planning & Zoning Alternate, Director of Equalization Office, Auditor’s Office, First District Assoc. Loc. Gov’t Rep., Soil Conservation

LYNN PEDERSON: Register of Deeds Office, Health Nurse Office, Treasurer’s Office, Sheriff’s Department, Highway Department, Salary Committee

GARY DEJONG: Sheriff's Dept., First Dist. Assoc. Local Gov't Alternate,  
Glacial Lakes Tourism, Human Services, Treasurer's Office, DADi Board

5) Rhody moved, seconded by Pederson to declare the DNB National Bank and First Bank and Trust Toronto Branch as the official depositories for the county and the Clear Lake Courier as the official newspaper for Deuel County and any area paper of greater circulation as needed. All voted yes and the motion carried.

6) Dumke moved, seconded by Rhody to reappoint Jamie Hintz as Highway Superintendent for two years (through 2018). All voted yes and the motion carried.

7) DeJong moved, seconded by Dumke to appoint Steven Rhody to the Planning and Zoning Board as the Commission representative and Gary Jaeger as alternate both for one year. All voted yes and motion carried. 8) Rhody moved, seconded by Pederson to reappoint Dennis Kanengieter and Mike Dahl to Planning and Zoning Board for three year terms (to the end of 2019). All voted yes and the motion carried.

## **APPOINTMENTS**

### **9:15 Jamie Hintz Highway Superintendent**

Hintz met with the Commissioners to discuss several highway related matters. Hintz said they have already used half of their allocation of salt sand and are out plowing snow after the recent snowfall. He said the state is going to let bids soon on project for Bridge 156220 with estimate of project cost to be \$250,000; an 80-20 project through the old federal bridge program. Hintz talked about a new product to repair wheel rutting; micro surfacing process. He presented the fuel quote for month of January. 9) Dumke moved, seconded by Rhody to approve fuel quote of Deuel County Farmer's Union 2.21 gallon for ethanol, for month of January. All voted yes and motion carried. Hintz requested moving into Executive Session to discuss personnel issues. 10) Dumke moved, seconded by DeJong to move into Executive Session at 9:33 a.m. to discuss personnel issues. All voted yes and motion carried. Chairman Jaeger declared the Commissioners out of Executive Session at 9:45 a.m.

### **10:30 Director of Equalization Donna Rhody**

Director Rhody met with the Commissioners to discuss fee schedules. She presented several different fees that could be charged for using the GIS system and also fees they charge in their office for faxes, emails and copies. The fee schedules will be approved at the next meeting.

### **11:00 Deputy Sheriff Cory Borg**

Borg met with the Commissioners to discuss the 2017 Homeland Security Grant funds and what he would like to see purchased with the funds. He said the state has to submit all applications from entities with their application to the federal government. He is requesting six Motorola in car radios that will replace radios currently in cars with older radios being given to fire departments that need to replace their radios; he had obtained three quotes with best quote being from Sioux Falls 2-Way for cost of \$16,735.94 for six radios and programming of them with county paying for them and then getting reimbursed with the grant funds. 11) Rhody moved, seconded by DeJong to apply for 2017 Homeland Security Grant Funds in amount of \$16735.94 for radios. All voted yes and the motion carried. Borg requested .25 hr. raise for Deputy Molitor as his

probationary period was up. 12) Rhody moved, seconded by Pederson to increase wage of Tristan Molitor by .25 per hour as of Dec. 20 payroll. All voted yes, motion carried.

**NEW BUSINESS**

**Cash Balance Sheet and Cash Sheet for 2016**

13) Dumke moved, seconded by Pederson to approve the Cash Balance Sheet for December and sign and approve the Treasurer’s Cash Sheet as of 12-31-16. All voted yes and the motion carried.

**DEUEL COUNTY AUDITOR'S ACCOUNT  
WITH TREASURER**

<b>END OF MONTH CASH BALANCE</b>	<b>December-16</b>
CASH TOTAL	\$ 1,179.53
CHECKS TOTAL	\$ 16,509.24
CASH ITEM	\$
CASH CHANGE SHERIFF	\$ 50.00
TOTAL CASH ASSETS ON HAND	\$ 17,738.77
CHECKING ACCOUNT BALANCE	\$ 279,360.19
MM DNB NATIONAL BANK	\$ 4,056.44
PREMIUM MM FIRST BANK & TRUST OF TORONTO	\$4,364,015.05
CREDIT CARDS	\$ 620.74
CD'S \$250,000 DNB FIRST BANK & TRUST	\$ 250,000.00
REVOLVING LOAN	\$ 93,177.15
<b>GRAND TOTAL CASH ASSETS</b>	<b>\$ 5,008,968.34</b>
GL CASH BALANCE BY FUNDS:	
GENERAL	\$1,574,210.43
SP REVENUE FUNDS	\$3,215,918.58
TRUST & AGENCY FUNDS	\$ 218,839.33

townships	\$34,052.93	cities	\$8,981.61
schools	\$18,961.41	rural fire	\$168.35

**TOTAL GENERAL LEDGER CASH**

**\$5,008,968.34**

**Wage Increase, Salary Resolution and Pay Grade Series for 2017**

14) Dumke moved, seconded by Rhody to increase wage of all hourly permanent employees .35 per hour over base wage received in 2016; \$728 over base wage received in 2016 for salaried employees and elected officials, Commissioners 2% over base wage of 2016, with effective date of increase Dec. 20, 2016 which is a part of the Jan. 2017 pay period; the 2017 Pay Grade Table will be used for most new hires. This will include the Deuel County Official Pay Grade Series and Management Salary Compensation and Longevity Pay. All voted yes and the motion carried. 15) DeJong moved, seconded by Pederson to pay personnel from Highway Dept. \$3.00 hr. over current wage when spraying weeds in spring and fall. All voted yes and motion carried.

16) Rhody moved, seconded by Dumke to approve Resolution 2017-01 Salary Resolution. All voted yes and the motion carried.

**#2017-01**

**SALARY RESOLUTION**

WHEREAS, the Deuel County Commission must establish and publish salaries of all officials and employees of the county at the first meeting in January under SDCL 6-1-10. (Monthly or hourly where applicable)

Gary Jaeger 1492.00; Gary DeJong 1492.00; Lynn Pederson 1492.00; DeAnne Dumke 1492.00; Steve Rhody 1492.00; Pam Lynde 4021.00; Shirley Quail 16.35 hr.; Jennifer VonEye 13.35hr.; Mary Korth 3191.00; Jennifer Mewherter 13.85 hr.; John Knight 5128.25; Rita Schiefelbein 15.60 hr.; Scott Ruby 15.65 hr.; Willard Dumke 16.40 hr.; Donna Rhody 3519.00; Jodi Theisen 3095.32 plus 100.00 per zoning meeting; Melissa Smith 13.60 hr.; Casey Severson 3082.66; Renae Engelkes 12.35 hr.; Dennis Evenson 1012.83; David Solem 4091.00; Bruce Kittelson 18.40 hr.; Cory Borg 3690.26; Brian Crosby 3267.33; Tristan Molitor 3191.06; Tyrel Wik 2664.13; Mindi Dailey 13.35 hr.; Sandy Koenecke 15.95 hr.; Jamie Hintz 3865.33; Lynn Paulsen 16.85 hr.; Dennis Norton 21.11 hr.; Dean Gruener 20.81 hr.; Richard Eidet 16.84 hr.; James Perkins 19.92 hr.; Jan Dailey 18.32 hr.; Marty Brown 17.96 hr.; Jamie Broksieck 17.96 hr.; Kirk Berge 17.67 hr.; Justin Bolden 17.43 hr.; Dana Nelson 16.54 hr.; Dallas Olson 16.84 hr.; Jeff Swanz 15.90 hr.; Clinton Severson 12.60 hr.; Dawn Fritz 15.10 hr.; Keith Goens 1230.33 (18.00 hr. spraying); Branden Salzer 18.00 hr.

After continuous years of service to Deuel County, various employees will be eligible for longevity pay in addition to their regular pay based on guidelines for various county employee positions. Longevity pay will be granted as a lump sum in the anniversary month of employment. (See Longevity Pay Guideline)

The county pays the single health insurance premium benefit for full time employees (and an additional \$100 for two party and family policy) and life insurance benefits through a 125-cafeteria plan. Clothing allowance for full time Sheriff and Deputies will be \$250 per year (PT \$125) paid in lump sum with first payroll check of the year.

**TRAVEL EXPENSE**

Mileage

.42 per mile

(Plus lodging and registration)

**MEALS AT STATE RATE**

Breakfast	6.00
Lunch	11.00
Dinner	15.00

NOW THEREFORE BE IT RESOLVED, that the Deuel County Commission of Deuel County does hereby adopt the Salary Resolution 2017-01 for the year 2017.

Dated this 4th day of January, 2017.

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Pam L. Lynde Auditor

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Chairman

**Misc. Items; Authority to Pay Claims Early, Jail Contract, Reimbursement, Zoning Board Pay, Police Contracts, Memorandum Of Understanding, Transfer from General Fund to Hwy & Bridge, Copies etc. Fees, Appoint Coroner;**

17) DeJong moved, seconded by Rhody to allow auditor’s office to pay claims early, license or tax payment overage if necessary, (before a meeting) in order to avoid late payment fees. All voted yes and the motion carried.

18) Pederson moved, seconded by DeJong to approve and sign the jail contract with Minnehaha County to house prisoners at \$93.43 per day. All voted yes and the motion carried.

19) Pederson moved, seconded by Dumke to pay Zoning Board members \$100 per meeting plus mileage and to reimburse Hwy. Superintendent, Director of Equalization and Auditor \$50 per month for cell phone expense. All voted yes and the motion carried.

20) Rhody moved, seconded by Dumke to approve and sign the Memorandum of Understanding between SDSU Extension and Deuel County for 2017 for partial salary support of a part time 4-H Advisor position in the amount of \$9435. All voted yes and the motion carried.

21) Pederson moved, seconded by DeJong to approve and sign agreements for Law Enforcement Services between Deuel County and cities of Clear Lake and Gary for 2017. All voted yes and the motion carried.

22) Rhody moved, seconded by Dumke to transfer as of Dec. 31, 2016 \$6000 from General Fund to Highway and Bridge Fund. All voted yes and motion carried.

23) Dumke moved, seconded by Rhody to approve fees charged for copies, etc. by Auditor .25 copy; Plat books \$30; both include sales tax. All voted yes and the motion carried.

24) DeJong moved, seconded by Pederson to appoint Darrin Houseman as Coroner for four year term. All voted yes and motion carried.

**Warrants:**

25) Dumke moved, seconded by Rhody to approve all warrants as presented. All voted yes and the motion carried. Eric Adolph 25.12 Juror Fees/Mileage, Teresa Anderson 22.60 Juror Fees/Mileage, Ardy's Bakery 79.19 Supplies for Jury Trial, Marlin Bauman 18.40 Juror Fees/Mileage, Bjerke Sanitation 124.00 Garbage, Blue Earth County Sheriff 70.00 Service Fee, Victoria Bren 267.20 Juror Fees/Mileage, Jonathon Bruinsma 240.32 Juror Fees/Mileage, Jackie Buchholtz 200.00 Juror Fees, Christine Cass 15.04 Juror Fees/Mileage, Codington Co Search & Rescue 1500.00 Prof Service, Shirlyn

Christensen 10.00 Juror Fees, Jann Christie 23.44 Juror Fees/Mileage, City Of Clear Lake 236.30 Water/Sewer, Nicholas Cordell 22.60 Juror Fees/Mileage, Ryan Dailey 240.32 Juror Fees/Mileage, Deuel County Conservation Dist 2250.00 1st Qtr. Funding, DCN Insurance 1898.30 Half Ambulance Ins./Worker's Comp., Brier Derby 82.00 Witness Fee/Mileage, Elaine Dohrer 10.00 Juror Fees, Renae Durfee 240.32 Juror Fees/Mileage, Dust-Tex 100.62 Mat Rental, Veronica Espinoza 26.80 Juror Fees/Mileage, Heidi Faehnrich 20.92 Juror Fees/Mileage, Debra Fieber 26.80 Juror Fees/Mileage, Samantha Fieber 284.00 Juror Fees/Mileage, Terri Fieber 26.80 Juror Fees/Mileage, Thomas Fieber 25.12 Juror Fees/Mileage, First Dist Dev Co 740.98 Revolve Loan Int. Due, Fritz Chevrolet 5763.03 Motor, Galls 283.51 Supplies, GIS Workshop 898.00 Software Licensing, Cory Goehring 14.20 Juror Fees/Mileage, Gunderson/Evenson, 511.97 Vet. Serv. Officer Travel, Erik Gutormson 22.60 Juror Fees/Mileage, Jan Hall 10.00 Juror Fees, John Hall 10.00 Juror Fees, Brian Hauger 200.00 Juror Fees, Tim Hulscher 10.00 Juror Fees, Alex Jones 96.28 Witness Fee/Mileage, Jessica Keimig 10.00 Juror Fees, James Kielty 10.00 Juror Fees, Shayli Kirsch 40.00 Witness Fee, David Kluckman 10.00 Juror Fees, Carla Kolb 27.64 Juror Fees/Mileage Joyce Krause 10.00 Juror Fees, Bonnie Lacy 10.00 Juror Fees, Benjamin Lamfers 200.00 Juror Fees, Matthew Bender & Co., Inc. 34.44 Law Books, Michael Lindner 10.00 Juror Fees, Valerie Lundquist 233.60 Juror Fees/Mileage, Lourn Lysne 10.00 Juror Fees, Maynards 74.05 Supplies, Jayne Meland 10.00 Juror Fees, Menards 169.00 Electric Snow thrower, Robert Mewherter 10.00 Juror Fees, Milbank Communications Inc 56.00 Antenna, Jamie Miller 22.60 Juror Fees/Mileage, Marlo Mundahl 240.32 Juror Fees/Mileage, Northwestern Energy 263.40 Utilities, Martin Oleson 10.00 Juror Fees, Diane Olson 27.64 Juror Fees/Mileage, Office Peeps 1560.69 Supplies, Carter Parker 20.08 Juror Fees/Mileage, Rick Pederson 18.40 Juror Fees/Mileage, Ricky Peterson 247.04 Juror Fees/Mileage, Joy Prehn 17.56 Juror Fees/Mileage, Public Safety Equipment Co 161.50 Supplies, Nicholas Salanoa 10.00 Juror Fee, Sanford Clinic 2703.33 Health Nurse Contract, Barbara Schiefelbein 10.00 Juror Fee, Matthew Schmalz 10.00 Juror Fee, SD DOT 1775.91 Sheriff Fuel, SD Federal Property Agency 20500.00 2009 Chevy Tahoe, South Dakota Partners 255.00 Computers, SD Assoc Of Weed & Pest Sup. 50.00 Membership Fee, SDACC 1605.00 Membership Dues, SDACO 830.48 Membership Dues, SDML Worker's Comp Fund 31560.00 Workers Comp, SDSU Extension 9435.00 4-H Advisor, Gary Seppanen 20.08 Juror Fees/Mileage, Mark Stahn 19.24 Juror Fees/Mileage, Betty Steinmetz 21.76 Juror Fees/Mileage, Dallas Stone 22.60 Juror Fees/Mileage, William Stone 20.08 Juror Fees/Mileage, Betty Stroschein 15.88 Juror Fees/Mileage, Warren Stroschein 10.00 Juror Fees, Diane Stroschein 233.60 Juror Fees/Mileage, Philip Svennes 19.24 Juror Fees/Mileage, Debra Tanner 19.24 Juror Fees/Mileage, Laurie Taylor Slack 10.00 Juror Fees, Ultra Bright Lightz 679.92 Lights for Tahoe, Jared VanDyke 18.40 Juror Fees/Mileage, Amy Wagner 22.60 Juror Fees/Mileage, Lori Welch 22.60 Juror Fees/Mileage, Shawn Wika 257.12 Juror Fees/Mileage, David Wyman 22.60 Juror Fees/Mileage, Sanford Health 50.80 Flex Run, Art Mabry 60.00 SCRAM, DNB National Bank 12.73 Payroll Process Fee, DC Treasurer 49.11 Tax Acct., Sanford Health Plan 550.00 Flex Run, DC Treasurer 5.00 Tax Acct., Art Mabry 28.00 SCRAM Due to State, Sanford Health 180.00 Flex Run, Art Mabry 40.00 SCRAM Due to State, Schools 815130.98 Taxes, Towns 101176.32 Taxes, Townships 52771.02 Taxes, EDWDD 2962.92 Taxes, Rural Fire Dist. 12436.87 Taxes, Lake Cochrane Sanitary Dist. 220.00

Sewer Assessment, Upper Deere Creek 107.09 Taxes, Art Mabry 50.00 SCRAM Due to State, DC Treasurer 450.00 Tax Acct., DC Treasurer 160.50 Tax Acct., Sanford Health 28.33 Flex Run, DC Treasurer 263.29 Tax Acct., Payroll: DC Sheriff 28224.89, County Assistance 391.26, 4-H Service Center 199.78, Extension Office 2145.71, Weed & Pest 1567.12, Drainage Officer 87.73, Planning & Zoning 4563.98, Road & Bridge Fund 70211.38, Emergency Management 1241.55.

There being no further business Pederson moved, seconded by Dumke to adjourn.

ATTEST:

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Pam L. Lynde, Auditor

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Chairman, Gary Jaeger

Published one time at the approximate cost of \_\_\_\_\_ .