

January 7, 2020
Regular Meeting

The Deuel County Commissioners met in regular session on Tuesday, January 7th at 9:00am in the Commission Room of the Courthouse with Chairman Rhody presiding. Those present were Commissioners Steve Rhody, Gary Jaeger, Gary DeJong, Roger Kreutner and Judith Homan. The meeting opened with prayer and the Pledge of Allegiance. 1) Jaeger moved, seconded by DeJong to approve the agenda as presented. All voted yes and motion carried. 2) DeJong moved, seconded by Kreutner to approve the minutes of the regular meetings December 5th and 17th and special meeting December 31, 2019. All voted yes and motion carried.

OLD BUSINESS

Chairman Rhody asked for any old business. As follows:

West Highway 22 County Building

Exterior lights for the West Building were discussed and an LED light will be installed for better lighting and security. Commissioner DeJong reported Brian's Glass and Door has checked on the building and needs to do some preliminary work before they can install new locks and finish the doors. That will be worked on within the next week. Jamie Hintz was present for meeting and discussion was held on how snow removal was going. He suggested a pick-up plow would be a better option in the future. A current heating bill was presented, it appeared heating costs were down from the previous year, the bill was reviewed.

There being no further business, 3) Homan moved, seconded by Kreutner to adjourn as 2019 Board. All voted yes and motion carried.

ELECT CHAIRMAN & VICE CHAIR OF THE BOARD

County Auditor Mary Korth asked for nominations for the Chairman of the Board for 2020. Commissioner DeJong nominated Gary Jaeger for Chairman; Commissioner Rhody seconded the nomination. Commissioner Kreutner asked that nominations cease and a unanimous ballot be cast for Jaeger. All voted yes. Kreutner nominated Commissioner Rhody for Vice Chairman; Jaeger seconded the nomination and asked that nominations cease and a unanimous ballot be cast for Steve Rhody. All voted yes.

The Commission for 2020 was seated and Chairman Jaeger called the meeting.

COMMITTEE ASSIGNMENTS, OFFICIAL BANKS & NEWSPAPER, BOARD APPOINTMENTS

4) Rhody moved, seconded by DeJong to approve the Committee Assignments for 2020. All voted yes and motion carried.

COMMITTEE ASSIGNMENTS 2020

JUDITH HOMAN: Fair Board/Extension, Director of Equalization Office, Auditor's Office, Health Insurance, Planning & Zoning Board Member

STEVE RHODY: Weed Board, Highway Department, ICAP, Register of Deeds Office, Deuel Area Development (DADi)

GARY JAEGER: Planning & Zoning Alternate, Auditor's Office, First District Assoc. Loc. Gov't Rep., Soil Conservation Rep., Sheriff's Dept.

ROGER KREUTNER: Register of Deeds Office, Health Nurse Office, Treasurer's Office, Highway Department, Salary Committee, Director of Equalization Office

GARY DEJONG: Sheriff's Dept., First Dist. Assoc. Local Gov't Alternate, Glacial Lakes Tourism, Human Services, Treasurer's Office, Courthouse and Grounds

5) Homan moved, seconded by Kreutner to declare the DNB National Bank of Clear Lake, and First Bank and Trust Toronto branch as the official depositories for the county and the Clear Lake Courier as the official newspaper for Deuel County and any area paper of greater circulation as needed. All voted yes and motion carried.

6) Homan moved, seconded by Kreutner to reappoint Dennis Kanengieter and Mike Dahl to Planning and Zoning Board for three year terms (to the end of 2022). All voted yes and motion carried.

7) Kreutner moved, seconded by Homan to set Coroner call fee at 69.50 per Coroner call. All voted yes and motion carried.

APPOINTMENTS

9:15 Highway Superintendent Jamie Hintz

Hintz met with the Commissioners to discuss several highway related matters. The SDDOT needs a Joint Force Account Agreement for the 2019 Event B and Detailed Damage Inspection Reports signed for the reimbursement for repairs to 188th Street 3.5 miles east of Brandt. 8) Rhody moved, seconded by Homan to approve and sign the Joint Force Account Agreement for the 2019 Event B and the DIRs for the South Dakota DOT. All voted yes and motion carried. The necessity for more rip rap on this road and the need for this agreement is from high water and erosion and this is the need for repairs. This is a FEMA issue and the funds used for repairs have come from FEMA and is not from County budget.

Hintz also went on to discuss equipment breakdowns. He reports a new radiator is needed for the loader for \$3500.00. He reported that some of the practices for removing stuck equipment in snow or mud is becoming more dangerous and gearing up differently will become necessary. Discussion was held on gearing up and purchasing a tow rope to make the practices safer. Discussion was held on snow removal. The Highway Dept. has already used as much salt sand this season as they normally use in an entire year. There's an inordinate amount of ice this year. They are prioritizing areas of snow removal and Hintz feels things are going well.

Hintz will bring revisions for the Safety Manual at next meeting. The new loader will be delivered by the end of the month.

Hintz wanted to know what his expectations are for snow removal on courthouse grounds and the West building. He is putting in extra time to make sure snow is cleared in all those areas. Chairman Jaeger suggested to get quotes on a pickup plow to make the snow removal more efficient. Hintz will look into that and bring information at next meeting.

Further discussion was held on the stop sign being made permanent in Gary. The concern is for heavier loads and trucks that come through not being able to stop and a yield sign might be needed. Sheriff Borg was present and hasn't heard any complaints the entire time it was temporary. There is a "stop ahead" sign before the stop sign.

9:45 Director of Equalization Donna Rhody

Rhody met with the Commissioners to discuss the 2020 valuations. Houses in Clear Lake under \$48k down 15% where \$70k-\$110k houses in Clear Lake up 15%. Land no change. Toronto is under reappraisal. Brandt land and structures both up 19%, Gary both up 15%, Goodwin land up 19% and structures no change. Astoria and Altamont no changes. Lake Cochrane both land and structure up 5%, Grabow add'n land up 10% but no change to structure. Lake Alice land up 10%, no change to structure. All small non-ag acreages no changes, Bemis Village up 19% on both. Ag land crop (county average) 1.02% and non crop 4.64%. Ag factor for 2020 intentions is .871 and Non Ag factor will be .903.

Rhody also shared her fee schedules for her copy charges and GIS pricing for 2020. These prices have not changed since 2019. : Copy Charge .50 Per Page (realtor pulls cards & copies); Property Cards Hard copy/Scans/Emails - \$5.00 for the first property card \$1.00 per page after first property card. Data Reports PDF/Hard Copy - \$75 (county data) \$25 (per township/per city) Excel - \$750 (county data) \$75 (per township/per city). Research - \$1.00 per lookup. GIS: Hard Copy – \$2.00 per GIS picture, Scans/Emails - \$5.00 per copy, Shapefile & etc. – see GIS Standard Products & Data Pricing List. Other government entities: no charge. Sales List: Hard copy/Scans/Emails - \$5.00 per page. All requests involving more than \$25.00 will not be released prior to receipt of payment. The GIS Data Pricing List for 2020 also remains unchanged. It is on file at the Director of Equalization's Office as well as the Deuel County Auditor's Office. 9) DeJong moved, seconded by Rhody to approve the fee schedule for the Director of Equalization's Office. All voted yes and motion carried.

10:00 Drainage Board/Kevin Foster

10) Rhody moved, seconded by Kreutner to adjourn as County Commission and reconvene as Drainage Board. All voted yes and motion carried.

Kevin Foster requested a permit to drain on Blk 1 Pony Creek NE1/4 23-113-50. Proposed length of the drain is 11041 and 3028 feet using 4-6" tile. Area affected for drainage will be 50 acres. Adjoining landowners had signed Permission To Drain. 11) Rhody moved, seconded by Homan to approve and issue Drainage Permit #D20-01 to Kevin Foster to drain on above described property. All voted yes and motion carried.

12) DeJong moved, seconded by Kreutner to adjourn as Drainage Board and reconvene as County Commission. All voted yes and motion carried.

10:30 State's Attorney John Knight

Knight met with the Commissioners for discussion. Discussion was held on the Invenergy Supreme Court Case. Discussion was held on the zoning ordinances and it will be very time consuming to make all the changes necessary.

Public Comments

There were no public comments at this meeting.

NEW BUSINESS

Approve Cash Balance Sheet

13) Rhody moved, seconded by DeJong to approve the cash balance sheet for the month of December and sign and approve the Treasurer's Cash Sheet as of 12/31/2019. All voted yes and motion carried.

DEUEL COUNTY AUDITOR'S ACCOUNT WITH TREASURER

**END OF MONTH CASH
BALANCE**

DEC-2019

CASH TOTAL					\$	1,473.65
CHECKS TOTAL					\$	17,857.19
CASH ITEM					\$	0
CASH CHANGE SHERIFF					\$	50.00
TOTAL CASH ASSETS ON HAND					\$	19,380.84
CHECKING ACCOUNT BALANCE					\$	686,186.69
MM DNB NATIONAL BANK					\$	4,062.53
PREMIUM MM FIRST BANK & TRUST OF TORONTO						\$4,698,262.18
CREDIT CARDS					\$	679.67
CD'S	\$250,000	DNB			\$	250,000.00
		FIRST BANK &				
	\$0	TRUST				
REVOLVING LOAN					\$	117,526.67
GRAND TOTAL CASH ASSETS						\$5,776,098.58
GL CASH BALANCE BY FUNDS:						
GENERAL						\$2,547,959.75
SP REVENUE FUNDS						\$2,906,247.08
TRUST & AGENCY FUNDS					\$	321,891.75
townships	\$38,161.68	cities	\$15,676.98			
schools	\$49,928.03	rural fire	\$729.14			
TOTAL GENERAL LEDGER CASH						\$5,776,098.58

Wage Increase and Salary Resolution for 2020, Election Worker Pay, Campaigning in Courthouse

14) Homan moved, seconded by DeJong to increase wage of all hourly permanent employees .50 per hour over base wage received in 2019; \$1040 over base wage received in 2019 for salaried employees and elected officials; date of increase is December 20, 2019 which is a part of the January 2020 pay period; the 2020 Pay Grade Table will be used for most new hires aside from Deuel County Highway which has their own scale. This will also include the Deuel County Official Pay Grade Series and Management Salary Compensation and Longevity Pay which is on file in the Auditor's Office. Additional raises include an additional .25/hr. for Custodian Scott Ruby and to keep spraying at hourly pay of \$18.50 per hour. Roll call vote, all voted yes.

15) Kreutner moved, seconded by Rhody approve Resolution 2020-01 Salary Resolution. All voted yes and motion carried.

16) Rhody moved, seconded by Homan to pay election workers \$140.00 per day for each election (Primary and General) \$25 for election school, plus mileage to election school for the 2020 election year. All voted yes and motion carried.

**#2020-01
SALARY RESOLUTION**

WHEREAS, the Deuel County Commission must establish and publish salaries of all officials and employees of the county at the first meeting in January under SDCL 6-1-10. (Monthly or hourly where applicable)

Gary Jaeger 1588.00; Gary DeJong 1588.00; Roger Kreutner 1588.00; Steve Rhody 1588.00; Judith Homan 1588.00; Mary Korth 3853.20; Shirley Quail 17.85 hr.; Brittanee Collins 14.00 hr.; Jennifer Mewherter 3503.07; Theresa Martinmaas 14.00 hr.; John Knight 5353.40; Rita Schiefelbein 17.05 hr.; Scott Ruby 17.35 hr.; Donna Rhody 4441.60; Melissa Smith 16.60 hr.; Debra Meguire 15.00 hr.; Casey Severson 3503.07; Renae Engelkes 14.35 hr.; Dennis Evenson 1130.10; Cory Borg 4296.93; Kory Kellen 3163.33; Tyrel Wik 3270.80; Laurie Smith 3874.00; Derek Hoefert 3033.33; Mindi Dailey 15.20 hr.; Sandy Koenecke 17.50 hr.; Jamie Hintz 4590.00; Lisa Jorvig 15.55 hr.; Richard Eidet 19.18 hr.; Marty Brown 21.33 hr.; Jamie Broksieck 22.49 hr.; Kirk Berge 20.16 hr.; Justin Bolden 20.75 hr.; Dana Nelson 18.93 hr.; Dallas Olson 19.18 hr.; Jeff Swanz 18.77 hr.; Jaime Araiza 17.63 hr.; Andrew Nosbush 17.25 hr.; Ryan Severson 17.00 hr.; Robert Kleen 17.00 hr.; Dawn Fritz 16.60 hr.; Keith Goens 1387.75 (18.50 hr. spraying); Tim Koppman 16.35 hr.; Jodi Theisen 3481.73 plus 125.00 per zoning meeting; Sheila Monnier 19.85 hr.

After continuous years of service to Deuel County, various employees will be eligible for longevity pay in addition to their regular pay based on guidelines for various county employee positions. Longevity pay will be granted as a lump sum in the anniversary month of employment. (See Longevity Pay Guideline). Note: This Longevity Pay Guideline does not include Deuel County Highway employees per Resolution #19-26 ADOPTING A REVISED PAY SCALE FOR COUNTY HIGHWAY DEPARTMENT EMPLOYEES

Employees with at least ten years of continuous employment with Deuel County shall receive the following additional compensation: After 10 years and beginning on the anniversary date an

additional .10 per hour in addition to any other raise given. After 15 years of continued employment the rate will be .15 per hour and after 20 years or more the rate would be .20 per hour. This rate will be paid to the employee each year regardless of any additional raises the county may or may not give. This would include all employees, full and part time as well as elected officials and appointed positions. Temporary part time or summer help are excluded.

The county pays the single health insurance premium benefit for full time employees (and an additional \$100 for two party and family policy) and life insurance benefits through a 125-cafeteria plan. Clothing allowance for the Emergency Manager will be \$125 paid in lump sum with first payroll check of the year.

TRAVEL EXPENSE

Mileage	(plus lodging and registration)	.42 per mile
	MEALS AT STATE RATE	
Breakfast		6.00
Lunch		14.00
Dinner		20.00

NOW THEREFORE BE IT RESOLVED, that the Deuel County Commission of Deuel

County does hereby adopt the Salary Resolution 2019-01 for the year 2020.

Dated this 7th day of January, 2020.

Mary J. Korth Auditor

Chairman

17) DeJong moved, seconded by Kreutner to approve and sign the following policy statement concerning campaigning in the Courthouse. All voted yes and motion carried.

**No Campaigning
Deuel County Courthouse**

The Deuel County Commissioners will prohibit any political campaigning in the Deuel County Courthouse or within 100' of the Courthouse because the Courthouse will be used for and is considered a polling place for absentee voting for the Primary and General Elections in Deuel County.

Dated this 7th day of January, 2020.

ATTEST:

Chairman, Deuel County
Commission

Mary Korth, Deuel County Auditor

Authority to Pay Claims Early, SDPAA Intergovernmental Contract, Fee Charges and County Assistance

18) Rhody moved, seconded by Homan to allow Auditor's Office to pay claims early, if necessary, (prior to a meeting) in order to avoid late payment fees. All voted yes and motion carried.

19) Rhody moved, seconded by Kreutner to approve and sign the Intergovernmental Contract with South Dakota Public Assurance Alliance effective January 1, 2020. All voted yes and motion carried.

20) Homan moved, seconded by DeJong to approve fees charged for copies, etc. by Auditor - .25 per copy; Plat books \$30.00; both include sales tax. All voted yes and motion carried.

21) Rhody moved, seconded by Kreutner to approve County Assistance #20-01 county burial. All voted yes and motion carried.

OTHER BUSINESS: Discussion was held on combining the Sheriff's Office and the County Coroner in the future as the Coroner is currently a non-political elected position. In the absence of a petition for Coroner, this will be addressed by the Board.

There being no further business 22) Kreutner moved, seconded by Homan to adjourn. All voted yes. Meeting adjourned.

Mary J Korth, County Auditor

Gary Jaeger, Chairman

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