

September 17, 2020
Regular Meeting

The Deuel County Commissioners met in regular session on Thursday, September 17th at 9:00 a.m. in the Commission Room of the Courthouse with Chairman Jaeger presiding through the Zoom platform. Those present were Commissioners DeJong and Commissioner Homan. Commissioners Jaeger, Kreutner and Rhody were present by Zoom platform. Because of the Zoom platform, Chairman Jaeger requested all motions be made on roll call vote. Also present was Auditor Mary Korth and members of the public. The meeting began with prayer and the Pledge of Allegiance.

Approval of Agenda

1) Kreutner moved, seconded by Rhody to approve the agenda as presented. Roll call vote, all yes and the motion carried.

APPOINTMENTS

9:00 Jamie Hintz Highway Superintendent

Hintz along with Foreman Jamie Broksieck met with the Commissioners to discuss several items. Sealed Bids were presented by Auditor Korth concerning the steel pony truss to be sold by the Highway Department. One bid was presented within the deadline by Auditor Korth from Ed Gruener. It was opened and read in the amount of \$100.00. Discussion was held on how much the bridge is worth in scrap iron which was determined to be \$337.00. It was offered to Gruener to increase his bid to above scrap price. Greuner increased his bid to \$350.00. 2) Rhody moved, seconded by Homan to accept the bid of \$350.00 from Ed Gruener for the bridge truss. A roll call vote was held: Kreutner ay, Homan ay, DeJong nay, Rhody ay, Jaeger nay. Majority vote, motion carried.

There was discussion on interviews that were held to replace Marty Brown who will be replacing Jamie Broksieck as Foreman on November 1. Hintz and Broksieck recommended Aaron Wipf. Commissioner Homan was present for the interviews and gave her recommendation. 3) Homan moved, seconded by Rhody to hire Aaron Wipf for the position of Blade Operator at the Highway Shop at \$17.00/hr which is starting wage on the highway wage scale. Wipf will start September 28, 2020. Roll call vote, all yes and motion carried.

Discussion was held on hiring personnel for a truck driver/heavy machinery operator. 4) Kreutner moved, seconded by Homan to advertise to for a truck driver/heavy machinery operator for the highway department. Roll call vote, all yes and the motion carried. The salary will follow the 2020 Highway Salary Scale.

Mark Junker from Banner Associates Inc. met with the commissioners on the 2020 Bridge Inspection Summary. Junker has been inspecting bridges in Deuel County for 17 years. It is a federal requirement that bridges are inspected at least once every two years. The SDDOT pays 80% of inspection costs. All inspections are in the interest of public safety. His presentation included the overview inspection and the new detail that the engineer will now meet with the Board of Commissioners rather than just the Highway Superintendent. Deuel County has 40 bridges that Banner inspects. Ten of them have weight restrictions. Eleven structures have been replaced since 2000. Repairs, maintenance and preservation were also discussed. Four bridges need to be replaced within 10 years. Seven more will need replacing

within 20 years. Erosion issues were discussed and possible loss of roadways. Regular maintenance such as deck washing and steel painting is highly recommended to preserve bridges and maintain future funding. Funding through the BIG program as well as local funds were also discussed. Junker thanked the Board for their time and the Board commended him on his inspection work for the county.

Hintz presented the 2021 BIG Grant Awards from the SDDOT. This includes Structure 20-108-200 which received \$22,400 (68%) as well as Structure 20-200-163 receiving the same amount \$22,400 (68%).

Hintz also handed out spreadsheets for maintenance costs on the two International trucks used by the county. Broksieck headed the discussion of the costly repairs between in-house labor and outside repairs over the last 10 years. Mileage and increasing costs were discussed to determine if they were cost effective to keep. Hintz suggests that a future purchase is inevitable.

9:30 Public Hearing 2021 Five Year Hwy and Bridge Improvement Plan

The Five Year County Highway and Bridge Improvement Plan was presented and discussed. The Plan includes a bridge inventory list and a project needs list. It also includes a revenue source table and five year project location map. The plan is a short range planning tool that will be developed and updated annually based on needs and identified Deuel County transportation policies. No township officers or members of the public were present for the hearing. The plan, with any suggested changes will be adopted at the October 6th meeting at 9am. A copy of the Plan is available in the Deuel County Auditor's Office. The hearing concluded at 10:00 a.m.

10:00 Public Hearing on the Proposed Change of Ordinance Number B 2004-01, The Zoning Ordinance of Deuel County

Zoning Officer Jodi Theisen presented the proposed rezone amendment to Ag ordinance for Breweries and Distilleries. The Deuel County Planning Commission met on August 10, 2020, to consider whether to recommend to the Deuel County Commissioners that the Deuel County Zoning Ordinance be amended to adopt changes to Article XI Section 1101.03 Special Exceptions to include breweries and distilleries. The Planning Commission did recommend the approval of this ordinance to the Board of Commissioners. The Commissioners then held the first reading of the proposed change of Ordinance Number B 2004-01, The Zoning Ordinance of Deuel County. Discussion and questions concerning the amendment followed. The second reading and adoption will be held at the regular county commission meeting October 6, 2020 at 10:45 a.m.

10:30 Supplemental Budget Hearing

The scheduled supplemental budget hearing was held with no one attending the hearing. 5) DeJong moved, seconded by Homan to approve Resolution #20-29 A Resolution Supplementing Appropriations for Deuel County, South Dakota for the Year 2020. Roll call vote, all yes and motion carried.

RESOLUTION #20-29

**A RESOLUTION SUPPLEMENTING
APPROPRIATIONS FOR DEUEL COUNTY, SOUTH
DAKOTA FOR THE YEAR 2020**

BE IT RESOLVED BY THE DEUEL COUNTY COMMISSION, DEUEL COUNTY, SOUTH DAKOTA:

Section 1. Whereas Budget Resolution No. 19-20 for Deuel County, South Dakota, for the fiscal year 2020 failed to provide sufficient revenue to enable Deuel County to conduct the indispensable functions of government in that it failed to provide sufficient funds to operate the Departments which it is necessary to maintain.

Section 2. There is appropriated for the fiscal year 2020 an additional amount as follows:

Supplementary Appropriation:

240-721-454.20	Revolving Loan Business Grant	\$100,000
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Means of Finance:

240-000-101	Unobligated Cash	\$100,000
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Section 3. This Resolution is declared to be for the support of County Government and its existing public institutions and shall be in full force and effect from and after its passage and publication.

Dated this 17th day of September, 2020.

Deuel County Board of Commissioners

Attest:

Mary Korth, County Auditor

By: _____
Gary Jaeger, Chairman

10:45 Sheriff Cory Borg

Borg met with commissioners to discuss several items. Discussion was held on the possibility of getting a new vehicle in 2021. He presented a state bid on a 2021 vehicle to replace the 2009 Chevy Tahoe. He gave quotes for a 2021 Chevy Silverado Special Service pickup from Becht motors for \$31,676 or a 2021 Ford F150 for \$33,693. Borg prefers to have a pickup in the fleet. He said this would not arrive until 2021 and it would be billed towards the 2021 budget which funds are allotted for. 6) Homan moved, seconded by Kreutner to purchase the 2021 Chevy Silverado Special Service pickup in the amount of \$31,676 from Becht motors using funds from the 2021 Sheriff's budget. Roll call vote, all yes and motion carried.

Borg presented the accident report for Deuel County. There was an incident between a deputy and a vehicle that went into the ditch. Photos and body camera images were taken at the scene. The Highway Patrol is investigating the incident and is working with the insurance company to determine damages to the citizen's vehicle.

Borg had concerns of the mask mandate in the courthouse. Many people do not wear them in the courthouse. He asked the mandate be removed and has the support from Emergency Manager Sheila Monnier. He does think the masks increase the risks of falls. Borg feels masks should be a personal choice and the shields in each office are adequate protection. The Commissioners all agreed to lift the mask mandate in the courthouse only recommending masks and encourage social distancing while conducting business in the courthouse. Borg reported several people falling by missing the last step of the courthouse stairs from the second floor landing to the first floor. In the previous week, it happened every single day though not all were reported. The Sheriff's Office has documented the falls by means of their cameras. One fall required an ambulance. He said this could partially be due to mask wearing but mostly it is due to the fact that that particular railing does not reach to the last step, therefore people misjudge and miss the step. Auditor Korth has been documenting the falls as well and contacted Safety Benefits Inc. with her concerns. They gave guidance on extra signage as well as suggestions that the Board should look into the safety of the steps and extend or add to the railing cost effectively while maintaining the integrity of the courthouse.

There was some discussion about any increase with substance abuse with all the extra projects going on within the County as well as use of the K-9.

11:00 Adopt 2021 Budget and Resolution #20-30

7) DeJong moved, seconded by Kreutner to approve Resolution #20-30 Annual Budget for Deuel County, SD for 2021 with following changes to the published provisional budget. Roll call vote, all yes and motion carried.

101-311 Property Tax \$3,036,601; 233-311 \$25,037

101 General Fund Cash Applied \$206,566

233 County Building Fund Cash Applied \$4,828

ANNUAL BUDGET FOR DEUEL COUNTY, SD
For the Year January 1, 2021 to December 31, 2021

RESOLUTION 20-30

ADOPTION OF ANNUAL BUDGET FOR DEUEL County, South Dakota.

Whereas, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,

Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR DEUEL County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2021 and ending December 31, 2021 and the same is hereby approved and adopted by the Board of County Commissioners of Deuel County, South Dakota, this 17th day of September, 2020. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the county auditor

Deuel County, South Dakota. The accompanying taxes are levied by Deuel County for the year January 1, 2021 through December 31, 2021.

BOARD OF COUNTY COMMISSIONERS OF DEUEL County, South Dakota

Gary Jaeger	Chairman	_____
Judith Homan	Commissioner	_____
Steven Rhody	Commissioner	_____
Roger Kreutner	Commissioner	_____
Gary DeJong	Commissioner	_____
ATTEST: Mary J. Korth	County Auditor	_____

Tax Levy in	DOLLARS	\$'s/\$1000
COUNTY TAX LEVIES		
Within Limited Levy:		
General County Purposes (10-12-9)	3,036,601	3.037
LIMITED LEVY SUBTOTAL (10-12-21)	3,036,601	3.037
OUTSIDE LIMITED LEVY:		
Courthouse Bldg. (7-25-1)	25,037	.025
UNLIMITED LEVY-SUBTOTAL	25,037	.025
TOTAL TAXES LEVIED BY COUNTY	3,061,638	3.037

Dated this 17th day of September, 2020.

These Amounts include the 25% to be distributed to cities.
As of September 17, 2020, these levies are not approved by the Department of Revenue

11:15 Natalie Remund of Multi Business Solutions

Natalie Remund from Multi Business Solutions of Fergus Falls, MN was asked to meet with the Commissioners to give them options and an overview of her HR Services. She currently provides services and labor negotiations for Codington County. Deuel has no unions and would not need labor negotiations. She gave a presentation and offered to answer questions. She highlighted points such as new Covid-19 polices, personnel manual updates, and a human resources audit. Contracted rates are depending on the needs of the County. The commissioners will review what areas would be needed on contract and what areas are currently being adequately managed. This will be discussed in future meetings and a plan mapped out according to the Board's specifications.

OLD BUSINESS

No old business.

NEW BUSINESS

Approve Cash Balance Sheet

8) DeJong moved, seconded by Rhody to approve the cash balance sheet for the month of August. Roll call vote, all yes and motion carried.

DEUEL COUNTY AUDITOR'S ACCOUNT WITH TREASURER

END OF MONTH CASH BALANCE	AUGUST 2020
CASH TOTAL	\$ 2,116.00
CHECKS TOTAL	\$ 11,533.93
CASH ITEM	\$ 0
CASH CHANGE SHERIFF	\$ 50.00
TOTAL CASH ASSETS ON HAND	\$ 13,699.93
CHECKING ACCOUNT BALANCE	\$ 593,709.79
MM DNB NATIONAL BANK	\$ 4,063.03
PREMIUM MM FIRST BANK & TRUST OF TORONTO	\$4,440,140.99
CREDIT CARDS	\$ 1,237.30
CD'S \$250,000 DNB	\$ 250,000.00
\$0 FIRST BANK & TRUST	
REVOLVING LOAN	\$ 21,364.10
GRAND TOTAL CASH ASSETS	\$5,324,215.14
GL CASH BALANCE BY FUNDS:	
GENERAL	\$3,147,881.26
SP REVENUE FUNDS	\$1,885,509.42
TRUST & AGENCY FUNDS	\$ 290,824.46
townships \$59,621.99 cities \$19,374.77	
schools \$34,098.62 rural fire \$550.80	
TOTAL GENERAL LEDGER CASH	\$5,324,215.14

Deuel County Health Insurance Rates/Revisit Employee Covid-19 Policy

Health insurance and rates for 2021 were discussed and finalized. 9) Kreutner moved, seconded by Rhody to approve the renewal of health insurance with the Sanford Health Plan Classic \$1000 deductible single and \$2000 two-party and family; \$10/25/40 Prescription Drug

Coverage for the 2021 plan year beginning January 1, 2021. There is a slight increase in the health insurance premium for Deuel County of 2%. The employee will be responsible for the first \$500/Single and all of the two-party or family deductible, with the county reimbursing the employee for the next \$500/Single with the Auditor's Office administrating the reimbursement plan. The county will be paying the single premium as it has done in the past. There are no changes to the plan aside from the 2% increase. Roll call vote, all yes and motion carried.

Discussion was held on County Resolution #20-22 which relates to Covid-19 and employees who have been exposed or potentially exposed to the virus. Currently Deuel County follows recommendations put out by the Department of Health June 18, 2020. The County also follows the US Department of Labor Families First Coronavirus Response Act or FFCRA which falls under the CARES act adopted by US Congress made law March 27, 2020. New information was reviewed as well as what Deuel School follows in their protocols. There is concern with employees under quarantine as that can leave several offices short staff and could potentially lead to an office shut down. Different back-up plans were discussed. State's Attorney John Knight will be contacted on his thoughts and possibly revising the quarantine policy.

Public Comments

There were no public comments at this meeting.

Warrants

10) Homan moved, seconded by DeJong to approve warrants paid early and approval of regular warrants to be paid. Roll call vote, all yes and the motion carried. *Warrants to American Solutions 488.00 Supplies, B-D Rural Water 194.20 Utilities, City of Clear Lake 226.70 Utilities, H-D Electric 787.20 Utilities, ITC 2130.47 Utilities, B Nogelmeier 70.00 24/7 Fees Due to State, NW Energy 45.22 Utilities, Office Peeps 812.18 Supplies, Otter Tail 1310.61 Utilities, RC Technologies 150.00 Utilities, Sanford 24.15 Flex Fees, Tri-State Water 26.44 Supplies, USPS 1000.00 Postage, SDACO 288.00 M&P, SD DOR 115,222.47 Fees Due to State. Taxes: Schools 34,098.62, Towns 3782.57, Townships 2500.80, EDWDD 125.15, Rural Fire 550.80.*

Adjournment

There being no further business 11) Rhody moved, seconded by Kreutner to adjourn the meeting. Roll call vote, all yes and the motion carried.

Gary Jaeger, Chairman
Deuel County Commission

ATTEST:

Mary Korth, Auditor

Published one time at the approximate cost of _____.