

February 1, 2022
Regular Meeting

The Deuel County Commissioners met in regular session on Tuesday, February 1st at 9:00 a.m. in the Commission Room of the Courthouse with Chairman Homan presiding. Those present were Commissioners DeJong, Jaeger, Rhody, Kreutner and Homan as well as Auditor Korth. The meeting began with prayer and the Pledge of Allegiance and was then called to order.

Approval of Agenda

1) Jaeger moved, seconded by Rhody to approve the agenda as presented. All voted yes and the motion carried.

Approval of Minutes:

2) Kreutner moved, seconded by DeJong to approve the minutes of the regular meetings January 4th and 18th. All voted yes and the motion carried.

APPOINTMENTS

9:00 Highway Superintendent Jamie Broksieck

Broksieck met with the Commissioners to discuss road and bridge topics. A Bid Letting date was discussed. 3) DeJong moved, seconded by Rhody to set advertising for a bid letting date of Tuesday, March 15th, 2022 at 9am. Call for bids will be advertised prior to that date. All voted yes and motion carried.

Broksieck presented a letter of contract with Banner Associates on the design phase on the overlay project located on County Road 312 from 176th Street to Hwy 212 (4 miles) and County Road 498 (County line) from 466th Ave. to 468th Ave. (2 miles). 4) Jaeger moved, seconded by Kreutner to sign the letter of contract with Banner on Overlay Project described above with estimated project cost of \$22,900.00. All voted yes and motion carried. Other road and bridge updates were discussed.

9:30 HR Representative Natalie Remund

Executive Session per SDCL 1-25-2(1) for a Personnel Matter

5) DeJong moved, seconded by Rhody to move into executive session per SDCL 1-25-2(1) for a personnel matter. All voted yes and motion carried.

6) Rhody moved, seconded by Jaeger to have Chairman Homan declare the meeting out of executive session at 10:15 a.m. All voted yes and motion carried.

7) DeJong moved, seconded by Rhody to amend payroll cut off dates for all Deuel County employees. Pay date will remain the 25th of every month. Time cards and sheets must be turned into the Auditor's Office no later than noon on the 16th of every month with a cut-off date of the 15th of every month going forward beginning April 15, 2022. The new pay period runs from the 16th of each month to the 15th of the following month. This replaces Personnel Policies and Procedures Manual Section D-Compensation and Work Practices, 5-Time Tracking and Pay Period. All voted yes and motion carried.

10:15 Community Health Nurse Tammy Baer Quarterly Report

Baer met with the Commissioners and gave them a quarterly update of the Community Health Nurse Office activities. She gave an overview of the stats within the quarter ending December 2021. Increase of influenza vaccines were discussed. WIC waivers due to Covid-19 have been granted through July. Increase of Covid-19 in the County was discussed. Home test kits were sent to the Health Nurse from SD Department of Public Health. They are available to the public. Vaccinations and boosters are given daily at the clinic and are still available.

10:30 State's Attorney Teree Nesvold

Nesvold met with the Commissioners briefly.

UNFINISHED BUSINESS

There was no unfinished business this meeting.

NEW BUSINESS

Countertop Overlay Project for Courthouse Offices; Courthouse Windows; 2023 CPI; Deuel County Housing & Redevelopment Commission Resolution 22-02; Election/Welfare Salary

A remodel has been done in the Clerk of Courts Office within the Courthouse using a State grant for security glass. As the project has progressed it has become apparent that the countertop needs updating. Clerk of Courts Sandy Reichling obtained a quote for an overlay of the existing countertop as not to disturb the integrity of the historical counter that is in place. The Clerk of Courts Office obtained a quote from RNC Cabinets. It was discussed that all second floor offices (Register of Deeds, Auditor and Treasurer) also obtain a quote to upgrade the countertops to be the same as to provide uniformity and update the look of the offices. These final amounts will be ready by next meeting.

Discussion was held on the Courthouse windows that were recently replaced within the last 18 months. Some of the third floor windows are not keeping frost and cold out and a large window on second floor has cracked. The contractor will be contacted about warranties and repairs.

Auditor Korth stated that she had received the Consumer Price Index for 2022 taxes payable 2023 from the Department of Revenue. The CPI to be used for taxes payable in 2023 is 3.0%. The index factor is the percent a taxing district may increase the taxes payable in the following year (SDCL 10-13-35). Total amount of increase is the CPI and growth. Accurate growth numbers will not be available until the Auditor receives the growth of utilities on the fourth Monday in August. All taxing districts within the county will be notified of the index factor.

Election and Welfare Salary was discussed but no decision made and was tabled until next meeting.

8) Jaeger moved, seconded by Kreutner to approve the Deuel County Housing & Redevelopment Commission Resolution 22-02 Chairman's Certificate of Appointment of Commissioners of the Deuel County Housing & Redevelopment Commission. All voted yes and motion carried.

RESOLUTION #22-02

CHAIRMAN'S CERTIFICATE OF APPOINTMENT OF COMMISSIONERS OF THE DEUEL COUNTY HOUSING AND REDEVELOPMENT COMMISSION

Pursuant to South Dakota Codified Law 11-7-12 and by virtue of my office as Chairman, I hereby appoint five (5) persons hereinafter named to serve as Commissioners of the Deuel County Housing and Redevelopment Commission and to serve until their term is expired appearing after their names, respectively from the date of this certificate. Term expiration can result in reappointment.

Rachel Pfaffendorf – 1/31/2023

Sandy Koenecke – 1/31/2023

Russell Hamann – 1/31/2027

Gary DeJong – 1/31/2027

Jennifer Mewherter – 1/31/2027

The preceding Board of Commissioners of the Deuel County Housing and Redevelopment Commission hereby renew and abdicate all authority to the Brookings County Housing and Redevelopment Commission accepting all financial reports and independent audit reports of the Brookings County Housing and Redevelopment Commission of Brookings, South Dakota.

IN TESTIMONY WHEREOF, I HAVE HEREUNTO SIGNED MY NAME AS Chairman of the Deuel County Board of Commissioners, in Clear Lake, South Dakota, this 1st day of February, 2022.

Motion by _____, second by _____ to approve Chairman's appointments.

Voting aye:

Voting nay:

Motion carried.

Dated February 1, 2022

DEUEL COUNTY BOARD OF COMMISSIONERS

By: _____
Chairman

ATTEST:

Mary Korth, County Auditor

APPROVAL OF WARRANTS:

9) Jaeger moved, seconded by Kreutner to approve all warrants as presented and those paid early to avoid service charge. All voted yes and the motion carried. *Warrants To:* A&B Business Solutions 282.13 Supplies, A-Ox Welding Supply Company In 156.88 Supplies/Rental, Appera 501.64 Rental, At&T Mobility 240.24 Utilities, Auto Value Parts Store 217.84 Supplies/Repair, Banner Associates Inc 10862.85 Eng. Fees, Bjerke Sanitation 305.00 Garbage, Bratland Law 932.80 Caa, Butler Machinery Co 11.64 Repair, C & B Powersports, Llc 327.09 Tax Acct, Cartney Bearing & Supply Co 23.62 Repair, Credit Collections Bureau 69.70 Co Lien, Century Link 373.14 Utilities, Certified Language Internation 24.75 Services, Cl Building Center & Rental 18.00 Services, Clear Lake Building Center 28.48 Supplies/Tool, Codington County Auditor 944.35 Prisoner Care/Supplies, Cole's Petroleum Products, Inc 22025.01 Fuel, Cowboy Country Stores 40.46 Supplies,

Crescent Electric 245.73 Supplies, Waste Connections Inc 57.32 Services, Dakotabilities 180.00 Fees, Deuel County Conservation Dist 2250.00 Quarter 1, Deuel County Farmers Union Oil 3285.61 Repairs/Supplies/Heat, Deuel County Motor Supply Inc 772.21 Repair/Supplies, Deuel County Treasurer 99571.15 Tax Acct, Deuel Area Development Inc 4500.00 1st District Support, Ecolab Pest Elimination Div 54.00 Pest Control, Farm & Home Publishers, Ltd 1150.00 2021 Plat Books, First Bank & Trust 1425.41 Supplies/Repairs, First Dist. Assoc Local Gov't 18742.96 Contracts, First Dist. Assoc Local Gov't 250.00 Dues, First Dist Dev Co 2229.29 Interest, Fritz Chevrolet Inc 49.86 Repairs, Glacial Lakes And Prairies 449.00 Membership, Gunderson & Evenson, Llp 2303.60 Caa, Heiman Inc 296.50 Supplies, Hillyard/Sioux Falls 805.48 Supplies, Human Service Agency 3440.50 Support, Inter-Lakes Comm Action Inc 2163.50 Jan Comm Service Support, Johnson Controls 11035.38 Contract, Jeff Lais 187.58 Tax Acct #2538, Kibble Equip 954.80 Supplies, Localiq 200.00 Sa Publishing, Lyle Signs Inc 139.59 911 Signage, Maynards 37.48 Supplies, Microfilm Imaging Systems 180.00 Rental, Mid-States Organized Crime Inf 100.00 Fees, Multi Business Solutions Inc 3000.00 Services, Byron Nogelmeier 105.00 24/7 Scram, Byron Nogelmeier 490.00 24/7 Scram, Dennis Nosbush 329.59 Repair, Northwestern Energy 47.32 Utilities, Office Peeps Inc 2490.93 Office Paper, Ottertail Power Co 105.88 Utilities, Overhead Door Co Of Wtn Inc 939.75 Supplies, Powerplan Oib 843.44 Repairs, Quadient, Inc 159.31 Supplies, RC Technologies 150.00 Utilities, Rome Township 1015.00 Gopher Bounty, Running's Supply Inc 299.32 Repairs/Supplies, Sanford Health 100.00 Physical, Sanford Clinic 2929.77 Health Nurse Contract, Sanford Health Plan 15.00 Fsa Fees, Dean Schaefer Court Reporting 66.00 Services, Sd Dept Of Transportation 1928.23 Supplies, Sdsu Extension 10567.75 Fees, Thomson Reuters - West 121.92 Books, Two Way Solutions, Inc 388.45 Repairs, Ultra-Connecting Point 533.00 Services, Van Diest Supply Company 8064.00 Weed Supplies, Vanguard Appraisals, Inc 1200.00 Services, Jerry Wallert 85.42 Tax Acct #4081, City Of Watertown 500.00 Fees, Wheelco Truck & Trailer Parts 564.18 Repairs/Supplies. *Payroll:* Commissioners 9353.07, Election 130.09, Auditor Office 16632.93, Treasurer Office 9699.38, State's Atty Office 9194.20, Gen Building 6254.68, Dir of Equal Office 17676.79, Reg of Deeds Office 8225.71, VSO 1308.89, GIS 669.79, Sheriff's Dept 30744.13, County Assist 396.52, 4-H Service 239.35, Extension 3567.70, Weed 1677.62, Zoning 4509.62, Hwy Dept 75788.95, Emerg Mngmt 3491.83.

Public Comments

No public comments.

There being no further business, 10) Kreutner moved, seconded by DeJong to adjourn. All voted yes and motion carried. Meeting adjourned.

Mary J Korth, County Auditor
Published One Time at the Approximate Cost of _____.

Judith Homan, Chairman