

December 6, 2022
Regular Meeting

The Deuel County Commissioners met in regular session on Tuesday December 6 at 9:00 a.m. in the Commission Room of the Courthouse with Chairperson Homan presiding. Those present were Commissioners Gary DeJong, Gary Jaeger, Judith Homan and Roger Kreutner. Steve Rhody was absent. Also present was Auditor Pam Lynde and Commissioners elect Scott Fieber and Jay Grabow. The meeting began with prayer and the Pledge of Allegiance. Chair Homan called the meeting to order.

Approval of Agenda

1) DeJong moved, seconded by Kreutner to approve the agenda as presented. All voted yes and the motion carried.

Approval of Minutes

2) Jaeger moved, seconded by DeJong to approve the minutes of the regular meetings of November 1 and 15 and special meetings of November 10 and 28. All voted yes and the motion carried.

APPOINTMENTS

9:05 Highway Superintendent Jamie Broksieck

Broksieck met with the Commissioners and presented several items for discussion. Broksieck talked about the Rural Access Infrastructure Improvement Funds and townships that have applied for funding. In order to be eligible for RAIF, a requesting township shall file the township small structure improvement plan pursuant to 31-34-7 with the County Highway Superintendent and an annual report in order to be eligible for the funds and shall meet one of the requirements of imposing an annual property tax levy of fifty cents per thousand for road improvements or impose a tax levy opt out. Township applications for projects were submitted and two qualified under the guidelines; Scandinavia and Lowe Twps. Those project applications will be looked at and awarded in January of 2023. Broksieck talked about the Radio system at the shop; currently 12 updateable radios and 20 that are not; state radio or analog; currently the county shop doesn't have an analog channel; to replace and update is estimated to cost \$75,000; if they went with analog system a repeater would have to be placed on the water tower and would still update a few of the radios; Sept of 23 county has to switch over to P25 radios; analog works better than digital in Deuel County; going with all digital won't always work if Toronto tower is down. Broksieck will seek a quote for the next meeting to repair 12 radios and install repeater on tower.

Broksieck said most of their fall work has been completed; FEMA is almost wrapped up from May storm damage. He talked about the need to replace the snowblower as it is in need of repair and parts are almost impossible to find. He requested the purchase of a Diamond skid steer drum at cost of \$31058 plus door at \$2700. 3) Jaeger moved, seconded by Kreutner to purchase skid steer drum from Bobcat of Brookings off Sourcewell #070821 cost of \$31058 plus door \$2700. All voted yes and motion carried.

10:00 Second Reading Ordinance #B2022-01-01

The second reading of Ordinance #B2022-01-01 was held. #B2022-01-01 AN ORDINANCE AMENDING ORDINANCE B2004-01, AN ORDINANCE ESTABLISHING ZONING REGULATIONS FOR DEUEL COUNTY, SOUTH DAKOTA, AND PROVIDING FOR THE ADMINISTRATION, ENFORCEMENT, AND AMENDMENT THEREOF, IN ACCORDANCE WITH THE PROVISIONS OF CHAPTERS 11-2, 1967 SDCL, AND AMENDMENTS THEREOF, AND FOR THE REPEAL OF ALL RESOLUTIONS AND ORDINANCES IN CONFLICT THEREWITH.. 4) Jaeger moved, seconded by DeJong to adopt Ordinance #B2022-01-01 as amended. A roll call vote was had; Jaeger-yes, DeJong-yes, Kreutner-yes, Homan-yes, motion carried

10:15 Second Reading Ordinance #B2022-01-02

The second reading of ordinance #B2022-0-1-02 was held. #B2022-01-02, AN ORDINANCE AMENDING ORDINANCE B2004-01, AN ORDINANCE ESTABLISHING ZONING REGULATIONS FOR DEUEL COUNTY, SOUTH DAKOTA, AND PROVIDING FOR THE ADMINISTRATION,

ENFORCEMENT, AND AMENDMENT THEREOF, IN ACCORDANCE WITH THE PROVISIONS OF CHAPTERS 11-2, 1967 SDCL, AND AMENDMENTS THEREOF, AND FOR THE REPEAL OF ALL RESOLUTIONS AND ORDINANCES IN CONFLICT HEREWITH 5) DeJong moved, seconded by Homan to adopt Ordinance #B2022-01-02 as amended. A roll call vote was had; Jaeger-yes, DeJong-yes, Kreutner-yes, Homan-yes, motion carried.

10:30 Executive Session Pursuant to SDCL 1-25-2(1) Personnel

6) Kreutner moved, seconded by Jaeger to move into Executive Session to discuss personnel matter. All voted yes and motion carried. Chair Homan declared the Commissioners out of Executive Session at 11:00 a.m.

11:00 4-H Adviser Deb Lessman

Lessman gave an overview of the activities of the 4-H program for 2022. She presented Deuel County 4-H 2022 County Impact Snapshot which included, Social Skill Development-Achievement days and County Horse Show; Life Skill Development- livestock projects and rocket building workshop; Workforce Development-malt wagon opportunities and northeast 4-H Advisors develop virtual babysitting workshop; and Leadership Development-northeast 4-H Advisors provide leadership training.

Public Comment

There was no public input at the meeting. Commissioner Jaeger said he had attended the Soil Conservation meeting yesterday and attended his last state 911 meeting.

UNFINISHED BUSINESS

No unfinished business.

NEW BUSINESS

Cash Balance Sheet November, Transfer from General to Hwy Fund, Contingency Transfer, CLAD Request for Last Quarter Funding, Travel Request, Holiday Closings, Miscellaneous Items, Approval of Warrants

7) DeJong moved, seconded by Jaeger to approve Cash Balance Sheet for Month of November. All voted yes and motion carried.

**DEUEL COUNTY AUDITOR'S ACCOUNT
WITH TREASURER**

END OF MONTH CASH BALANCE	November-22
CASH TOTAL	\$ 1,101.69
CHECKS TOTAL	\$ 35,829.67
CASH ITEM	\$ 10.00
CASH CHANGE SHERIFF	\$ 50.00
TOTAL CASH ASSETS ON HAND	\$ 36,991.36
CHECKING ACCOUNT BALANCE	\$ 343,308.44
MM DNB NATIONAL BANK	\$ 4,063.84
PREMIUM MM FIRST BANK & TRUST OF TORONTO	\$12,310,052.50
CREDIT CARDS	\$ 2,591.87
CD'S \$250,000 DNB	\$ 250,000.00
\$0 FIRST BANK & TRUST	
REVOLVING LOAN	\$ 34,574.37
GRAND TOTAL CASH ASSETS	\$12,981,582.38

GL CASH BALANCE BY FUNDS:

GENERAL				\$5,920,707.22
SP REVENUE FUNDS				\$6,343,109.92
TRUST & AGENCY FUNDS				\$ 717,765.24
townships	\$65,201.76	cities	\$40,130.01	
schools	\$437,834.50	rural fire	\$9,447.93	

TOTAL GENERAL LEDGER CASH **\$12,981,582.38**

8) Kreutner moved, seconded by Jaeger to transfer \$1,000,000 from General Fund to Highway Fund per 2022 budget. All voted yes and motion carried.

9) Jaeger moved, seconded by Kreutner to transfer from Contingency to Domestic Abuse Fund 3500.00. All voted yes and motion carried.

10) DeJong moved, seconded by Kreutner to approve funding in amount of \$4500 to Clear Lake Area Development for fourth quarter. Jaeger, DeJong and Kreutner voted yes; Homan abstained. Motion carried.

11) Kreutner moved, seconded by Homan to approve travel request of Keith Goens and Weed Board member to attend conference in Huron in February. All voted yes and motion carried.

12) Jaeger moved, seconded by Kreutner to stay with personnel policy that gives half day off for employees on Christmas Eve(observed this year on the 23rd). All voted yes and motion carried. The Courthouse and all outlying offices will be closed for the Holidays at 12 p.m. Friday Dec. 23 and all day Monday December 26 for Christmas and all day Monday January 2 for New Year's Holiday.

Discussion was held on purchasing iPads or Surface Pros for the Board of Commissioners in 2023 to be used at Commissioner meetings. The Commissioners were informed by SD Dept. of Veteran Affairs that a Veteran Service Officer needs to be appointed in 2023 for term of four years.

Discussion was held on repairs needed to the south entry door, third floor window and door knob handle/lock on the door leading to the basement.

13) DeJong moved, seconded by Kreutner to approve warrants presented and those paid early. All voted yes and motion carried.

Warrants: Health Equity 67.07 Flex Claims, Sanford Health 25,294.20 Health Ins., Postmaster 2500.00 Postage for Machine, A&B Business Solutions 389.09 Supplies, A-Ox Welding Supply Co 245.98 Rental/Supplies, Jodi Ahlers 20.00 Witness Fees, Steven L. Marquardt 1200.00 Training, Appera 280.16 Rugs, AT&T Mobility 240.24 Utilities, Auto Value Parts Store 968.03 Repairs/Supplies, Banner Associates Inc 38637.30 Engineering, Beacon Center 3500.00 Support, Bjerke Sanitation 250.00 Garbage, Bobcat Of Brookings 1993.74 Repairs, Bowes Construction Inc 39325.00 Prof Services, Bratland Law 5171.20 CAA Fees, Bro-Lan Welding 210.00 Supplies, Cartney Bearing & Supply Co 46.15 Repairs, Credit Collections Bureau 1.70 Fees Due, Certified Languages Int., LLC 9.90 Prof. Services, Clear Lake Building Center 955.01 Repairs/Supplies, City Of Clear Lake 245.06 Utilities, Clear Lake Courier 1094.19 Prof Services/Publishing, Cole's Petroleum Products, Inc 10146.01 Supplies, Corporate Warehouse Supply 999.75 Supplies, Custom Cage 875.00 Maint/Repair, Dakota Riggers & Tool Supply 2938.72 Supplies, Deuel County Farmers Union Oil 528.48 Supplies/Reimbursement, Deuel County Motor Supply Inc 325.24 Repairs/Supplies, Deuel County Treasurer 5731.51 Tax Acct, John Delzer 404.00 CAA Fee, Preston Denelsbeck 20.00 Witness Fee, Dept. Of Animal Sciences 20.25

Supplies, DS Solutions Inc 175.00 Prof Services, EM Services Marketing Corp Inc 2435.00 Prof Services, Equipment Blades Inc 20349.66 Supplies, Election Systems & Software Inc 2262.62 Prof Services/Supplies, Fedex 5.94 Postage, First Bank & Trust Credit Card 5606.20 Repair/Supp/Equip/LEPC/Travel, First Interstate Bank 393.21 Tax Acct, Galls, LLC 2282.32 Supplies, Green Roby Oviatt LLP 2073.40 CAA Fees, H-D Electric Coop, Inc 329.89 Utilities, Havana Township 295.50 Gopher Bounty, Hollaway Bridge & Culvert Inc 79591.12 Contract Work, Houseman Funeral & Cremation 2600.00 Co Assist #22-02, ICAP 2527.00 Community Workers Nov/Dec, ITC 2166.04 Utilities, Kibble Equipment 46.10 Repairs, Josefina Koopmans 344.88 Prof Service/Travel, Deb Lessman 210.06 Supplies/Travel, Blue Tarp Financial, Inc 39.63 Supplies, Macksteel Warehouse, Inc. 31.59 Repair/Maint, John Martinmaas 20.00 Witness Fee, Matthew Bender & Co., Inc. 304.86 Law Books, Maynards 98.56 Supplies/Reimbursement, Menards 80.99 Supplies, Julie Meyer 571.41 Tax Acct, Microfilm Imaging Systems 180.00 Rental, Multi Business Solutions Inc 1500.00 Prof Services, New York Life 294.94 December Term Life Ins, Newman Traffic Signs 563.22 Supplies, Northwestern Energy 1296.70 Utilities, New York Life Insurance Co 250.18 November Term Life Ins, Onsolve, LLC 3689.28 Prof Services, Office Peeps Inc 1159.79 Supplies, Ottertail Power Co 1260.52 Utilities, Pheasantland Industries 867.30 Supplies, Powerplan OIB 3245.76 Repairs/Supplies, Peggy Cherp Rasmussen 2513.87 Tax Acct, Cindy Anderson 144.00 Supplies, RC Technologies 150.00 Utilities, Rinker Materials 32220.80 Supplies, Russ Rogness 900.25 Tax Acct, Ron's Saw Shop 4.71 Repair/Maint, Running's Supply Inc 398.84 Supplies, Sanford Health 166.00 Prof Services, Sanford Clinic 3105.55 Health Nurse Payment, Sandra Schletz 54.51 Tax Acct, Sd Assn County Weed & Pest Sup 75.00 Dues, SD Dept Of Transportation 287.97 Fuel, State Of SD 270.00 Prof Services, SD Assn Co Hwy Superintendents 350.00 Dues, SD Sheriffs' Association 628.85 Annual Dues, Sioux Falls Two Way Radio 173.91 Supplies, Keith Siegfried 200.00 Tax Acct, Stan Houston Equipment Co, Inc 21.20 Supplies, Thomson Reuters - West 132.90 Law Library Books, Nathan Thorpe 258.76 Tax Acct, Titan Machinery-Watertown 69.13 Repair/Maint, Tracker Software Corp 3710.00 Prof Services, Traffic Solutions 297.12 Supplies, Tri State Water Inc 20.02 Water, Thane Trooien 735.23 Tax Acct, Twin Valley Tire Inc 3209.80 Repair/Maint, Ultra Bright Lightz LLC 2354.58 Repairs/Maint, Ultra-Connecting Point 1843.50 Anti-Virus/Pro Services/Supply, W.W. Tire Service Inc 17284.68 Maint/Repairs, City Of Watertown 3952.24 911 Surcharge, Wheelco Truck & Trailer Parts 1321.45 Repairs/Maint/Supplies; Payroll: Commissioners 9542.95, Auditor's Office 9169.87, Elections 3140.20, Treasurer's Office 9545.13, State's Attorney's Office 7779.58, General Gov't Building 5924.29, Director of Equalization Office 15244.47, Register of Deeds Office 8194.50, Veteran Service Officer 1308.89, GIS 705.60, Sheriff's Office 29297.03, Extension Office 3567.70, Weed & Pest 4007.04, Planning & Zoning 4935.67, Road & Bridge Fund 72974.73, Emergency Management 3332.59.

There being no further business, Kreutner moved, seconded by DeJong to adjourn. Motion carried.

Pam Lynde, County Auditor

Judith Homan Chairperson

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