

January 6, 2015
Regular Meeting

The Deuel County Commissioners met in regular session on Tuesday January 6th at 9:00 a.m. in the Commission Room of the Courthouse with Chairman Lynn Pederson presiding. Those present were Commissioners Jaeger, Pederson, Dumke and Rhody. Also present was Commissioner elect Gary DeJong. 1) Rhody moved, seconded by Jaeger to approve the minutes of the regular meetings of December 2 and 16, 2014 and special meeting of December 30, 2014. All voted yes and the motion carried. 2) Dumke moved, seconded by Jaeger to approve the agenda as presented. All voted yes and the motion carried.

OLD BUSINESS

Chairman Pederson asked for any old business. There being no other business, 3) Rhody moved, seconded by Dumke to adjourn as 2014 Board. All voted yes and the motion carried.

OATH OF OFFICE

The swearing in of the newly elected/appointed county officials was held. Clerk of Courts Karna Lindner swore in the following officials:

Lynn Pederson – Commissioner District 1
Gary Jaeger – Commissioner District 3
Gary DeJong-Commissioners District 5
John Knight - State's Attorney
Auditor – Pam Lynde
Register of Deeds – Casey Severson
Sheriff – David Solem
Treasurer – Mary Korth

ELECT CHAIRMAN & VICE CHAIR OF BOARD

County Auditor Pam Lynde then asked for nominations for Chairman of the Board for 2015. Jaeger nominated Rhody for Chairman; DeJong seconded the nomination and asked that nominations cease and a unanimous ballot be cast for Rhody. All voted yes.

DeJong nominated Dumke for Vice Chairman; Jaeger seconded the nomination and asked that nominations cease and a unanimous ballot be cast for Dumke. All voted yes. The Commission for 2015 was seated and Chairman Rhody called the meeting to order.

COMMITTEE ASSIGNMENTS, OFFICIAL BANKS & NEWSPAPER, BOARD APPOINTMENTS

4) Pederson moved, seconded by Dumke to approve the Committee Assignments for 2015. All voted yes and the motion carried.

COMMITTEE ASSIGNMENTS 2015

DEANNE DUMKE: Courthouse and Grounds, Fair Board/Extension, Director of Equalization Office, Auditor's Office, Health Insurance
STEVE RHODY: Weed Board, Highway Department, ICAP, Register of Deeds Office, Planning & Zoning Board Alternate, Soil Conservation
GARY JAEGER: Planning & Zoning Member, Director of Equalization Office, Auditor's Office, First District Assoc. Loc. Gov't Rep.

LYNN PEDERSON: Register of Deeds Office, Health Nurse Office, Treasurer's Office, Sheriff's Department, Highway Department, Salary Committee

GARY DEJONG: Sheriff's Dept., First Dist. Assoc. Local Gov't Alternate, Glacial Lakes Tourism, Human Services, Treasurer's Office, DADi Board

5) Dumke moved, seconded by DeJong to declare the DNB National Bank and First National Bank Toronto Branch as the official depositories for the county and the Clear Lake Courier as the official newspaper for Deuel County and any area paper of greater circulation as needed. All voted yes and the motion carried.

6) DeJong moved, seconded by Dumke to reappoint Jamie Hintz as Highway Superintendent for two years (through 2016). All voted yes and the motion carried.

7) Dumke moved, seconded by Pederson to appoint Gary Jaeger to the Planning and Zoning Board as the Commission representative and Steve Rhody as alternate both for one year. All voted yes and motion carried. 8) Jaeger moved, seconded by Dumke to reappoint Paul Brandt and Jerry Durfee to Planning and Zoning Board for three year terms (to the end of 2017). All voted yes and the motion carried.

APPOINTMENTS

9:15 Jamie Hintz Highway Superintendent

Hintz met with the Commissioners to discuss several highway related matters. Hintz said they have already used half of their allocation of salt sand and are out plowing snow after the recent snowfall. Hintz also said they will need to purchase a post hole driver to place posts for the new signs with cost ranging from \$2500 to \$5000. He said it is time to update and get color maps of the highways throughout the county. Hintz stated he is looking for a small used steel face roller and is in need of a new ¾ ton pickup. Hintz talked about the State Transportation Improvement Program, STIP. Our current STIP fund balance is \$378,917 and said he would recommend placing the current year allocation of \$114,000 towards that balance for a future project.

10:15 Treasurer Mary Korth

Treasurer Mary Korth said she had interviewed several persons for the position of deputy treasurer and recommends hiring Jennifer Mewherter for that position. 9) Dumke moved, seconded by Pederson to hire Jennifer Mewherter as deputy Treasurer at \$10.75 hr. effective January 12. All voted yes and the motion carried.

11:00 Deputy Sheriff Cory Borg

Borg met with the Commissioners to discuss the possibility of combining the Emergency Management and Deputy Sheriff position into one. Cory will look into requirements and state regulations as far as Emergency Management Director Position is concerned and report back at the next meeting.

11:15 James Peterson State Senator

Peterson met with the Commissioners and talked about several bills that will be coming up in the next legislature session. He talked briefly about the Watershed task force which sets the state into 9 watershed districts with the ability to tax at .30 per thousand on all types of property. This would take away all local control of drainage. He told the Commissioners they should be concerned with the Highway needs bill; he also said he is sponsoring a bill that would instruct SDSU to study the effects of valuation being based on actual use of land.

NEW BUSINESS

Cash Balance Sheet and Cash Sheet for 2014

10) Dumke moved, seconded by Pederson to approve the Cash Balance Sheet for December and sign and approve the Treasurer's Cash Sheet as of 12-31-14. All voted yes and the motion carried.

**DEUEL COUNTY AUDITOR'S ACCOUNT
WITH TREASURER**

END OF MONTH CASH BALANCE	December-14
CASH TOTAL	\$ 932.33
CHECKS TOTAL	\$ 17,180.64
CASH ITEM	\$
CASH CHANGE SHERIFF	\$ 50.00
TOTAL CASH ASSETS ON HAND	\$ 18,162.97
CHECKING ACCOUNT BALANCE	\$ 23,613.69
MM DNB NATIONAL BANK	\$ 4,052.38
PREMIUM MM FIRST BANK & TRUST OF TORONTO	\$3,787,814.31
CREDIT CARDS	\$ 506.10
CD'S \$250,000 DNB FIRST BANK & TRUST	\$ 250,000.00
REVOLVING LOAN	\$ 80,494.58
GRAND TOTAL CASH ASSETS	\$ 4,164,644.03
GL CASH BALANCE BY FUNDS:	
GENERAL	\$1,327,111.45
SP REVENUE FUNDS	\$2,607,926.29
TRUST & AGENCY FUNDS	\$ 229,606.29
townships \$30,030.12 cities \$5,842.44	
schools \$35,973.40 rural fire \$555.69	
TOTAL GENERAL LEDGER CASH	\$4,164,644.03

Wage Increase, Salary Resolution and Pay Grade Series for 2015

11) Jaeger moved, seconded by DeJong to increase wage of all hourly permanent employees \$1.00 per hour over base wage received in 2014; \$2080 over base wage received in 2014 for salaried employees and elected officials with effective date of increase Dec. 20, 2014 which is a part of the Jan. 2015 pay period; the 2015 Pay Grade Table will be used for most new hires. This will include the Deuel County Official Pay Grade Series and Management Salary Compensation and Longevity Pay. All voted yes and the motion carried.

12) Dumke moved, seconded by Rhody to approve Resolution 2015-01 Salary Resolution. All voted yes and the motion carried.

#2015-01

SALARY RESOLUTION

WHEREAS, the Deuel County Commission must establish and publish salaries of all officials and employees of the county at the first meeting in January under SDCL 6-1-10. (Monthly or hourly where applicable)

Gary Jaeger 1461.00; Gary DeJong 1461.00; Lynn Pederson 1461.00; DeAnne Dumke 1461.00; Steve Rhody 1461.00; Pam Lynde 3830.00; Shirley Quail 13.65 hr.; Marilyn Van Liere 12.45 hr.; Mary Korth 2916.66.; John Knight 4937.58; Rita Schiefelbein 13.50 hr.; Scott Ruby 14.55 hr. ; Willard Dumke 15.30 hr.; Donna Rhody 3204.66; Jodi Theisen 2904.66 plus 100.00 per zoning meeting; Casey Severson 2708.33; April Templin 10.50 hr.; Dennis Evenson 917.50; David Solem 3900.33; Bruce Kittelson 17.30 hr.; Emmy Marko 2133.33; Cory Borg 2541.67; Pete Eng 2854.58; Donald Jeff Swanz 14.35 hr.; James Froiland 12.75 hr.; Mindi Dailey 10.50 hr.; Debra Gruener 10.50 hr.; Sandy Koenecke 14.85 hr.; Randy Petrick 15.90 hr.; Jamie Hintz 3674.66; Lynn Paulsen 14.60 hr.; Dennis Norton 16.85 hr.; Dean Gruener 16.60 hr.; Richard Eidet 12.25hr.; James Perkins 15.85 hr.; Jan Dailey 14.50 hr.; Marty Brown 14.20 hr. Jamie Broksieck 14.20 hr.; Kirk Berge 13.95; Justin Bolden 13.75 hr.; Dana Nelson 11.75 hr.; Dallas Olson 12.00 hr.; Mike Hinsvark 1384.16; Clinton Severson 11.50 hr.; Dawn Fritz 13.00 hr.; After continuous years of service to Deuel County, various employees will be eligible for longevity pay in addition to their regular pay based on guidelines for various county employee positions. Longevity pay will be granted as a lump sum in the anniversary month of employment.

(See Longevity Pay Guideline)

The county pays the single health insurance premium benefit for full time employees (and an additional \$100 for two party and family policy) and life insurance benefits through a 125-cafeteria plan. Clothing allowance for full time Sheriff and Deputies will be \$200 per year (PT 100.00) and full time dispatchers \$175.00 per year paid in lump sum with first payroll check of the year. Emergency Management Director will be allowed \$175 per year.

TRAVEL EXPENSE

Mileage .37 per mile

(plus lodging and registration)

MEALS AT STATE RATE

Breakfast 5.00
Lunch 9.00
Dinner 12.00

NOW THEREFORE BE IT RESOLVED, that the Deuel County Commission of Deuel County does hereby adopt the Salary Resolution 2015-01 for the year 2015.

Dated this 6th day of January, 2015.

Pam L. Lynde Auditor

Chairman

Misc. Items; Authority to Pay Claims Early, Travel, E-911 Mapping Contract First Dist., Jail Contract, Reimbursement, Zoning Board Pay;

13) DeJong moved, seconded by Pederson to allow auditor's office to pay claims early, license or tax payment overage if necessary, (before a meeting) in order to avoid late payment fees. All voted yes and the motion carried.

14) DeJong moved, seconded by Pederson to approve travel request of Auditor's Office to attend Annual Report training in Mitchell and meeting with Secretary of State in Pierre. All voted yes and the motion carried.

15) Dumke moved, seconded by Pederson to approve E911 Mapping contract with First District Assoc. of Local Gov't in the amount of \$3500 and sign. All voted yes and the motion carried.

16) Jaeger moved, seconded by DeJong to approve and sign the jail contract with Codington county to house prisoners at \$75.00 per day. All voted yes and the motion carried.

17) Dumke moved, seconded by Jaeger to pay Zoning Board members \$100 per meeting plus mileage and to reimburse Hwy. Superintendent, Director of Equalization and Auditor \$50 per month for cell phone expense. All voted yes and the motion carried.

The General Fund Surplus Analysis as of 12-31-14 was presented. As of Dec. 31 the unreserved, undesignated fund balance in the General Fund was \$1,153,273.93 which reflects 38.27% of the 2015 General Fund budget.

Warrants:

18) Pederson moved, seconded by Dumke to approve all warrants as presented. All voted yes and the motion carried. SD State's Attorney's Assoc. 721.00 2015 Dues, Bjerke Sanitation 124.00 Utilities, Ronald Boone 155.50 Zoning Meeting/Travel, Clear Lake Building Center 2.15 Repairs, City Of Clear Lake 299.93 Repairs, Dakotabilities 360.00 Client Support, Deuel County Cenex 54.00 Repairs, Deuel County Conservation Dist 2500.00 1st Qrt Funding 2015, DCN Insurance 1939.58 Ambulance Accident Policy/Work Comp Comm., Deuel Area Development 3750.00 1st Qrt Support, Dust-Tex Service Inc 23.84 Mat Rental, H-D Electric 80.73 Supplies, ITC 2730.57 Phone/Internet, Kinetic Leasing, Inc 53215.91 Motor Grader Ann. Payment, MailFinance 600.18 Rent Postage Mach., NACO 450.00 2015 Dues, Neopost USA 50.00 Annual Ach Fee, Northwestern Energy 1533.02 Utilities, Office Peeps 53.70 Supplies, Sanford Clinic 2585.75 Health Nurse Payment, SDACC 1110.96 2015 Dues, SDACO 830.48 2015 Dues, SDML Worker's Comp Fund 32936.00 Workers Comp Ins, SDPAA 37649.37

Liability/Prop Ins, Ultra-Connecting Point 215.00 Supplies, First Dist. Assoc. Local Gov't 3500.00 Mapping 2015; Payroll: Commissioners 6077.10, Elections 135.42, Auditor's Office 8883.50, Treasurer's Office 6622.20, State's Attorney's Office 6546.72, General Gov't Bldg. 4374.29, Director of Equalization Office 6391.71, Register of Deeds Office 11086.62, Veteran Service Officer 940.87, Sheriff's Dept. 18062.62, County Assistance 414.57, 4-H Service Center 236.07, Extension Office 2526.33, Weed & Pest Dept. 1396.75, Drainage 11.30, Planning & Zoning 4064.45, Road & Bridge Fund 52223.62, 911 Fund 13240.50, Emergency Management 948.29.

There being no further business Dumke moved, seconded by Jaeger to adjourn.

ATTEST:

Pam L. Lynde, Auditor

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Chairman,